

MINUTES – Unitarian Church of Edmonton Board of Trustees February 19, 2025 – on Zoom

Board members: president Lynne Turvey, vice president Sue Lynch, treasurer Andrew Mills, past president Brandie Moller-Reid, trustees Wendy Smith, Gerard Hayduk, Marilyn Gaa Rev. Rosemary Morrison, ex officio

Absent: secretary Susan Ruttan, and Art Breier

Called to order at 7:16 p.m.

Opening Words, Chalice Lighting: Rev. Morrison

Check-In

On behalf of the Membership Team, Lynne reminded board members to please wear their name tags at church services.

Rev. Rosemary reported, with sadness, that long-time UCE member Dorothy Keeler has passed away.

Approval of Agenda: Moved by Gerard; no seconder necessary. CARRIED

Minutes: January 22, 2025, minutes were approved by email on January 24, 2025

New Business

1. Administrator Compensation (hours, benefits)
MOVED by Marilyn, seconded by Andrew, that effective for the 2025/26 church year, the church administrator's hours be increased from 20 to 24 hours per week for 43 weeks in the fall, winter and spring; that paid leave be provided for 2 sick days per year and for 4 bereavement days per year for the death of immediate family member defined as spouse or common-law partner, children and step-children, parents, siblings; and that the Human Resources Policy Manual be revised to reflect the changes to paid leave. CARRIED
2. Choir Directors – Honoraria
MOVED by Wendy, seconded by Marilyn, that the annual honoraria for choir directors be increased from \$2,750 to \$3,000 each. CARRIED
3. Religious Exploration Proposal
MOVED by Gerard, seconded by Wendy, that a part-time Religious Exploration coordinator be hired for up to 10 hours per month @ \$20 per hour, from September 2025 to June 2026. CARRIED
4. Maintenance Cleaning Service Proposal
MOVED by Brandie, seconded by Andrew, that the cleaning proposal from Knight Clean Commercial Cleaning be accepted, with service to begin after appropriate notice has been given to Carter Vahey of his service agreement termination. CARRIED

Ongoing Business:

1. SPICE (Solar) Proposal – Update

Andrew reported that he does not have time to continue exploring this proposal at this time. No one else has agreed to lead further exploration. The economic uncertainty ahead and the 15-year loan term signify caution should be used. Andrew suggested, and the board agreed, to pause further work on this until at least the fall.

2. Our Whole Lives (OWL) Program

Rev. Rosemary provided further details on a proposal to offer the OWL program at UCE. OWL is a lifespan healthy sexuality program offered by many UU congregations. The CUC has given approval for UCE to use its Sharing Our Faith grant money for this purpose.

MOVED by Brandie, seconded by Gerard, that the minister proceed with implementing a 2025/26 Our Whole Lives (OWL) program, using the CUC Sharing Our Faith grant money. CARRIED

Reports:

1. Finance

Andrew has changed insurance and property taxes to monthly payments. He reported that the 2025/26 operating budget drafted to date is currently balanced.

2. Minister – Rev. Rosemary Morrison provided her monthly activities report.

New members/resignations:

Closing words: Rev. Morrison

Adjourn. 8:57 pm

Next meeting: March 19, 2025
