

Budget Worksheet 2024/2025

15-Apr-25

Cells in blue are calculated

Outlined cells are Totals

	2023/2024 Budget	2023/2024 Actual	2025/2026 Budget	
			0	Surplus/Deficit Predicted
5000 · General Funds				
5001 · General Funds - Identified	128,100	126,969	120,000	2025 Canvass predicts a total of \$150,000 in identified contributions
5002 · General Funds - Cheque Exchange		-205		Nothing anticipated
5005 · General Funds - Unidentified	5,000	6,959	7,000	As per 2024 actual. A
5010 · General Funds - Online donation	30,000	25,577	30,000	Part of overall identified donations in 5001. A
5000 Total General Funds				
5030 · Rentals - Long Term	108,000	108,039	108,000	ODLS Lease at \$9000/mo. A
5035 · Rentals - Casual	30,000	37,840	40,000	Did \$37,840 in 2023/2024, may do better than this. A
5040 · Summer Camp			0	
5050 · Use of Casino Funds - General	14,000	490	14,000	Will use casino money for CUC dues this year. A
5060 · Fund Raising	12,000	16,477	12,000	Yes to garage sale this year. A
5700 · Use of Reserves - General		1,209		Nothing anticipated
5800 · Other Income		674		Nothing anticipated
5850 · Wage Subsidy Account				No more subsidies anticipated. A
5900 · GST Rebates		5,310		GST rebates only shown for capital spending (rest is on balance sheet) A.
5950 · Interest Income	500	572	500	As per previous years A
5000 Total Income	327,600	329,911	331,500	Total Income
6000 · Payroll				
6005 · Salaries	79800	79,483	79,800	Minister no increase for 2025. A
6006 · Hourly wages	44512	28,451	35,239	Chadmin increase to 24/wk, 0% pay incr, 100 hrs for RE, 24 hrs for admin support.
6010 · Employer CPP	5986	5043.41	5,769	2025 Rates
6015 · Employer EI	2419	1,877	2,318	2025 Rates
6035 · WCB Expense	1155	448	1,041	WCB rate is now (2025) 86 cents per \$100
6040 · Health & Disability Benefits	5,516	3,873	2,400	Minister (2400/yr) only
6045 · Minister's RRSP	7,600	7,596	7,600	10% of previous year's salary
6050 · Staff RRSP	2680	2580	3,160	ChAdmin
6055 · Professional expenses	7,600	3,497	7,600	10% of previous year's salary
6060 · Staff Development	3,250	160	200	Reduced over last year due to actuals.
6065 · Sabbatical Fund				Minister's contract includes vacation and sabbatical leave
6070 · Minister Relocation				none this year. L.
6085 · Staff Travel Allowances		30		
6090 · Payroll Costs				Included in Accounting and Payroll 7250
6100 · Temporary Workers/STEP				\$500 of casual in Hourly wages. Nothing on this line
Total 6000 · Payroll	160,518	133,039	145,127	Total Payroll

6300 · External Relations				
6305 · CUC Annual Dues	14,000	14,511	14,000	2025 Invoice \$13,987 A.
6310 · Edmonton Interfaith Centre	400	25	400	As per 2024 budget. A
6315 · CCCC Membership	500	550	550	As per 2024. A
6325 - Donations to Other Organizations		3,760	3,500	Half of 5005
Total 6300 · External Relations	17,400	18,846	18,450	Total External
6400 · Programs / Committees / Work Gr				
6405 · Adult Programs		73		None planned this year J.
6407 - Childrens Programs	500			None planned this year J.
6410 · Program / Committee Costs			150	Pastoral care amounts
6420 · Board	300		300	Board retreat and incidentals J.
6430 · Communications/Marketing	1,000	200	1,500	New communications team to do some ads, A
6435 · Choir Leadership	5,500	5,100	6,000	Raise to \$6000. A
6436 · Choir Expenses and Music		631	500	2025 Request. A
6440 · Church Services	3,500	3,921	1,000	Includes Soul Matters package J.
6450 · Special Project Costs	3,000			
6460 · Fund Raising Expense				Usually not budgeted
6510 · Child Care				New RE position covers this. A
6520 · Committees	500	250	500	Misc Amount for committees not covered elsewhere. A
6530 · Food / Supplies	500	1,550	1,500	Amount for coffee and food for all programs. Includes third Friday events. J.
6540 · Training / Conferences				No conferences planned.
6560 · Youth Programs				\$3000 funds in trust available. A.
6600 · Social Responsibility / Justice				\$1100 funds in trust available. A.
Total 6400 · Programs / Committees / Work Gr				
<i>6700 · Other Expenses</i>				
6710 · Volunteer Appreciation	200	135	200	Small items such as flowers and pins. J.
6720 - Guest Musicians	750	50	750	Music for services. J.
6730 · Guest Speakers	900	100	400	As per 2022/2023 actuals A.
6700 · Total Other Expenses		285		
Total 6400 · Programs	16,650	12,295	12,800	Total Programs

7000 · Office and Bookkeeping		54		7000 is now a title row. (Some historical numbers in the code.) A.
7200 · Bank Service Charges	1,000	986	1,000	As per last year
7250 · Accounting and Payroll	18,000	21,817	19,000	Year end report costs higher than last year's budget, A
7300 · Business Licenses & Dues				incidental actuals; no budget
7325 · Computer Expenses	3,000	2,712	4,500	5-year average A.
<i>7350 · Copier Costs</i>				
7355 · Copier Lease	2,400	2,454	2,450	As per 2023/2024 actuals A.
7360 · Copier Supplies	1,000	1,296	1,300	As per 2023/2024 actuals A.
<i>Total 7350 · Copier Costs</i>				
7425 · Interest & penalties - Non-dedu	0	359		incidental actuals; no budget
7500 · Meals & entertainment	0	195		Budget included elsewhere applicable amounts charged here - R.
7525 · Meals - Tips	0	7		Budget included elsewhere applicable amounts charged here - R.
7550 · Non-deductible GST on meals	0			Budget included elsewhere applicable amounts charged here - R.
<i>7600 · Office expenses</i>				
7625 · Office Supplies	2,500	745	1,000	7600 is a title row. A
7630 · Paper & Envelopes	500	267	250	As per 2023/2024 actuals A.
7650 · Postage and Delivery	500	509	500	As per 2023/2024 actuals A.
<i>Total 7600 · Office expenses</i>				
7675 · Professional Fees				incidental actuals; no budget
7700 · Rent Expense				incidental actuals; no budget
7800 · Supplies and small tools	200			
7850 · Telephone & Internet Expense	4,000	6,625	4,000	As per 1/2 of 2024/2025 actuals A.
7880 · Travel Expense				All travel goes to 6085. No budget in this GL code line A
Total 7000 · Office and Bookkeeping	33,100	38,027	34,000	Total Office

8000 · Building				
8005 · Custodial services	22,000	21,959	19,260	New contract for 2025 with Knight Clean at \$1605/mo. A
8010 · Janitorial supplies	2,000	2,901	2,000	Knight Clean includes more supplies in their contract. A
8020 · Electricity	18,000	16,251	18,000	Rate expires at end of Feb 2026. Likely add \$700 to the year. A
8022 · Natural Gas	12,000	12,409	12,000	Currently in a 5 year contract. As per last year actual
8024 · Sewer, Water, Drainage	6,500	5,278	7,500	Estimate based on 1/2 of 2024/2025 year. A
8025 - Waste Disposal	1,700	3,102	3,000	As per 2023/2024 actual. A
8028 · Security	2,600	2,375	2,600	\$181/month or \$2200/yr, \$450 for guard costs at \$75/incident
8030 · Insurance Expense	10,600	10,813	15,000	2025 invoice was \$14,000, going to monthly payments. A
<i>8040 · Building Maintenance</i>				
8042 · Fire Safety	1,200	1,899	1,200	Same as last budget
8044 · Furnaces	3,000	3,146	3,000	Same as last budget
8050 · General	3,600	1,551	2,763	This line is modified to balance the budget A.
8052 · Keys, locks	1,000	6,999	1,000	Same as last budget
8054 · Plumbing	600	444	600	Same as last budget
8056 - Pest Control	400		400	Same as last budget
<i>Total 8040 · Building Maintenance</i>				
<i>8060 · Furniture & Equip R & M</i>				
8062 · General	1,000	634	500	Average spending over past 7 years is \$492/yr. A.
8064 · Kitchen	700	335	1,000	Grease trap cleanout \$157, every two months. A.
8066 Pianos and Tuning	600	849	800	Heritage Piano: \$160-\$200.00 (each time we get one or both piano's tuned, happy
<i>Total 8060 · Furniture & Equip R & M</i>				
<i>8070 · Yard Maintenance</i>				
8072 · Landscaping	800	1,307	600	Clean up
8074 · General	1,500	660	500	No line painting unless we do it ourselves. A
8076 · Snow removal	10,000	13,290	12,000	Need new snow contract for 2025/2026 year
<i>Total 8070 · Yard Maintenance</i>				
<i>8200 - Expenses for Leased Property</i>				
8210 · Property Taxes	10,500	11,510	12,000	Title Row
8220 - Lease Maintenance Fund	10,800	10,800	5,400	Added 5%. Now paying monthly. A
8230 - Lease Building Maintenance		6,212		Set aside 5% to pay for lease maint (was 10% last year)
<i>Total 8200 - Expenses for Leased Property</i>				Nothing spare for here, use Lease Maint fund if needed.
Total 8000 · Building	121,100	134,723	121,123	Total Building
Total Expenses	348,768	336,930	331,500	Total Expenses
	-21,168	-7,019	0	Surplus/Deficit Predicted