

**MINUTES, Unitarian Church of Edmonton Board of Trustees
March 18, 2026 – 7:00 p.m. – on Zoom**

Board members: president Lynne Turvey, vice president Sue Lynch, treasurer Andrew Mills, secretary Susan Ruttan, trustees Wendy Smith and Declan Kiely.
Rev. Rosemary Morrison, ex officio

Approval of Agenda: Moved by Andrew, seconded by Declan. CARRIED.

Minutes: February 18, 2026, minutes were approved by email on Feb. 20, 2026.

New Business:

1. Minister's Performance Review – Board members agreed they will fill out their copy of the review by no later than March 27, and send it to Louise Charach, who will be collating them. Key ministry teams that regularly work with Rev. Rosemary will receive their own forms to complete, as will Rev. Rosemary. The board will receive collated versions of all responses, while each team will receive their own team responses. The board will then decide whether to hold an in camera meeting to discuss them. The board agreed that a small team, including board president Lynne Turvey and representatives from the Governance Advisory Team and the Human Resources Committee, will comprise a review team to discuss results with Rev. Rosemary.
2. Proposed Bylaw Revision: Section 11. Congressional Committees - Moved by Wendy, seconded by Susan, that the board propose to the Annual General Meeting that Section 11 of the Bylaws, titled Congregational Committees, be eliminated. CARRIED. This section dealt with the Leadership Committee, which was tasked to recruit new board members for approval at the AGM, and to train upcoming leaders. Instead, Bylaws Section 10. Powers and Duties of the Board, will include a new role to handle the recruitment of new board members each year for election at the AGM. This might include appointing a nominating team of board and non-board members. The chair will be selected by the team.

Ongoing Business:

1. 2026/27 Budget – Moved by Andrew, seconded by Susan, that the draft operating budget for 2026-2027 be approved as presented. CARRIED.
Capital budget discussion – Andrew shared the draft capital budget. After feedback from board members, he removed a \$7,000 item for new carpet in the sanctuary. Instead, he will budget \$3,000 for two memorial projects that are in various stages of proposal. Also, he will add \$1,000 for a new water heater.
2. Board Succession Strategy: Moved by Declan, seconded by Susan, that the following candidates be presented as Board nominees at the 2026 AGM. CARRIED.

President – Lynne Turvey (one year term)

Secretary – Susan Ruttan (one year term)

Trustees – Tony Wong, Elin Logan, Kelly Bertrand (two-year terms)

Other board positions are ongoing, except the vice-president position which has not yet found a candidate.

Reports:

1. Finance – Andrew Mills
2. Minister – Rev. Rosemary Morrison

Closing words: Rev. Morrison

Adjourn.

Next meeting: April 15, 2026