

# Unitarian Church of Edmonton

## Board Meeting Minutes - April 1, 2020

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**Present:** President Karen Mills, Vice President Karen Bilida, secretary Gloria Krenbrenk, treasurer Doug Eastwell, trustees Yvonne Mireau, Brandie Moller-Reid, Kathy Stanley and Robert Begg

**Call to Order:** 7:18 p.m. Meeting conducted via Zoom and phone.

**Opening Words:** Kathy Stanley

**Approval of Minutes:** **Moved** by Doug Eastwell, **seconded** by Kathy Stanley, that the minutes of the March 4, March 14 and March 19, 2020, UCE Board meetings be approved. **CARRIED.**

**Approval of Agenda:** **Moved** by Yvonne Mireau, **seconded** by Robert Begg, that the Agenda be approved. **CARRIED.**

### NEW BUSINESS

Presentation of Potter and Alexander Award recipients

The congregational dinner scheduled for April 4, 2020, has been cancelled due to the COVID-19 situation. **Moved** by Doug Eastwell, **seconded** by Brandie Moller-Reid, that the congregational dinner be rescheduled to the earliest reasonable date, and that the Potter and Alexander awards be presented at that time. **CARRIED**

### Rental Process

Casual Renters – Due to the COVID-19 situation, none of our casual renters are presently able to meet. **Moved** by Yvonne Mireau, **seconded** by Karen Bilida, that no rent will be charged for the time being and the rental bookings will be held for our casual renters to resume once the quarantine is lifted. **CARRIED**

### Permanent Renters

- AWWOA should not be affected and they are able to work from home if necessary, therefore their rental payments will continue as usual.
- FOH Pro and Open Door Learning – discussion as to whether to authorize Mike Keast to negotiate rental relief. More information is required – tabled.

Summer Office Staffing – Tabled for next meeting

### Budget 2020-2021

The proposed budget was reviewed in detail and some revisions made.

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Discussion with respect to the CUC annual dues and the fact that a significant number of members for whom we pay CUC dues do not make any financial contribution to UCE. Should we consider removals from the membership list? Tabled for next meeting.

Clarification is required on a few budget items. A follow up meeting will be conducted via Zoom on Tuesday, April 7, 2020 at 7:15 p.m. to finalize the 2020-2021 budget for presentation at the AGM.

### STANDING ITEMS AND FOLLOW UP

#### Interim Minister Application

Karen Mills will circulate portions of the application for board input.

#### AGM Planning

The AGM will proceed as scheduled on May 3, 2020 via Zoom. Notice of the AGM will be provided to the congregation by email, by telephone call for those without email, and Gloria will do the required in-service announcements during the Zoom services on April 12, 19, 26 and May 3, 2020.

#### Other

Doug Eastwell will look into the federal subsidy programs associated with the COVID-19 situation to see whether UCE qualifies for any aid.

### REPORTS

DRE – Report attached

**New Members / Resignations:** None

**Next Meeting:** **Tues, April 7, 2020 at 7:15 p.m.** to finalize the 2020-2021 budget.  
**Wed, May 6, 2020 at 7:15 p.m.** Opening and closing words to be provided by Doug Eastwell.

Closing Words: Kathy Stanley

ADJOURNED at 9:50 p.m.

  
Gloria Krenbrenk, Secretary

# March 2020 RE report for the Board

## This Past Month

- We are in an "exciting" time right now, and we hope to be able to meet together in person soon. With my conversations with the youth, they have been missing that in-person time.
- Correspondence with parents
  - Sent notices to parents about what's happening with programming for the next while.
  - I talked and messaged with some of the parents and am planning to have face-time and zoom meetups with them soon.
  - I have been posting things to the RE Family page and will continue to increase the number of posts.
- I have started deep cleaning the classrooms.

## Attendance

The attendance for the past month has been:

Date	Sparks	Pathfinders	Youth
February 09	4	1	6
February 16	3	3	8
February 23	5	1	5
March 01	4	1	7
March 08	2	1	3
March 15	1	2	6

(Many of the children in our program only come every other week due to co-parenting situations)

## Ongoing Plans

- Family Events
  - All in-person youth events are on hold for the foreseeable future.
- Youth Events
  - All in-person youth events are on hold for the foreseeable future. On a positive note, we have been meeting more frequently via Zoom and Discord, two to three times weekly.
- Youth fundraising
  - The play by David Haus and Sue Lynch "Pacific Time" has been postponed, date to be determined.

## Plans for the future

- When we can come together again, I wish to plan a large potluck for everyone to have a chance to reconnect.
- This Summer, if we are able, I would like to host some youth and children drop-in days. Maybe three or four of them. Craft and games for the kids, separate adult space where they can gather. Simple snacks and drinks could be provided.