**Unitarian Church of Edmonton   
Board Meeting of 19 April 2023   
MINUTES**

**Present:** President Mike Keast, vice-president Brandie Moller-Reid, treasurer Andrew Mills, secretary Susan Ruttan, trustees Marilyn Gaa, Gerard Hayduk and Lynn Wolff. Plus Rev. Rosemary Morrison, DRE Oksana Atwood.

Absent: Zoe Larsen

**Agenda**: Moved by Andrew, seconded by Brandie, that the agenda as amended be approved. Carried.

**Minutes:**   
The March 2023 minutes were approved at the March 27 special budget meeting, moved by Lynn and seconded by Zoe. There are no minutes from the March 27 meeting, which was in camera.

The revised version of the UCE bylaws was approved by the board by email on April 4, 2023. Moved by Susan Ruttan, seconded by Lynn Wolff, votes in favour by Zoe Larsen, Brandie Moller-Reid, Marilyn Gaa, Gerard Hayduk and Andrew Mills.

**TASK LIST:**   
 1. Thank-you card, gift etc. for Jan McMillan re garage sale. No action yet by Susan and Lynn.  
 2. Bylaws – Done.

**New Business**

1. **Delegates to CUC AGM** -Sylvia Krogh, Maida Zederayko and Susan Ruttan. Moved by Brandie, seconded by Gerard, that the three be recommended to the congregation at the annual meeting. CARRIED.
2. **Endowment Trustee** appointment - Moved by Andrew Mills, seconded by Lynn, that the board appoint John Turvey as an endowment trustee. CARRIED.
3. **Capital Spending Budget**. Andrew explained his plan for this new budget which would be funded by casino money, and by up to 10% of income from our leased space, for capital work in the building. The idea of this budget will be introduced to the congregation at the annual general meeting on May 7.  
   Moved by Andrew Mills, seconded by Lynn Wolff, that the finance committee prepare an annual capital spending budget for the maintenance of church buildings and equipment. CARRIED  
   From Andrew: Church capital spending will be funded from a portion of casino income set aside each year (typically $15,000). Capital spending on leased spaces will be funded by retaining up to 10% of lease income. If approved, the 2023-24 capital budget will be drafted by the finance committee and approved by the board.
4. **Alexander and Potter Awards**. Members accepted one nomination for the Alexander award – Lynne Turvey. They accepted the one nomination for the Potter award – Karen Bilida. TASK: Susan will ask nominator Kim Pizzey to rewrite his nomination note, to reflect on Karen’s work for Dragging Youth. The new version will be shared with board members.
5. **Operating budget 2023-24**. Andrew Mills outlined recent changes to his draft budget. In particular, it provides for the church administrator to work 15 hours a week during the summer, and for the DRE to work 10 hours a week. Both positions will get a 5% pay increase. Projected budget deficit: $17,920.  
   Moved by Andrew, second by Gerard, that the draft budget be approved. CARRIED. The budget now goes to the congregation for a vote at the annual general meeting.

**Standing Items**

Members: Brandie informed the board that Kim Blair and Ferd Sobernig are switching from being members to friends of the church.

* 1. **Reports**   
     o Finance – report by Andrew
  2. o Minister’s report – written report by Rev. Rosemary Morrison
  3. o Director of Religious Exploration report – written report by Oksana Atwood

-- Meeting adjourned.

**Next Board Meeting: Wednesday May 17, 2023 7:15 pm**