

Unitarian Church of Edmonton

Board Meeting Minutes - May 20, 2020

Present: President Karen Mills, Vice President Karen Bilida, secretary Gloria Krenbrenk, treasurer Doug Eastwell, trustees Yvonne Mireau, Brandie Moller-Reid and Robert Begg. Kathy Stanley joined the meeting at the conclusion of discussion on Summer Services.

Visitors: Beth Jenkins and Jon Pater - left the meeting once discussion on Summer Services was concluded.

Call to Order: 6:38 p.m. Meeting conducted via Zoom and phone.

Approval of Agenda: Moved by Karen Bilida, seconded by Brandie Miller-Reid, that the Agenda be approved. **CARRIED**

NEW BUSINESS

Summer Services

Beth Jenkins, chair of the Transitional Services Committee, and John Pater, organizer of past summer services, presented a number of possibilities:

- The CUC offers a national online service on Sundays at 2:00 p.m. Mountain Daylight Time.
- Westwood has already planned their summer and is not interested in combined services.
- Westwood is scheduled to lead one of the CUC national services at the end of August.
- Audrey Brooks is prepared to do the annual Genocide service in July. We might offer this service as one of the CUC national services.

The general feeling was that we need to maintain UCE's 10:30 a.m. Sunday Zoom schedule for consistency and to facilitate community connection. We have already arranged that Janet Polkovsky will host the summer Zoom services. Rather than formal services, we could prepare readings and/or pose community questions and do break out rooms for more of a coffee hour format. Karen Bilida presented a draft schedule for the 9 Sundays in July and August. John Pater will work on finalizing that schedule.

Both the UCE 10:30 a.m. Zoom services/coffee hours and the CUC national Zoom services will be advertised to the congregation.

The possibility of meeting in the church was considered, however the Government of Alberta guidelines are extremely stringent and it was felt not practical or safe at this time.

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RE Leader Hour Reduction

Moved by Yvonne Mireau, **seconded** by Kathy Stanley, that work hours for Will Adair, RE Director, be reduced to 4 hours per week effective May 21, 2020, and continuing until Will's contract ends on June 30, 2020. **CARRIED**

September Staffing

Will Adair, RE Director, and Janet Polkovsky, Office Administrator, both plan to continue at UCE in September 2020. It was suggested that we need to modernize staff job descriptions, particularly relating to UCE's online presence. A joint meeting with the HR Committee will be needed prior to September to update contracts for the RE Director and Office Administrator.

Summer Rentals

Based on the government of Alberta guidelines for gradual re-opening from the COVID-19 lockdown, it would be possible for small groups to return to meeting at UCE. This would require enhanced cleaning and it was felt the risk is too great at this time. The building will remain closed to rentals.

Interim Minister Update

Rev. Lara Cowtan has chosen to accept a position in Vancouver.

The board was very pleased to learn that Lee Ann Washington was presented with an offer from UCE and has responded with conditional acceptance. She is in the process of reviewing our proposal and investigating moving to Canada. There is some uncertainty due to the COVID-19 situation – will she be able to enter Canada in September?

Next Meeting: Wednesday, **June 3**, 2020 at 7:15 p.m. Karen Mills and Yvonne Mireau will provide opening and closing words.

ADJOURNED at 7:45 p.m.


Gloria Krenbrenk, Secretary