

Unitarian Church of Edmonton

Board Meeting Minutes - March 19, 2020

A special meeting was conducted via Zoom and phone to deal with issues surrounding the COVID-19 outbreak.

Present: Karen Mills, Karen Bilida, Gloria Krenbrenk, Doug Eastwell, Yvonne Mireau, Brandie Moller-Reid, Lynne Turvey and Mike Keast.

Call to Order: 5:34 p.m.

Building and Renters – Mike Keast

- The ESOS Tuesday meetings will still take place as needed (they are the board that oversees all the NA meetings in Edmonton).
- The other renter Amaneul International Church – I had a great deal of difficulty communicating with the contact. I told him the guidelines for their Saturday meetings and he kept saying Sunday. I think he understands that he can continue holding his prayer meeting but that the situation can change depending on the Board's decision.
- Ante Meridiem: They have cancelled this week but haven't confirmed beyond that
- Edmonton Vocal Minority: Have cancelled their cabaret and rehearsals for the foreseeable future.
- Vocal Alchemy: Have cancelled this week and will get back to me to confirm about further cancellations
- Orchestra Borealis: Have cancelled all their rehearsals for the foreseeable future.
- Marie Perry Bridge Club: Have cancelled for the foreseeable future
- New Dawn Wicca: Have cancelled for the foreseeable future
- Uncles and Aunts: Have cancelled for the foreseeable future
- Edmonton Food Bank: Have cancelled their collective kitchens for the foreseeable future
- Karen Porkka/Soul Circle Singers have cancelled their rehearsal
- Janet Smith: will come back and teach after her self-isolation period is over after the 26th
- David Haas/Sue Lynch will continue their rehearsals for now, there are only 6 people involved

Cleaning is continuing as appropriate.

Mike advised that Bill Lee comes in to the church every day. Janet comes to pick up the mail, not necessarily every day. Will is at the church most days. If no one else is available to attend at the building on any given day, Mike Keast can do so.

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With respect to the building, we can continue as we are for now.

Interim Minister Application – Karen Mills

The first stage is done. The next step is a financial questionnaire to be completed online.

Budget

Board meetings scheduled for April 1 and April 7 (if required) will proceed to review the AGM budget. Doug will have the proposed budget uploaded to Base Camp by March 25, 2020.

Yvonne Mireau advised that she is home 24/7 and can assist with signing cheques if needed.

Doug Eastwell provided the following update via email:

- I have feedback on budget items from everyone except Andrew (he will have a final Canvass value @ month-end) and Will (MIA).
- I have declined Tindill Audit insurance offer
- The Board has approved letting Rose countersign cheques for now. Rose is okay with the arrangement except for the cheque to her firm. She doesn't want to countersign her own cheque.
- Janet has the first batch ready to go – I will deal with it tomorrow.
- GL Layout for 20/21 under review & development. Rose and I had a long chat this afternoon. She is amenable to aligning her accounting system to our budget documents. This will facilitate direct comparisons.

Online Services

The March 22 service will be online via Zoom led by Rev. Anne Barker. Zoom allows for up to 100 participants.

Karen Mills will connect with Will Adair as to whether the youth are able to proceed with the March 29 service.

We will try to proceed with planned transitional services online. Who can assist the service volunteers with technology and service elements? Yvonne Mireau, Beth Jenkins and Karen Bilida will work on ways to proceed with services online.

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Keeping in Contact

Discussion as to how to set up a phone tree, especially to maintain contact with UCE members who are not online.

Meeting adjourned at 6:15 p.m.


Gloria Krenbrenk, Secretary