**Unitarian Church of Edmonton Board
Minutes of meeting of August 16, 2023**

**Pre-meeting discussion**: Several members discussed how to make the UCE Zoom program used for board meetings easier to launch by different people. TASK: Mike will look into getting a separate Zoom program for meetings, separate from that used for church services.

**Meeting started at 7:15 pm.
Present**: President Brandie Moller-Reid, treasurer Andrew Mills, secretary Susan Ruttan, past-president Mike Keast, trustees Zoe Larsen, Gerard Hayduk and Lynn Wolff. Also, Rev. Rosemary Morrison.
Absent: Marilyn Gaa

**Agenda:** Moved byGerard, seconded by Mike, that the agenda be approved with one addition – Property Management Report**.** CARRIED.

**Minutes**: The Aug. 16, 2023 minutes were approved by email on June 25, moved by Zoe Larsen, seconded by Lynn Wolff, okayed by Andrew Mills, Mike Keast, Brandie Moller-Reid.

**Task List**:
1. Signing Officers: all have been registered with the bank.

2. New bank account. Andrew has done it.

3. UUA congregational archives idea: Discussion of how to have better online storage of board documents, archives etc. Brandie suggested we switch our online storage system from Google to Microsoft Teams. TASK: Mike will investigate the storage situation.

4. Doctrine of Discovery: It has been suggested that Canadian UU congregations should renounce this doctrine, based on a papal bull centuries ago, which justified settler takeover of North America. TASK: Rev. Rosemary will look into it, will report back to the board.

**NEW BUSINESS**

1. **Building and Grounds crew.** Brandie raised the issue of our aging Tuesday volunteer work crew, how we can recruit more workers. Discussion about how to encourage members to volunteer: newsletter article, emails, announcements at church, personal contact with members.
2. **Sunday tech crew.** Similar issue, how to recruit volunteers.

**REPORTS**

* Finance: Andrew spoke to his financial report. A more detailed report will follow. The church official year-end is June 30.
* Minister’s Report: written.
* Human Resources Committee. Written report from committee member Lynn Wolff.
* Property Management report by Mike Keast
--Several broken windows have been replaced.
--Our Open Doors tenant is going to look after the front garden.
--A roof leak into the Open Doors space has been patched, but more work needs to be done.
--Food Bank volunteers must stop using tape to put up their signs on church doors.
--Brandie agrees to be on the list of people who may be called by the alarm company. Andrew and Mike will stay on the list. Right now, Mike takes almost all calls.
* Board retreat in September, maybe Sept. 16, from 11 am to 3 pm. Brandie will send out a poll.

**New members/resignation**: Application to join by Beth Storheim and Erica Deneve.
Moved by Susan, seconded by Mike, that membership of Erica Deneve by approved. CARRIED. Moved by Susan, seconded by Zoe, that membership of Beth Storheim be approved. CARRIED,
Members discussed the need to engage with prospective new members to ensure that they understand what membership entails. Brandie says the membership committee will resume its work in the fall.

**Closing words**: Rev. Morrison
Meeting adjourned.

**Next meeting:** an in-person retreat. Brandie will send out a poll to determine a Saturday in September.