

Committee/Group Name: Human Resources Committee

Purpose of Committee: To foster and maintain positive board/staff relations

Members: Larry Charach, Lynn Wolff Board Liaison: Gerard for first part of fiscal year

Major Actions of 2025-26

- Action 1
 - Provided advice to UCE Board on HR Matters
- Action 2
 - Updated Employment Agreement(s) for staff
- Action 3
 - Reviewed staff wages and hours; in consultation with Minister made recommendations to Finance Committee for no changes for next fiscal year
- Action 4
 - Discussed adequacy of Power Church and potential for more support for payroll et al by Church Administrator

Outcomes Achieved

- Recommended Staff/Minister budget for 2026/27. No significant changes
- Advice on integration of temporary Support for your program
- Assisted Minister with recruitment and payroll for temp Church Administration Support and Temporary RE position

Planned Actions for 2026-27

- Annual performance planning and appraisals of all permanent staff
- Provide advice to Board on staff requirements and benefits to accommodate changing circumstances
- With Minister continue exploring potential and if required, composition of a new part-time position(s) to address UCE needs
- Recommendations to Finance Committee for staff wages and hours

Recommendations for Board Consideration

- None at this time

Submitted by: Larry Charach, Chair