

Unitarian Church of Edmonton

Board Meeting Minutes - May 18, 2022

Present: Vice-President Brandie Moller-Reid, Past President Karen Bilida, Secretary Gloria Krenbrenk, Treasurer Andrew Mills, Rev. Rosemary Morrison, Trustees Marilyn Gaa, Susan Ruttan, Jennifer Askey and David Hagel.

Regrets: Mike Keast

Visitors: Oksana Atwood, Audrey Brooks

Call to Order: 7:16 p.m. by Vice-President Brandie Moller-Reid. Meeting conducted via Zoom.

Opening Words: Rev. Rosemary Morrison

Approval of Minutes: Email motion by Gloria Krenbrenk on April 23, 2022, that the minutes of the April 20, 2022, UCE Board meeting be approved. Seconded by Susan Ruttan with YES votes from David Hagel, Brandie Moller-Reid, Andrew Mills and Marilyn Gaa. **CARRIED**

Approval of Agenda: Moved Jennifer Askey, seconded by Susan Ruttan, that the Agenda as amended be approved. **CARRIED**

OLD BUSINESS / TASK LIST

Repair of Sanctuary Furnace

A new circuit board was purchased and installed; the furnace is now in full working order.

Copyright Issue

It was concluded that the board is not willing to continue to rehash this topic. This item will remain on the task list to be discussed only if there is new information. With Jennifer Askey leaving the board, Brandie Moller-Reid and Karen Bilida will continue work on copyright matters.

NEW BUSINESS

GIT Policy on Guest Attendance at Board Meetings

Andrew Mills will circulate a revision to be sent on to the Government Implement Team for consideration.

Unitarian Church of Edmonton

Board Meeting Minutes - May 18, 2022

Appointment to Vacant Trustee Positions

Following the AGM on May 1, two trustee positions remained vacant. **Moved** by Susan Ruttan **seconded** by Andrew Mills, that **Lynn Wolff** be appointed as a trustee for the period July 2022 to June 2023. **CARRIED**

At the AGM, Zoe Larsen expressed interest and volunteered to be appointed for one year. Susan Ruttan will invite Zoe to the June meeting and the board will consider her appointment at that time.

REPORTS

Finance – Attached

Moved by Andrew Mills, **seconded** by David Hagel, that the amount of \$2,100 be deleted as a payable. That amount was to cover two additional speakers from FOH Pro, however the speakers have never been delivered. **CARRIED**.

Results of the garage sale are being finalized, however Andrew reported that proceeds are at or near our goal of \$10,000.

Minister – Attached

DRE – Oksana Atwood

There will be no summer camp this year, however planning will begin early for a summer camp in 2023.

Planning is underway in conjunction with Westwood for a four to six part speaker series of interest to youth and young adults.

Correspondence – Gloria Krenbrenk

Thank you letter dated February 14, 2022 from Edmonton Interfaith Centre for Education and Action, acknowledging UCE's donation.

Handwritten card from Lillias Cowper in appreciation of UCE's participation in her mother's memorial service.

Unitarian Church of Edmonton
Board Meeting Minutes - May 18, 2022

Membership

Andrew Mills advised that the church management software "breeze" provides a membership database for a reasonable price, approximately \$80 per month. Susan Ruttan volunteered to work on cleaning up the membership list prior to UCE considering implementation of the database.

New Members / Resignations: N/A

Closing Words: Rev. Rosemary Morrison

Next Meeting: Wednesday, **June 15**, 2022 via Zoom at 7:15 p.m.
Opening and closing words to be provided by Rev. Rosemary Morrison.

Adjournment at 8:21 p.m.


Gloria Krenbrenk, Secretary

Treasurer's Summary Report

May 18, 2022

For the month of April

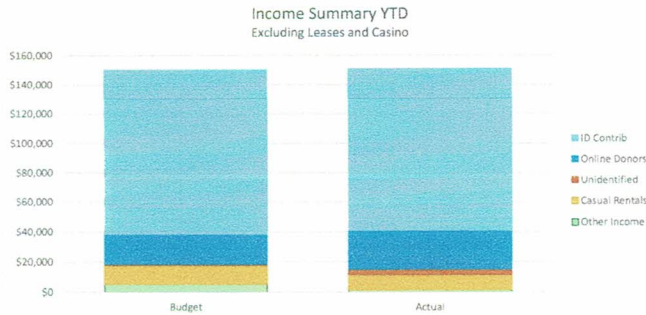
2021/2022

Bank Balances

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Chequing	\$67,927	\$70,262	\$56,075	\$157,537	\$40,265	\$23,290	\$27,637	\$21,610	\$17,589	\$23,582		
Casino	\$70,989	\$70,989	\$70,989	\$70,989	\$70,989	\$60,104	\$60,104	\$60,104	\$60,104	\$60,104		
Restricted	\$49,518	\$49,518	\$49,562	\$49,574	\$49,584	\$49,595	\$49,605	\$49,615	\$49,625	\$49,635		
Reserves	\$139,637	\$139,637	\$139,593	\$139,581	\$139,571	\$39,698	\$39,707	\$39,714	\$39,723	\$39,731		
Reserves Invested					\$100,000	\$99,663	\$98,482	\$96,056	\$95,043	\$91,100		
Payables	\$4,521	\$7,760	\$2,163	\$6,467	\$2,097	\$6,787	\$2,189	\$2,100	\$4,056	\$2,100		

Income

Month of April



Income Tracking



Payroll and Office Expenses Tracking

Payroll and Office Expenses (including Bookkeeping)



Casino vs External and Janitorial Trendline



Operations Summary

as of the Month of April

Income and Expenses YTD



Operations Income vs Expenses YTD



Current Operating Deficit/Surplus **-\$1,460 Deficit YTD**

Report for the Board
Unitarian Church of Edmonton

Rev. Rosemary Morrison
For the month of April 2022

1. Worship and Rites of Passage

- Designed and led four services in April. Three regular Sunday morning services and a memorial service for Bryce Missell with Rev. Brian Kiely.

2. Pastoral Care and Presence

- I had four pastoral care sessions this month.

3. Spiritual Development for Self and Others

- I continue with my own spiritual practice and I had a session with my spiritual director on April 21st
- Participating in a 'Circles of Trust' group with other UU ministers. This is a time of deep sharing, sacred listening, and learning to ask open, honest questions of one another. This is based on Parker Palmer's work and is being led by a minister trained and certified by Parker Palmer's Center of Courage and Renewal

4. Social Justice in the Public Square

- The food bank depot is up and running. We have partnered with Ali Hammington's initiative and all of our left over perishable food goes to her group to help with the Thursday dinner put on in the Norwood community.
- Started a book group. On April 17th we read and discussed *Five Little Indians* by Michelle Goode. The book group is now called: The UU Open Hearts Book Club and is open to all Edmonton Unitarians (and beyond). We have decided to continue to read books that will educate us regarding Residential School Syndrome and the effects of colonization. The next few books are: *An Indian in the Cabinet: Speaking Truth to Power* by Jody Wilson-Raybould. After that: *Indian Horse* by Richard Wagamese and *The Inconvenient Indian: A Curious Account of Native People in North America* by Thomas King.

5. Administration

- Hold monthly staff meetings with all staff members. Weekly check in with Maria Jenkins, in person weekly with Oksana Atwood, and every work day check in with Janet Polkovsky.
- Attended four committee/team meetings and board meeting.
- **Added May 26, 2022** Together with the Governance Implementation Team I am leading a process to engage the congregation in creating a Mission and Vision Statement along with a Covenant of Right Relations. This process began with the

congregation in April and will conclude in June when I will bring a draft Mission and Vision statement to the congregation.

6. Serves the Larger Unitarian Universalist Faith

- I meet monthly with my Preliminary Fellowship mentor (Joanne Giannino)
- I met with the cohort created after taking the Foundations of Transitional Leadership: The work of the congregation. We met on April 7th for the last time and I have received my certificate (attached).
- I am on the planning committee for the next Interim Ministry Network Conference. I am learning a lot from my colleagues of different faiths. (Ongoing)
- Attended the Wood Buffalo UU ministerial cluster on April 28th
- Monthly meeting with all Edmonton UU religious professionals on April 7th. (Rev. Anne Barker, Rev. Rosemary Morrison, Oksana Atwood, and Ilara Stefaniuk-Gaudet)

7. Leads the Faith into the Future

- Took part in 'Widening the Circle of Concern – Canadian Edition.' This four part series for Canadian UUs is to bring us to a deeper awareness and understanding of how to live into our 8th Principle. The idea was to have a conversation group to discuss the issues brought forward in the presentations and discussion. I was unable to find folks willing to do this with me.

General Comments

- a reminder that your report/evaluation for the Ministerial Fellowship needs to be in before July 1st. The Committee of Shared Ministry and myself also do the same evaluation. We need to share our evaluations and have a chance to compare before they all go in.

Respectfully submitted,
Rev. Rosemary Morrison