

Committee/Group Name: Human Resources Committee

Purpose of Committee: To foster and maintain positive board/staff relations

Members: Larry Charach, Lynn Wolff Board Liaison: Lynne Turvey

Major Actions of 2024-25

- Action 1
 - Provided advice to UCE Board on HR Matters
- Action 2
 - Updated Employment Agreement(s) for staff
- Action 3
 - Reviewed staff wages and hours; in consultation with Minister made recommendations to Finance Committee
- Action 4
- Reviewed staff employee benefits for sick and bereavement leave; in consultation with Minister made recommendations to Finance Committee

Outcomes Achieved

- Recommended Staff/Minister budget and changes in employee benefits for 2025/26

Planned Actions for 2025-26

- Annual performance planning and appraisals of all permanent staff
- Provide advice to Board on staff requirements and benefits to accommodate changing circumstances
- With Minister continue exploring composition of a new part-time position to address UCE needs
- Assist Minister with recruitment of temporary RE support, as required.
- Recommendations to Finance Committee for staff wages and hours

Recommendations for Board Consideration

- None at this time

Submitted by: Larry Charach, Chair