

Unitarian Church of Edmonton
Board Retreat Minutes - November 28, 2020

Present: President Karen Bilida, Vice-President Brandie Moller-Reid, Past President Karen Mills, secretary Gloria Krenbrenk, treasurer Doug Eastwell, Rev. Lee Anne Washington, trustees Robert Begg, Jennifer Askey and Gerard Hayduk.

One item of business was addressed at the Board Retreat on November 28, 2020, conducted via Zoom.

Deana Walters requested a renewed mandate letter from UCE, prior to November 30, 2020, as follows:

In 2019, under Brian's leadership, I was approved to fall under the UUCE umbrella for licensing purposes in my role as a Prison Chaplain. Karen Mills signed the mandate letter required by my employer. It is now time for my mandate letter to be renewed. Do you still have a copy of the previous one? The only changes needed are to put the current date at the top of the letterhead and the end date needs to be March 31, 2022. I appreciate your assistance with this matter.

Below is the letter verbatim my employer requires in case you do not have the previous one. It will just need to be put on your letterhead and signed.

This letter is to confirm that Deana Walters meets the educational, ministry and personal requirements to perform religious/spiritual rites, rituals, worship and other observances on behalf of the Unitarian Universalist Church of Edmonton. Deana Walters has been compensated by salary for performing religious rites, rituals, worship and other observances on behalf of the Unitarian Universalist Church of Edmonton. Deana Walters is currently mandated and approved and has this religious organization's support to serve as a chaplain in a correctional milieu under Request for Standing Offer number 21120-154722 until March 31, 2022.

Rev. Lee Anne reported on her conversations with Rev. Brian Kiely and Deana Walters.

Moved by Jennifer Askey, **seconded** by Karen Mills, that due to the emergency approval conditions imposed last year not having been met, and Deana Walters not meeting CUC requirements for Lay Chaplaincy, UCE will not provide a renewed letter of support. **CARRIED**


Gloria Krenbrenk, Secretary