

## **Unitarian Church of Edmonton**

### **Board meeting, Jan. 24, 2024, 7:15 pm**

Present: president Brandie Moller-Reid, Treasurer Andrew Mills, Secretary Susan Ruttan, board members Lynn Wolff, Zoe Larsen, Gerard Hayduk, Marilyn Gaa. Rev. Rosemary Morrison. Guests Ilara Stefaniuk-Gaudet, Karen Mills.  
Absent: Mike Keast

#### **Opening Words, Chalice Lighting – Rev. Morrison**

**Approval of Agenda**, with three items of Ongoing Business added. Moved by Susan, seconded by Lynn. Approved.

**Minutes:** The November 2023 minutes were approved by email on Nov. 17, 2023, moved by Mike Keast, seconded by Andrew Mills.

Minutes: The January 24, 2024 minutes were approved by email on Jan. 25, 2024, moved by Andrew Mills, seconded by Lynn Wolff. So Far: Andrew Lynn, Zoe, Gerard, Marilyn.

#### **NEW BUSINESS**

1. Ilara Stefaniuk-Gaudet (they/them) is seeking the board/congregational support for their application to Ministry. Moved by Zoe, seconded by Gerard, that the board endorse Ilara's application to Ministry. Carried.
2. Three new draft policies prepared by the governance team: Conflict Resolution Policy; Policy on Destructive Behaviour; Safe and Inclusive Visitor, Volunteer and Employee policy. Moved by Susan, seconded by Zoe, that the policies be accepted. Carried. Rev. Rosemary will follow up by recruiting members to a Right Relations team; she will share members' names with the board.
3. Building issues: cold weather problems. Our building volunteer team can't handle all the work the building presents. Motion: that the board ask the Human Resources Committee to look at hiring a caretaker, a position that might include the work of the current janitorial service. The committee is also asked to develop a job description for the proposed position. Moved by Brandie, seconded by Gerard; and carried.

#### **ONGOING BUSINESS:**

1. Board Learning, section 3. Brandie spoke about contents of this section.
2. Vote on minister emeritus honour for Rev. Brian Kiely. Susan will head work on this issue, including informing and preparing UCE members for the vote.
3. Rev. Rosemary installation – a 2 pm service on May 19. A planning team will be needed. Marilyn Gaa offers to head up the light meal that will follow the installation.

#### **REPORTS**

-- Finance: financial statement and treasurer's summary were sent to board members

on Jan. 18.

-- Minister's Report – sent to members via email.

**Adjourn.**

**Next meeting:** Feb. 21, 2024 on Zoom