

**Unitarian Church of Edmonton**  
**Annual General Meeting – May 3, 2026**  
**AGENDA**

1. Call to Order – President Lynne Turvey
2. Invocation – Rev. Rosemary Morrison
3. Adoption of the Rules of Procedure
4. Approval of the Agenda
5. Approval of the AGM 2025 Minutes
  
6. **Presentation of Annual Reports:** Board of Trustees, Minister, Communications and Marketing Team, Chorealis, Endowment Committee, Governance Advisory Team, Human Resources Committee, Membership Team, Pastoral Care Team, Pastoral Care – Caring Connections Project, Right Relations Team, Soul Matters In Person, Soul Matters Online
7. **Finances**
  - a. Auditor’s Report – Doug Eastwell – *motion to accept*
  - b. Canvass Report – Canvass Chair Andrew Mills – *motion to accept*
  - c. Financial Report – Treasurer Andrew Mills – *motion to accept*
  - d. Setting of the 2026-27 Budget – Treasurer Andrew Mills – *motion to approve*
  
8. **Proposed Bylaw Changes:** President Lynne Turvey – *motion*  
That the following changes to the UCE Bylaws be approved:
  - 1) **Section 11. Congregational Committees** be eliminated;
  - 2) **Section 10, Powers and Duties of the Board,** include the following sub-section 4):  
The Board will appoint a Nominating Team of board and non-board members each year to recruit eligible candidates willing to stand for election to vacancies on the Board of Trustees;
  - 3) **Section 7, Meetings, sub-sections 12 and 14.c.,** be revised to remove Leadership Committee or replace Leadership Committee with Nominating Team, as appropriate.  
(Current Bylaw section information is provided at the end of the agenda)
  
9. **Election of Board of Trustees:** Vice-president Sue Lynch  
In the absence of a Leadership (Nominating) Committee, board members recruited candidates on behalf of the congregation, a procedure approved at the 2025 AGM. Candidates are:
  - President (one year term) – Lynne Turvey
  - Vice-president (one year term) – Kelly Bertrand
  - Secretary – Susan Ruttan (one year term)
  - Trustees – Tony Wong, Wendy Smith, Elin Logan (two-year terms)  
Treasurer Andrew Mills, is entering the second year of a two-year term. Trustee Declan Kiely is entering the second year of a two-year term.
  
10. **Confirmation of CUC Annual Meeting Delegates** – Louise Charach and Sue Lynch
11. **Appointment of UCE Auditor** – Doug Eastwell
12. **Presentation of Awards** – Vice-president Sue Lynch
  - W. H. Alexander Award (for dedicated volunteer service to our church community)
  - Charles Potter Award (for outstanding volunteer work outside our church)

**ADJOURNMENT**

## **Current Bylaws Sections (For Information related to Agenda Item 8)**

**Section 11.** The Leadership Committee consists of four members. Two members are elected at each annual meeting for a two-year term each. Each year, the committee will choose one of its members to chair. a. The purpose of this committee is to identify and facilitate the training, election, and succession of Church leaders.

- i. This committee is responsible for presenting to the next annual congregational meeting a list of eligible candidates willing to stand for election to vacancies on the Board of Trustees, the Leadership Committee, and the Ministerial Relations Committee.
- ii. A vacancy on the Leadership Committee may be filled by a Board appointment until the next annual congregational meeting.

2. A person may be elected for an additional two-year term or terms. Whether elected, appointed, or serving a combination of terms, no person may serve more than six consecutive years on the Leadership Committee.

3. The Board may develop additional Terms of Reference for the Leadership committee to guide any advisory and support functions these committees may provide to the Board, and to guide any interactions the congregational committees may have with committees appointed by the Board

### **Section 10. Powers and Duties of the Board**

Sub-section 3.a. states that “the board may appoint standing or ad hoc committees it considers necessary.” The proposed addition explicitly states that a Nominating Team will be appointed by the board each year.

### **Section 7. Meetings**

Sub-section 12. The Chair of the Leadership Committee will conduct a vote by secret ballot for those positions contested at a congregational meeting to elect an officer, a member of the board or of the Leadership Committee. If the Leadership Committee Chair is not present, another member of the Leadership Committee may fill the role.

Sub-section 14. The annual congregation meeting:

- c. Elects officers and the required trustees of the Board and the Leadership Committee. As well as nominations presented by the Leadership Committee, members may nominate from the floor (online or in person).