

Unitarian Church of Edmonton

Board Meeting Minutes - September 2, 2019

Present: President Karen Mills, Vice-president Karen Bilida, secretary Gloria Krenbrenk, treasurer Doug Eastwell, Rev. Brian Kiely, trustees Yvonne Mireau, Robert Begg, Kathy Stanley and Brandie Moller-Reid

Regrets: None

Visitors: None

Call to Order: 1:55 p.m.

A short meeting was held following the Board Planning Retreat.

NEW BUSINESS

Financial Matters

Moved by Doug Eastwell, **seconded** by Yvonne Mireau, that UCE designate signing authority for our bank accounts to be any 2 of the following: Doug Eastwell, Rosemary Tindill, Susan Ruttan, Yvonne Mireau, Kathy Stanley.

Amendment moved by Brandie Moller-Reid, **seconded** by Kathy Stanley, that Susan Ruttan be replaced by Robert Begg. The amendment is **CARRIED**.

The amended motion is CARRIED. Designated signing authority will be any 2 of: Doug Eastwell, Rosemary Tindill, Robert Begg, Yvonne Mireau, Kathy Stanley.

Doug reported that he will be meeting in the near future with Rosemary Tindill, the new accountant, for the purpose of reorganizing our accounting to facilitate better reporting.

Brian Kiely emphasized that it is important to keep Janet Polkovsky, administrator, in the loop with respect to the accounting changes.

It was confirmed that all monies coming into the church go through the tellers; we do not have random people making bank deposits.

Board Communication

Brandie Moller-Reid will provide more information at the next meeting on possible use of the program "Base Camp" rather than email for board communication.

Fund Raiser Proposed by Sue Lynch and David Haas

Pending board approval, they have tentatively booked Saturday November 23, 2019 for a performance of a Christmas themed play "Happy Home for the Holiday Flight". In

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exchange, they request the use of rehearsal space, being likely the large classroom. The play is being offered to various non-profit organizations as a fund raiser.

Moved by Kathy Stanley, **seconded** by Brandie Moller-Reid, that we proceed with the play offered by Sue Lynch and David Haas, on the basis that all proceeds be allocated to the church. They may use rehearsal space as requested. **CARRIED.**

Library

Brian Kiely reported that Ruth Patrick, original head of the library committee, would like to be freed of that responsibility. Sylvia Krogh and Louise Charach will work with Brian and others on a proposed plan for the library. Brian will report further at a later date.

Committee Liasons

RE (children and youth) - Brandie Moller-Reid
Adult Programs - Kathy Stanley
Finance - Doug Eastwell
Social Justice - Yvonne Mireau
Membership - Karen Mills
Leadership - Gloria Krenbrenk
Aesthetics - liaison not needed
Buildings and Grounds - Doug Eastwell
Chaplaincy - no committee at this time
Church Services - Brian Kiely
Communications - Karen Bilida
Endowment - Doug Eastwell
HR - Karen Mills
Ministerial Relations - Brian Kiely
Strategic Planning - no committee at this time
Audit - Doug Eastwell

New Members / Resignations: None

Next Meeting: **Wed, October 2, 2019 at 7:15 p.m.** Opening and closing words to be provided by Doug Eastwell.

Closing Words: Karen Mills.

ADJOURNED at 2:34 p.m.


Gloria Krenbrenk, Secretary