

#### The Edmonton Unitarian, April 2021, Vol 62.4



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The Unitarian Church of Edmonton (UCE) is a liberal, multigenerational, religious community. We celebrate a rich mosaic of free-thinking, spiritually questing individuals joined in common support and action. We welcome a full range of theological perspectives -- from theism to atheism – as well as a full range of spiritual traditions and practices. As a Unitarian Universalist (UU) congregation, we strive to be a community where everyone is able to fully participate, regardless of gender, gender expression, race, colour, ethnic or national origin, religion, sexual/affectional orientation, age, class, physical character or disabililty.

#### UCE is a congregation openly and honestly:

- Searching for spiritual meaning in our lives
- H Learning to understand ourselves and others
- Connecting to build fair, just, caring communities
- Serving each other and our communities near and far



# As Canadian Unitarian Universalists, we aspire to be:

**Deeply Connected:** We strive to foster healthy relationships amongst and within UU communities, with the broader world and with all life

**Radically Inclusive:** We strive to create hospitable, diverse, multi- generational communities

**Actively Engaged:** We strive to work joyfully for a just and compassionate society, experimenting with new forms of community.

**Theologically Alive:** We seek to be ever-evolving in our understanding, open to new knowledge.

**Spiritually Grounded:** We seek transformation through personal spiritual experiences and shared ritual.



**April's Theme: Becoming** 

# April 4 Easter: When Things Are Not As They Appear

The Easter story is rife with misunderstandings, misidentifications, and miscommunications. As a religious community, what should we do when things are not as they appear? Rev. Lee Anne will explore the Easter story with this question in mind and invite us to consider the gifts that come with a new perspective (FaceBook: <a href="https://fb.me/e/V8JCdlvy">https://fb.me/e/V8JCdlvy</a>).

Congregational Question: What keeps you here?

# April 11 Becoming – A Taize Style Service

We are all imperfect beings, broken by the careless or deliberate actions of others, sometimes by ourselves, sometimes by the world. However, by rebuilding after failures or hurt, we develop the resilience and strength to become our truest and best selves. Join us in this Taize-style service of music and reflection to ponder your own journey of becoming (FaceBook: https://fb.me/e/1auVwNGoP).

# April 18 Why Were You Not More Like Zusya?

No matter how young or old you are, if you are alive, you are continuing to change. What are you becoming? What is holding you back from becoming your fullest and best self? Rev. Lee Anne will explore how to overcome the fear and anxiety that often holds us back as individuals and as a religious community (FaceBook <a href="https://fb.me/e/d0ZoiQlz0">https://fb.me/e/d0ZoiQlz0</a>).

Congegational Question: What is missing for you at the UCE?

# April 25 Nurturing UCE's Tree of Life

In honor of Earth Day (April 22), Rev. Lee Anne will introduce us to some of the many ways in which the metaphorical tree of life has been used to signify difficult and complex concepts. Applying the metaphor to UCE, Rev. Lee Anne will explore ways we can nurture and strengthen the interconnected relationships that make our beloved community strong.

Immediately following the service, Rev. Lee Anne and the Interim Transition Team will invite you to nourish UCE's tree of life by sharing stories drawn from your own experience at UCE over the years (FaceBook: <a href="https://fb.me/e/3y55Rli8l">https://fb.me/e/3y55Rli8l</a>).

Link for all Sunday Services: Join Zoom Meeting: https://bit.ly/3jBOnwi Meeting ID: 200 338 874 +1 587 328 1099 Our services start at 10:30 am. We begin admitting people at 10:15am. Until then, you will be placed in our waiting room.

# Minister's Message

Dear Ones,

Here in Virginia, Spring has sprung. I know it's true, because the daffodils at the end of my front walk are blooming!

This Spring, we're already experiencing an unusual number of damp days. Yesterday's storm caused standing water in places around the yard that had never before been so wet. Much of my side and back yard became a pond. It's official, 2020 broke temperature and precipitation records across the state. Climate change is real.

This is my second most favorite time of year (Fall being my favorite), because all the tiny wildflowers that some people consider weeds begin blooming all over my yard. They remind me that so much of our experience in this life depends on our perspective -- what others see as



annoying weeds to be rid of, I see as beautiful models of natural resilience. They make me so happy! They are so small and so delicate and so persistent -- coming back year after year -- despite my brother-in-laws insistence on mowing them down! Pictures from my yard:





You may remember that this past Fall, one of my uncle's died. He and I shared a love of the English language and of the evolution of English literature -- both having majored in English at University. Each Spring, as my family gathered for Easter, my uncle would regale us with his rendition of Chaucer's ode to spring found in The Canterbury Tales. As is the case with mourning, I am tearing up a bit as I share with you this quintessential celebration of Spring (darkened "e"s are pronounced as separate syllable):

Whan that Aprille with his shoures soote,
The droghte of March hath perced to the roote,
And bathed every veyne in swich licour
Of which vertu engendred is the flour;
Whan Zephirus eek with his swete breeth
Inspired hath in every holt and heeth
The tendre croppes, and the yonge sonne
Hath in the Ram his halfe cours y-ronne,
And smale foweles maken melodye,
That slepen al the nyght with open ye,
So priketh hem Nature in hir corsages,
Thanne longen folk to goon on pilgrimages . . . .

Blessings, Rev. Lee Anne 780-455-9797

### The Principles and Sources of our Religious Faith

UU congregations affirm and promote seven principles, which we hold as strong values and moral guides. As Rev. Barbara Wells ten Hove explains, "The principles are not dogma or doctrine, but rather a guide for those of us who choose to join and participate in UU religious communities."



#### **Our Seven Principles**

- The inherent worth and dignity of every person;
- # Justice, equity, and compassion in human relations;
- # Acceptance of one another and encouragement to spiritual growth in our congregations;
- A free and responsible search for truth and meaning;
- The right of conscience and the use of the democratic process within our congregations and in society at large:
- The goal of world community with peace, liberty, and justice for all;
- Respect for the interdependent web of all existence of which we are a part.

We live out these principles within a "living tradition" of wisdom and spirituality, drawn from such diverse sources as science, poetry, scripture, and personal experience.

#### **Our Six Sources**

- Direct experience of that transcending mystery and wonder, affirmed in all cultures, which moves us to a renewal of the spirit and an openness to the forces which create and uphold life:
- Words and deeds of prophetic people which challenge us to confront powers and structures of evil with justice, compassion, and the transforming power of love;
- Wisdom from the world's religions which inspires us in our ethical and spiritual life;
- He Jewish and Christian teachings which call us to respond to God's love by loving our neighbours as ourselves;
- Humanist teachings which counsel us to heed the guidance of reason and the results of science, and warn us against idolatries of the mind and spirit;
- Spiritual teachings of Earth-centred traditions which celebrate the sacred circle of life and instruct us to live in harmony with the rhythms of nature.
- Grateful for the religious pluralism which enriches and ennobles our faith, we are inspired to deepen our understanding and expand our vision. As free congregations we enter into this covenant, promising to one another our mutual trust and support.

# Land Acknowledgement



In accordance with our principles, we acknowledge with gratitude that we gather on traditional Cree lands that are now a part of Treaty Six and shared by many nations. A treaty is an inheritance, a responsibility and a relationship. May we be good neighbours to one another, good stewards to our planet and good ancestors to our children.



#### **Canvass**



Our re-emergence theme this year focussed on images of butterflies. Butterflies have a number of ways to survive the winter. Some overwinter as eggs, some overwinter as adult butterflies under leaf litter, and some butterflies overwinter in their chrysalis. I feel that we have been though our COVID winter wrapped in our chrysalis and that soon we will emerge as butterflies to enjoy the warmth of spring. What are your plans for re-emergence?

Did you miss sending in your pledge? If you are reading this article and forgot to pledge then there is still a day or two to get it done. Here is the link to the <a href="UCE">UCE</a> <a href="Online Pledge Form">Online Pledge Form</a>. It only takes a few minutes to fill it out. Please do it now.

Thank you to everyone who pledged for this year's canvass. Your support will help us re-emerge in the coming year. I'm encouraged to see the return of warm weather and the surge in vaccinations. I am hoping that we will see a return to some sense of normal later this year. In keeping with our re-emergence theme I am also watching carefully for the emergence of the first butterflies.

Thank you to everyone who pledged to support the re-emergence of our church. March is canvass month. This is the month when we need all of our members (and generous friends!) to give us an indication of their financial support for the coming year. Now is the time for you to pledge your commitment to the re-emergence of our church. Please send us your pledge before the end of March.



# **Seeking Worship Readers**



Rev. Lee Anne and the Church Services Committee invite you to add your voice to our Sunday worship services. We are seeking readers who are willing to read a chalice lighting, a chalice extinguishing, or a short written work. For more information and sign ups, go to: <a href="https://www.signupgenius.com/go/10C0D4FAFAA22A0F9CE9-uceworship.">https://www.signupgenius.com/go/10C0D4FAFAA22A0F9CE9-uceworship.</a>

# Unitarian Church of Edmonton (UCE) Annual General Meeting (AGM) is being held online again this year.

The AGM was a great success last year and we expect a great turn out again this year. Please join us after the Sunday May 2, 2021 zoom service (after a quick break) for our Annual General Meeting.

It is a privilege for all members to be able to put the UU Principle of "The right of conscience and the use of the democratic process" into work and we look forward to our participation together. All are welcome to attend but only members who have been members for at least 60 days may vote.

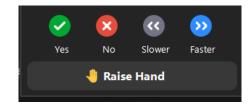
The complete AGM Package (including committee reports and the proposed budget) will be posted on <u>uce.ca</u> by April 11, 2021. If you need a printed package, please contact Janet in the church office (chadmin@uce.ca, 780-454-8073).

You will need to know how to raise your electronic hand in Zoom.

If you join by phone, dial \*9 to raise your hand.

If you sign in online, please make sure you have a look for reactions.





You can practice during any zoom meeting.

Please join Karen Bilida from 12-12:30 during every Tuesday's Lunch Bunch in April to practice raising your hand on zoom.

Please make sure you update your zoom version: <a href="https://support.zoom.us/hc/en-us/articles/201362233-Upgrade-update-to-the-latest-version">https://support.zoom.us/hc/en-us/articles/201362233-Upgrade-update-to-the-latest-version</a>

#### **UCE Interim Transition Team**



The Interim Transition Team (ITT) provides leadership and support to the congregation as it transitions toward a new ministry. The ITT helps the congregation work toward this goal by examining our heritage, leadership, mission, and connections. It has identified priority actions that are achievable in the coming months. These include:

- regular and ongoing dialogue with congregation in redefining our new vision and leadership
- establishment of task teams to examine good governance and best practices in financial management
- development of best practices to support the development and appreciation of our volunteers
- support to the Interim Minister as we examine and celebrate UCE's rich heritage and explore our communal readiness to move on from 22 years of previous ministry.

The ITT was selected through a congregational nomination process. Best practices for such teams include identifying people who are leaders in the community, but not Board members. Your ITT is composed of the following members. Link to the brief biographies of each member to get a sense of what they bring to this work.

Graham McFarlane - chair Ruth Patrick Yvonne Mireau Louise Charach - recorder Lynne Turvey John Pater

Click <u>here</u> to read the bios of each ITT member.

# **ITT Report to the Congregation**

On Sunday, March 7<sup>th</sup> we asked you "What do we stand for?" We received responses from 31 persons. In the responses we received to this question, the predominant words used were the following:

Respect, support, acceptance, choice, equity, inclusion, worth and dignity, interdependent web, pluralism, responsible search for meaning and truth.

A number of the respondents noted a particular Principle in their response. Thoroughly considering all the responses, it appears that each of them relates in some particular to the Seven Principles.

As a member of this congregation, you may be interested to know that these responses are similar to those that were a part of discussions in our congregation in the era during which the statement of Seven Principles was being developed. Congregations across the UUA were all involved.

M. Ruth Patrick, Interim Transition Team member.

# **Update on Candidates for UCE Board**

The Board of Trustees is responsible for managing the property of the Church, the conduct and administration of its business and general supervisions of the programs and activities of the Church. At each AGM we elect a President and a Vice-President to serve a one year term each, and two Trustees to serve a two-year term each. We also elect a Secretary or a Treasurer in alternate years, and each of these officers serves a two-year term. A member of the Board may serve a variety of positions but only for six consecutive years.

At the 2021 AGM the Treasurer will be elected for a two-year term. Doug Eastwell has stated his intent to not stand for Treasurer in the next term. The Leadership Committee has identified a candidate to fill that role.

We have identified two candidates for Trustee to fill a two-year term each. We have also found a candidate to fill the second year of a two-year term for Trustee, as that position is currently vacant. Candidates for Vice-President and President have also been found.

The Leadership Committee is currently seeking a candidate to fill an upcoming vacancy on this committee, as Rosemary Falconer will be completing her sixth consecutive year of service.

Candidates for the Ministerial Relations Committee will not be elected for the 2021-22 church year.

A slate of nominated individuals will be presented at the AGM, and in the May newsletter.

If you are interested in the remaining vacancy, or have questions about the nomination process, please contact one of the Leadership Committee members:

| <b>Rosemary Falconer</b> |  |  |  |  |
|--------------------------|--|--|--|--|
| rfalcon@shaw.ca          |  |  |  |  |
| ph. 780-472-9287         |  |  |  |  |

| Donna Hamar     |
|-----------------|
| gypsiedonna17@g |
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| 780-425-0728    |

| Erin Thackeray    |
|-------------------|
| erin_thackeray@ho |
| tmail.com         |
| 780-218-5958      |

Beth Jenkins jenkibeth@shaw.ca 780-267-2384 (mobile)

# Next Board Meeting is Wednesday April 10<sup>th</sup> at 7:15pm

Please email <a href="mailto:Board@uce.ca">Board@uce.ca</a> by April 3<sup>rd</sup> if you would like to add anything to the agenda or attend the meeting. For the latest Board Minutes please visit:

<a href="mailto:https://www.uce.ca/agm-minutes-reports-board-meeting-minutes/">https://www.uce.ca/agm-minutes-reports-board-meeting-minutes/</a>
Please watch your email for any updates.

# **April's Zoom Support For Sunday Services**

We are grateful that the following UCE members and friends will support our April Sunday services. Please consider joining this team. The roles are not difficult and you'll always have people to help you. Contact Karen Bilida <a href="mailto:Unitarian.Edmonton@yahoo.ca">Unitarian.Edmonton@yahoo.ca</a> if you are interested. She can arrange in person and video training.

|        | Slide Creator &<br>Sharing | Post Online   | Recorder         | Greeter      | Breakout<br>rooms | Backup or<br>Trainee |
|--------|----------------------------|---------------|------------------|--------------|-------------------|----------------------|
| 4-Apr  | Andrew Mills               | Ruth Merriott | Gloria Krenbrenk | Jan McMillan | Sylvia Krogh      |                      |
| 11-Ap  | Karen Bilida               | Karen Bilida  | Karen Bilida     | Jan McMillan | Gloria Krenbrenk  |                      |
| 18-Apr | Andrew Mills               | Ruth Merriott | Ruth Merriott    | Jan McMillan | Karen Bilida      |                      |
| 25-Apr | Karen Bilida               | Karen Bilida  | Karen Bilida     |              |                   |                      |

#### GREETER

- Sign into the UCE zoom account before 10:00 am.
- Admit people from the waiting room. (allow tech time from 10-10:15am, if necessary)
- Create as "co-host" any people that will be speaking, sharing slides, or recording and other zoom volunteers.
- Mute all and let service begin.
- Watch chat in case of "disruptive" behavior.
- Admit people during service.

#### **BREAKOUT ROOM**

- Monitor the CHAT messages
- At the end of the announcement slides, "automatically" set up the breakout rooms
- 25 minutes after breakout rooms have begun, send a note to all saying the breakouts will end in five minutes. You can pass "host" duties (if you choose) to the minister or anybody that would like to stay longer or you can close the meeting to all.

#### RECORDER

Recording is the easiest job – as long as you have good internet connection and a computer that is able to store the files.

- Get the Host to make you a Co-Host.
- Ensure that your screen is set up with side by side screen sharing and "speaker view".
- The Record button is at the bottom of your Zoom screen.
- When the service starts, hit Record. When the announcement slides end, hit Stop.
- Upload the zoom service folder, with all of the files, to a Google Drive folder

# Join a Zoom Sing Along Night on Thursday April 22 at 7:00pm MT



A fun evening hosted by Jan McMillan and Karen Bilida. You can sing as loud as your heart desires or just lip sync along...

You can phone in or sign in online.

https://zoom.us/j/94093708260

(587)328--1099 Meeting ID: 940 9370 8260

# **Tuney Tuesday!**

With Pauline Atwood hosting at 7pm on Tuesday nights, each person brings their music choice and we talk about why we chose the song, what was happening in our lives, what was happening in the larger society, the artist, the context... <a href="http://bit.ly/TuesMus3mB8yeR">http://bit.ly/TuesMus3mB8yeR</a> Meeting ID 956 5643 4070



#### **Lunch and Learn**



You are invited to join Rev. Lee Anne in an open Zoom meeting on Wednesdays from noon to 2pm.

You will need the link and passcode found on the UCE calendar at uce.ca. Link: <a href="http://bit.ly/Lunch2WvWG3a">http://bit.ly/Lunch2WvWG3a</a>,

Meeting ID: 984 8583 4810 Passcode: 109413

Find your local number: https://zoom.us/u/abQkoG8UD7

#### **UCE Lunch Bunch**

Unitarian Church of Edmonton invites you to join the UCE Lunch Bunch *via* Zoom on **Tuesdays and Thursdays from 12:00 to 2:00.** Please drop in and out during the time period... sign in and see who shows up or make a lunch date with a friend.

Link: http://bit.ly/Lunch2WvWG3a

Meeting ID: 957 7757 4700, Passcode: 958419

Please join Karen Bilida from 12-12:30 Tuesdays to practice raising your hand on zoom.





### **Youth Connections**

| 1st Sunday, Popcorn Theology<br>2:00-5:00 p.m. Calgary/Winnipeg<br>https://tinyurl.com/y4dpseh3      | 3rd Sunday, Super-Group 4:00-5:00 MT Saskatoon Zoom link: <a href="https://tinyurl.com/ybeehjn6">https://tinyurl.com/ybeehjn6</a> |
|--|---|
| 2nd Sunday, A Chorus of Faiths<br>2:00-3:00 MT Calgary<br>Zoom link:<br>https://tinyurl.com/y4dpseh3 | 4th Sunday Religions 2:00-3:00 MT Calgary Zoom link: <a href="https://tinyurl.com/y4dpseh3">https://tinyurl.com/y4dpseh3</a>      |
| Thursdays Cosmic Connections 7:00 - ? MT Westwood Discord: https://discord.gg/jNNCnCy                |   |

#### CazUUm

<u>CazUUm</u> is the online counterpart to CanUUdle, the beloved annual national conference for Unitarian Universalist youth (ages 14-19) and their adult advisors.

This year's theme is *Finding TreasUUre*! Inspired by pirates and others who find treasure in unlikely places, together we will uncover the precious gems that are hiding in these difficult times. Zoom will allow us to gather virtually to experience many of our favourite things about this community. Activities will include

- youth-led worship,
- connecting in small groups,
- imagining the future of Canadian UU youth organizing,
- and of course, plenty of fun and games!

There will also be opportunities for multigenerational connection with junior youth, young adults and others during the traditional Bridging Ceremony and Sunday morning worship.



# **Canadian Unitarian Council (CUC)**

For a complete list of events please go to <a href="https://cuc.ca/events/">https://cuc.ca/events/</a>

THR – Reconciliation Through Film-Jordan River Anderson: The Messenger Saturday, April 17, 10:30 am MT (Registration ends Friday, April 2) More information is available

at https://cuc.ca/events/thr-film3-2021

#### **Connect and Deepen**

Sundays, March 28 and April 11, 2 pm MT More information is available at <a href="https://cuc.ca/events/connect-deepen-feb-april-2020">https://cuc.ca/events/connect-deepen-feb-april-2020</a>

#### **Gathered Here**

Thursday, April 8, 2:00 pm MT More information is available at <a href="https://cuc.ca/events/gathered-here-feb-and-apr-2021">https://cuc.ca/events/gathered-here-feb-and-apr-2021</a>

Rising Together: UU Youth and Emerging Adults of Colour Saturday, April 10, 2:30 pm MT More information is available at https://cuc.ca/events/rising-together-april

# **Elders Circle with Sharon Jinkerson- Brass**

Wednesday, April 21, 2021, 5 pm MT More information is available at <a href="https://cuc.ca/events/elders-circle-with-sharon-jinkerson-brass-april-21">https://cuc.ca/events/elders-circle-with-sharon-jinkerson-brass-april-21</a>

# 2021 CUC Annual General Meeting (AGM)



CUC National Conference website Registration: March 15 – May 9

Each year, the Canadian Unitarian Council holds its <u>Annual General Meeting</u> to elect members for the CUC's Board of Trustees, vote on resolutions, and to attend to the business of the Council. The CUC's member congregations send selected delegates from among their own membership to represent their congregations and to vote on business matters.

# **Nurture This Precious Light**

...As we nurture this precious light together, we become a light of hope turning isolation into community, anguish into peace, sorrow into joy.

Nurture this precious light.

As we do, our faith burns a steady flame of innovation banishing illusion, creating a new and renewing way ... Together, we turn this world from bleak to bright... Rev. Naomi King



#### **Canadain Unitarians for Social Justice**



CUSJ (Canadian Unitarians for Social Justice) is pleased to announce the publication of its most recent JUSTnews Magazine on the theme of Universal Basic Income. After COVID-19 and the Federal Government's introduction of the CERB for vast numbers of suddenly unemployed people it seemed that the idea of a Universal Basic Income may have found its time. CUSJ Board members invited the Unitarian

community to explore this idea with all its advantages and its potential pitfalls. Please read our magazine here and share it with your friends. <a href="https://cusj.org/wp-content/uploads/JUSTnews-Vol.-23-No.-1-Basic-Income.pdf">https://cusj.org/wp-content/uploads/JUSTnews-Vol.-23-No.-1-Basic-Income.pdf</a>



Please enjoy watching recordings of our Sunday Services again on YouTube or listen as a Podcast on SoundCloud.

Just click on the link and don't forget to subscribe while you are there.



# Please join us in conversation on Social Media

- Facebook Group: <a href="https://www.facebook.com/groups/41659071349/">https://www.facebook.com/groups/41659071349/</a>
- Facebook Page: https://www.facebook.com/UnitarianChurch/
- YouTube: https://www.youtube.com/channel/UCmpm5DXHKM7pRnnzcC75txQ
- SoundCloud: https://soundcloud.com/user-189401827
- Twitter: https://twitter.com/UnitarianUCE
- Instagram: https://www.instagram.com/unitarianuce/

Please make sure that you continue to update your zoom account.

Zoom regularly provides new versions to release new features and fix bugs. We recommend upgrading to the latest version once it is available.

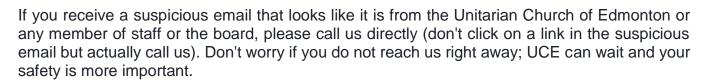
How to update zoom version:

https://support.zoom.us/hc/en-us/articles/201362233-Upgrade-update-to-the-latest-version

# It is getting toward Tax Time and the Fraudsters are Working Hard!

Spoofed email scams continue throughout congregations around the world. Please be aware of scams.

- We will never need you to send an emergency gift card.
- A company will never ask for bitcoin or gift cards as payment.
- Nobody is calling you about your social insurance number.
- The CRA is not calling you about taxes.



A "spoofed" email is an email that looks very similar to an email from a friend or colleague that you know but the email address will be slightly different. This is not a case of "hacking", it is someone pretending to be someone, not somebody actually getting into an email account. The person that has created this imitator email is trying a scam to get your personal information.

- Please do not respond to the email.
- Mark the email as spam.
- Let the person that is being imitated aware of the situation.

As always do not send your personal information through email. UCE has secure websites to gather information. Plus you can always call the church administrator (780-454-8073) with any questions.

Some commonly spoofed emails and scams include:

- Church ministers
- Church board members
- Netflix

- CRA (Canadian Revenue Agency)
- PavPal
- Service Canada

Click here to read more in the UU World article from 2019

To continue to support our community and have peace of mind, the best way to donate to our church is by setting up ongoing monthly donations. We receive about 1/2 of our donations this way and it is an important source of income for monthly expenses. Please contact Janet (780-454-8073) or Andrew Mills (780-918-3288) to set up ongoing donations. You can also donate online using credit cards using the secure sites **Canada Helps** and **ATB Cares**.

Please visit our website for more information on secure ways to support your community https://www.uce.ca/support-our-work-donations-planned-giving/



#### THE EDMONTON UNITARIAN IS PUBLISHED MONTHLY

#### BY THE UNITARIAN CHURCH OF EDMONTON Vol. 62 No. 03

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#### Writing for The Edmonton Unitarian Newsletter

#### **Submitting Articles**

Please submit articles for *The Edmonton Unitarian* to Church Administrator, Janet Polkovsky, by email <a href="mailto:chadmin@uce.ca">chadmin@uce.ca</a>. If submitted by email, your text can either be attached as a Microsoft Word document (the preferred method) or set out in the body of the email. Please do not send an article as an image file. Deadlines are 10am on the 2<sup>nd</sup> to the last Friday of the month.

#### **Article Length**

Articles should be as short as possible consistent with conveying the necessary information. A general guideline is 75 to 200 words (you can use the word count feature in Microsoft Word to determine how long your article is). Submitted articles may be edited for clarity and conformity with these guidelines, or may be shortened to fit the space available. UCE staff and UCE Board of Trustee's columns are exceptions to this guideline.

#### Content

Articles should include who, what, when, where, why and how (as applicable). Articles must be directly related to UCE or UU. No advertisements for outside organizations, with the exception of not-for-profits approved by the Social Justice Committee or the UCE Board of Trustees. No advertisements for any products.

# People Finder

UCE Board: board@uce.ca
President – Karen Bilida

Vice President - Brandie Moller-Reid

Secretary – Gloria Krenbrenk Treasurer – Doug Eastwell Trustee – Jennifer Askey Past President – Karen Mills

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