**Unitarian Church of Edmonton
Board Meeting of 17 May 2023
MINUTES**

**Present:** President Mike Keast, vice-president Brandie Moller-Reid, secretary Susan Ruttan, trustees Marilyn Gaa, Zoe Larsen and Lynn Wolff. Guest: church auditor Doug Eastwell.

**Absent**: Rev. Rosemary Morrison, member Gerard Hayduk, treasurer Andrew Mills.

**Agenda**: Moved by Susan Ruttan, seconded by Lynn Wolff, that the agenda be approved. CARRIED.

**Minutes:**
The April 2023 minutes were approved by email on April 21, moved by Andrew and seconded by Zoe.

Other votes in favour: Lynn Wolf, Brandie Moller-Reid, Gerard Hayduk.

The May 2023 minutes were approved by email on May 21, moved by Lynn Wolff, seconded by Brandie. Approval by Zoe, Susan and Marilyn. (Andrew and Gerard being absent from the meeting, did not vote.)

**New Business**1. Signing officers for the upcoming year. Moved by Marilyn Gaa, seconded by Zoe Larsen, that the church signing officers for the coming fiscal year be treasurer Andrew Mills, incoming president Brandie Moller-Reid, and secretary Susan Ruttan. CARRIED.

2. Garage sale report: Susan reported that the sale has raised $10,000. Garage sale volunteers met on May 16 to discuss future plans. This year’s leader, Donna Hamar, said she will serve again next year, providing she isn’t travelling. Those present agreed that next year the sale should greatly reduce the early-bird sales to neighbours, restricting that sale to a couple of hours on the Thursday.
The wrap-up party for garage sale volunteers has been scheduled for the evening of June 8 at Donna’s condo building. This may be the time to celebrate Jan McMillan’s long service as head of the garage sale for many years.

3. Increasing insurance: Auditor Doug Eastwell proposed getting a building inspection firm to do an assessment of our building. He said it would help in dealing with our insurance company, and it would also help with plans for a church capital budget. Mike Keast said that Mitch Walden, who attends our church, is a commercial building inspector and might help. TASK: Mike will talk to Mitch, put him in touch with Doug. Doug will find a quote for one or more inspection firm (depending on Mitch input) to do the work. Gloria Krenbrenk’s son Clinton is studying to become a building inspector, Mike said.

**Standing Items**

Members: Moved by Susan Ruttan, seconded by Brandie Moller-Reid, that we accept with regret the resignation of members Dana Watts and Nathan Mutch. CARRIED
New members: Moved by Susan Ruttan, seconded by Lynn Wolff, that we accept as new members Clinton Ouderkirk, Declan Kiely and Myra Bielby. CARRIED.

* 1. **Reports**
	o Finance – written report by Andrew Mills
	2. o Minister’s report –Rev. Rosemary Morrison was out of town.
	3. o Director of Religious Exploration report –Members discussed Oksana Atwood’s letter resigning from her job as of June 20. Members agreed we shouldn’t rush quickly into filling the position; we need to assess what the job is and should be; what needs the church has that a paid staff member could be helpful with. The board will wait for the Human Resources Committee to consider the proposed exit interview and work on future plans for the position.

-- Meeting adjourned.

**Next Board Meeting: Wednesday June 21, 2023**This will be an in-person meeting at the church for potluck meal and then meeting. Mike will check availability of the church; Susan will check how many board members can attend. Departing board member Zoe Larsen will be invited. Time to be determined.

Signers

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Susan Ruttan, secretary

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