

Committee/Group Name: Building and Grounds

Purpose of Committee: To exercise oversight over the building, grounds and permanent tenant requirements of the Unitarian Church of Edmonton

Members: Mike Keast (Chair), Alan Boyle, David Hagel, Art Brier, Gaylord Madill, Scott Harrison

Major Actions of 2018-19

- General building maintenance, planned and as needed
 - Plumbing and heating issues in tenant spaces and the UCE space
- Reduced our Carbon Footprint
 - Most of the lighting in UCE have been changed to LED, Two rental spaces are completely LED with AWOWWA in process for change over, to be completed by the end of summer 2020
 - All outside lights have been retrofitted with LED bulbs
- Moved items around the building as requested
- Regular Pest patrol duties
- Replaced Picnic table as old one was rotten
- Keeping the Parking lot clean and the grass trimmed
- Took the cardboard and paper recycling home to have it recycled
 - Thanks Gaylord
- Repaired Eve trough and drainage at front of building
- Replaced the Bird netting at the front of the building
- Replaced stairs outside kitchen exit door
- Replaced roof hatch, eliminating the roof leak
- Installed a railing with Glass sections around the youth loft
- Purchased and installed an AED in the building
- Added ashtray/garbage cans to garden and picnic table space
- Added Coloured Led lights to Foyer
- Additional storage for tables created from unused space in classroom 1, ongoing.
- Assisted in Library reorganization
- Finished the Drywall in the staircase

Outcomes Achieved

- Ensured Tenants Had issues resolved in a timely fashion
- Kept UCE functioning and saved UCE money in the process

Planned Actions for 2019-20

- Finish LED light change over

- More cupboards in kitchen
- Build recycling centre
- Install auto flushers on mens urinals
- Replace thermostats in building
- Get floors rewaxed
- Chair storage room shelving
- Replace kitchen carts
- Keeler hall exit door trimming
- Replace a sink in open doors learning
- Get a roof replacement plan set up
- Replacement of sound system and adding video

Recommendations for Board Consideration (if any)

- The siding outside the Main doors is falling apart and can no longer be fixed. We need to develop a plan for replacement
- The windows around the Learning Centre Tenant space are degrading fast, a couple of frames are rotten. We will need to look at replacing these within the next little while

Other notes

- We try to reuse what we can where we can, but when we have to purchase items we look at the RESTORE and Architectural Clearing House before buying brand new.
- The volunteers spend a lot of time outside the church organizing and running around to find items needed

Submitted by: Mike Keast