

## **Minutes, Unitarian Church of Edmonton board**

### **23 October 2024**

**Board members:** president Lynne Turvey, treasurer Andrew Mills, secretary Susan Ruttan, past president Brandie Moller-Reid, trustees Wendy Smith, Gerard Hayduk, Marilyn Gaa.

Rev. Rosemary Morrison, ex officio

Absent: Art Breier

**Opening Words, Chalice Lighting:** Rev. Morrison

**Approval of Agenda:** -- Moved by Susan, seconded by Brandie. Carried.

**Minutes:** September 18, 2024, minutes were approved by email on Sept. 20.

Minutes: Oct. 23, 2024 minutes were approved by email on Oct. 25, Andrew, Marilyn, Wendy, Brandie, Susan.

### **New Business**

1. Vice president position – Moved by Wendy, seconded by Brandy, that the board appoint Sue Lynch to fill the vacant position of vice-president of the board until the next Annual General Meeting. Carried unanimously.
2. New furnace -- Moved by Andrew Mills, seconded by Gerard, that the quote from Paragon Mechanical to replace the East Building Furnace using the Lease Maintenance Fund be accepted. Carried.  
Notes: Our tenant Open Doors Learning Services chose this as the furnace they would like changed first. Cost is \$9,645 plus GST and any other contingencies needed to complete the work. There is \$13,500 in the lease maintenance fund.
3. New renter – Susan briefed the board on the New Life Church, which has rented our building on an occasional basis in the past, but will now rent the sanctuary every Sunday from 1 pm to 4 pm. They will also have access to the large classroom. They will pay what choirs pay for rehearsing at our church, \$100 per use of the sanctuary and \$15 for use of the additional room. Rev. Rosemary has talked several times with their minister, Desta Olana.
4. Dragging Youth Shows Memorandum of Understanding – Lynne briefed the board on the Memorandum of Understanding that administrator Janet Polkovsky drafted to define the relationship between UCE and the organizers of the Dragging Youth Shows. This is a group that is led by church members, is supported by the church and given free use of the building, but operates on its own. The document was signed by Susan Ruttan, rentals chair, for UCE, and Kim Pizzey for Dragging Youth.
5. Policies for approval – Moved by Brandie, seconded by Marilyn, that the new policies on Conflict Resolution; Safe and Caring Conditions; and Destructive Behaviour be approved. Carried.
6. Child Haven event. – Andrew raised the issue of whether the Child Haven fund-raising lunch event, if held in future years in our church, should contribute some

of the funds raised to UCE to offset its costs. Two comments from board members: one, that organizers may not use the church in future years; and that if they do, a Memorandum of Understanding similar to the Dragging Youth one should be prepared and signed.

7. Our Whole Lives training and classes: Rev. Rosemary explained that she would like to offer Our Whole Lives classes to children and adults, as a way of attracting more children to the church. The project would involve spending money to train instructors, plus doing advertising to attract participants. There is a fund the church has that could help pay for the project.

Moved by Brandie, seconded by Gerard, that the board ask Rev. Rosemary to proceed with planning of such a project, and to bring such plan back to the board. Carried.

**Ongoing Business:** Snow removal contract – approved by email on Sept. 27. Capital Windows and Snow Inc. has been awarded the contract for the 2024/25 winter season.

### **Reports:**

1. Finance – Andrew Mills circulated the treasurer’s summary and financial statements for the month.
2. Minister – Rev. Rosemary Morrison sent a written report.
3. Membership – Andrew distributed a plan by the Membership Committee to create an accurate list of Active Members.

He also, on behalf of the committee, submitted a list with the following categories: a) people to be moved from the Member category to Active Friends; b) people to be moved from the Member category to Inactive Member or Friend; c) people on the Members list who need to have a letter sent to determine if they wish to remain an active member.

The board recommended one name be moved from one category to another. With that change, Andrew moved and Brandie seconded a motion to approve the list. Carried.

### **New members/resignations:**

**Closing words:** Rev. Morrison

**Adjourn.**

**Next meeting:** Nov. 20 on Zoom

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