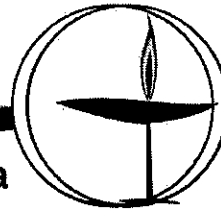


Searching ✨ Learning ✨ Connecting ✨ Serving

Unitarian Church of Edmonton

uce.ca



UCE Board Meeting

October 25, 2018 5:30pm

Attended by: Karen Mills, Karen Bilida, Yvonne Mireau, Marilyn Gaa, David Rae, Doug Eastwell, Robert Begg, Mike Keast, Brian Kiely, Will Adair Regrets: Gloria Krenbrenk

Approved Sept minutes Yvonne, David 2nd, moved

Approved Oct agenda Yvonne, 2nd Robert, moved

Building and Grounds – Mike Keast presented

- ⊕ More drywall quotes required
- ⊕ AED, to go to "Ways and Means" like committee list
- ⊕ Formal description of alarm / Telsco after hours contact person. Robert Begg and Karen Bilida have volunteered to, potentially, be a contact after reviewing description of duties.
- ⊕ UCE phones: we accept the motion to change to VOIP phones, moved by Yvonne, 2nd Marilyn, carried

RE – presented by Will Adair

Debt Retirement – Doug Eastwell

- ⊕ Jan 19, 2019 is the tentative date for party

Monthly artist

- ⊕ Research insurance requirements
- ⊕ Research a specific wall instead of easel

Prison chaplain request – presented by Brian Kiely

- ⊕ Karen B motions proposal is accepted on condition of completion of lay chaplaincy 2nd by Yvonne, passed

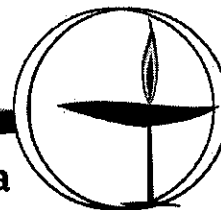
Recommendations on Sharing our Abundance

- ⊕ Suggest switching June to Camp Fyrefly

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Hate Free YEG

- ⊕ Motion to confirm that we will sign the Hate Free YEG Yvonne move Doug 2nd

Minister's Report – presented by Brian K.

Treasurer's Report – presented by Doug E.

- ⊕ Looking for new finance committee members
- ⊕ "Ways and Means" / working group / committee to prioritize expenditures needed

In-Camera session

Closing words by Yvonne

David will do opening and closing words for November 21st meeting

Next meeting:

Sat Nov 17, 2018 1-3pm Yvonne's meeting room to discuss jobs/volunteer positions

Next board meeting:

Wed Nov 21, 2018 7:15 UCE Board Room

Monthly artist program

Elaine Reynard and Lillias Cowper want to coordinate a program, modeling it on the Westwood Congregation's Art program. They would contact potential artists and make arrangements to display one artwork piece along with a bio. Robert and Gordon will be consulted to determine how and where the artwork is displayed at UCE. They envision this as an opportunity to promote local artists and a community outreach program.

They would also provide a newsletter article explaining the Artist a Month program with pictures and bio.

The supplies needed: an easel and small table to place the bio.

Prison Chaplain request

Deana Walters (pronounced Deena) is a serving chaplain but will likely lose her credentialing body support because of her views on same sex relationships...and the fact she is now in one.

She requires a legitimate body to fill in a form.

- She is not asking for compensation for us or any financial support. She is just trying to keep her job.
- She is willing to become modestly active at UCE and perhaps lead a service on prisons etc.
- Brian interviewed her for an hour and she came across very well. He has confidence in her as a minister and especially as a prison chaplain.

To consider:

1. Completing the form would take a bit of fudging from us. She has no intention of seeking a licence to do weddings, that is not part of her work, but still we would have to say we authorize her...something the Lay Chaplaincy body nationally controls.
2. We would have to amend the part about compensation slightly to say she could be compensated for performing rites in accordance with our Lay Chaplaincy practices.

Recommendations for Sharing Our Abundance

The Social Justice Working Group recommended the following changes from 2018 to 2019:

- Recipients for April and October are exchanged so that our donation to Child Haven International would come in October, when the Child Haven dinner is held.
- The Stephen Lewis Foundation is dropped from the list because the Foundation has grown immensely, and our funds could have more impact elsewhere.
- RISE (Reconciliation in Solidarity Edmonton) has been added to the list because it is a relatively new organization that undertakes important work related to reconciliation.

- Although the work of Camp fyrefly is being incorporated into another organization, we felt it is important to continue support for this work. Details about how the new organization will work have yet to be confirmed, so the situation will have to be monitored.
- CEASE is moved to July and RISE to December.

Month	2018	2019
January	Change for Children	Change for Children
21 January	Canadian Unitarian Council	Canadian Unitarian Council
February	iHuman	iHuman
March	International Council of Unitarian Universalists	International Council of Unitarian Universalists
April	Child Haven International	UU-United Nations Office
May	Youth Empowerment and Support Services	Youth Empowerment and Support Services
June	George Spady Centre	George Spady Centre
July	Stephen Lewis Foundation	Centre to End All Sexual Exploitation (CEASE)
August	Boyle Street Co-op	Boyle Street Co-op
September	Camp fyrefly	Camp fyrefly's successor
October	UU-United Nations Office	Child Haven International
November	CBC/Food Bank Turkey Drive	CBC/Food Bank Turkey Drive
December	Centre to End All Sexual Exploitation (CEASE)	Reconciliation in Solidarity Edmonton (RISE)

#HateFreeYEG pledge

I would like to have the Unitarian Church of Edmonton sign the Hate Free YEG pledge - <https://hatefreeyeg.com/campaign-1>

We already agree with these principles:

Zero tolerance policy towards:

- Racism
- Sexism
- Homophobia
- Transphobia
- Ageism
- Ableism
- Body shaming

but I (Karen B) would like to formally recognize this on the #hatefreeyeg website.

Building and Grounds Items for Discussion

Drywalling staircase

As per our last fire inspection we need to finish dry walling the inside of the staircase going up to the sound area. This job is outside the scope of our volunteers, so we need to outsource it. After many attempts to get a company to quote it, we have found one company that is willing to take it on for a cost of 6200 +GST

We are looking for board approval to go ahead.

AED

As our population is increasing in age there is more of a chance that we could have a health crisis onsite. One device that has been shown to help is an AED (automatic electronic defibrillator). There is no training required but the device has been shown to save lives. Michelle Van Der Molen has sourced one out thru her suppliers and we are looking at 2475.20 plus GST

Telsco after hours

Currently we have two contacts who take all the calls from Telsco after hours. (Mike Keast and Andrew Mills). The system works on a tree like system where they call the first person and if they can't reach them, go onto the next person. When they call they advise as to the type of alarm (door sensor or motion sensor) and the person called needs to advise whether they should send a guard to check things over or get ahold of someone to go down and attend the issue if it is safe to do so. We are in need of a couple more volunteers to be on the list. Will Adair has agreed to be a contact. The people will also have access to the camera system on their smart device so they can see what might be going on. (This should be working for everyone by Oct 31). We would like the board to find us 2 volunteers.

Janitor update

After talking to the Staff and people around the Church I have heard the following in regards to the new Janitors

- He is nice and easy to communicate with
- He has a good system and knows what he is doing
- It's nice to have the same consistent person
- The floors are being vacuumed
- The bathroom sinks have never looked so shiny
- The chairs have been put out right
- Everything looks clean to me
- Quality assurance has been around a few times to check on things

My own personal observations are he does have a pattern of how he cleans and goes over everything, he is fast and efficient. I had stopped in to ask him to go through the Janitor room and let us know what was not being used or needed and he had already done that and put everything to the side that was not being used. There was still wax and cleaners from when Herbert was the Janitor.

The recommendation is to move forward and keep them as our Janitors.



3/17/2018 10:00 AM 301558992

Bye-Bye, Debt

We bought the Brews warehouse 15 years ago for \$650,000. We paid \$200,000 to the owner, the Brews company, and arranged to pay the rest to Brews annually till the amount was paid off, in 2010.

Creating a beautiful church within this warehouse cost another \$825,000. Total cost of purchase and renos: nearly \$1.5 million (\$1,475,133).

We paid off this huge amount by:

1. Sale of our old building: net profit \$300,000
2. Taking \$120,000 from the Endowment Fund
3. Working casinos
4. A capital fund-raising campaign raised \$500,000
5. Other donations
6. Borrowing \$270,000 from friends and members through the sale of five-year debentures, starting in 2004.

On Sept. 15, 2018 we paid off the last of the debenture debt, using casino money for the principal amount and Endowment Fund money for the interest.

Today the Endowment Fund, which we emptied to buy the building, is over \$100,000. The value of our building has more than doubled, according to the City of Edmonton estimate of \$1.4 million.

And we are debt-free.

Susan Ruttan 16 Sept. 2018

Treasurer

Debenture Buyers (still alive)

Marge Roche
Marion DeShield
Ruth Patrick
Jennifer Hinchcliffe
Docia Lysne (lives in Calgary)
Dorothy Keeler
William and Mary Freed
Shirley Edgar
Bill Lee
Jean Lomow
Edwina and Gaylord Madill
Christine Mowat
Karen Stevenson and Leslie Stewart
Marg Booker
Larry Charach
Susan Ruttan
Jeff Bisanz
Jan McMillan

Major Players in buying/fixing up the new building 2003-4

Andrew Mills – project manager **

Dorothy Keeler – I think headed the planning committee

Mike Keast – led much of the renos of front areas

The Brews family that sold the building: Ann Wilson, Brews heir, in Calgary. I have contact info.

Many other volunteers on the renovations, whose names I can't think of. eg Sylvia Krogh led the stripping of the floor in the AWWOA area. Docia Lysne was head painter in the Open Doors Learning Services area.

Treasurer's Report – October 25, 2018

1. I am still on very steep learning curve. Met with Finance Committee members (Andrew Mills, Susan Ruttan, Ruth Merriott, Wendy Smith). We have decided to hold monthly meetings until I get better oriented in the Treasurer position.
2. Bev continues to provide month-end financial information (attached)
3. Three GIC's at Servus have been renewed for 30-month term at 3%. The named endowment GIC's are kept separate from each other to facilitate tracking of interest.
4. Servus customer service seems a little lacking at Callingwood (phone calls returned days or weeks later). I suggest that this situation be monitored closely.

Respectfully submitted

Doug Eastwell

**Unitarian Church of Edmonton
Comparative Income Statement**

	Actual Sep 01, 2018 to Sep 30, 2018	Actual Aug 01, 2018 to Aug 31, 2018	Actual Jul 01, 2018 to Sep 30, 2018	Budget Jul 01, 2018 to Aug 31, 2018	Difference
REVENUE					
REVENUE					
Identified Contributions	9,679.83	58,858.83	83,577.49	28,666.66	54,910.83
Canada Helps	48.25	482.50	5,164.00	0.00	5,164.00
CDONLINEGIVING	2,500.00	0.00	4,018.00	0.00	4,018.00
---- Total Contributions	12,228.08	59,341.33	92,759.49	28,666.66	64,092.83
Unidentified Contributions	265.77	485.30	1,388.88	833.32	555.56
Lease Rentals	7,760.00	7,760.00	23,280.00	15,520.00	7,760.00
Casual Renters	5,390.00	2,790.00	9,910.00	5,500.00	4,410.00
Endowment Interest	1,346.86	11.21	1,366.11	200.00	1,166.11
Interest, General	68.08	68.63	186.58	206.66	-20.08
Interest, Chambers & Music Funds	0.00	0.00	0.00	10.00	-10.00
Miscellaneous	0.00	20.00	20.00	250.00	-230.00
Casino - deferred revenue	38,081.43	0.00	38,081.43	0.00	38,081.43
Fund Raising	0.00	0.00	0.00	2,000.00	-2,000.00
REVENUE TOTAL	65,140.22	70,476.47	166,992.49	53,186.64	113,805.85
TOTAL REVENUE	65,140.22	70,476.47	166,992.49	53,186.64	113,805.85
EXPENSE					
STAFF					
Salaries	11,976.71	10,269.78	32,528.17	22,179.32	10,348.85
Ceridian Monthly Charge	39.64	37.28	114.51	0.00	114.51
STATUTORY BENEFITS					
CPP Expense	268.95	461.58	1,165.51	1,035.82	129.69
EI Expense	119.27	78.69	341.96	443.32	-101.36
WCB Expense	57.25	49.04	160.36	104.16	56.20
LTD Expense	69.78	69.78	209.34	0.00	209.34
Group Health	556.87	556.87	1,670.61	1,200.00	470.61
Staff Retirement Plan - BK	485.00	465.00	1,415.00	890.00	525.00
Staff Retirement Plan - JP	124.00	120.00	364.00	246.66	117.34
Staff Retirement Plan - WA	0.00	0.00	0.00	246.66	-246.66
---- Total Statutory Benefits	1,681.12	1,800.96	5,326.78	4,166.62	1,160.16
Minister's Pension Plan	697.00	697.00	2,091.00	1,394.00	697.00
Minister's Allowances	300.00	300.00	900.00	600.00	300.00
Minister's Professional Expenses	1,250.77	0.00	1,250.77	833.32	417.45
Other Staff Development	71.85	19.43	91.28	83.32	7.96
Admin Temp Worker	0.00	67.20	252.00	166.66	85.34
STAFF TOTAL	16,017.09	13,191.65	42,554.51	29,423.24	13,131.27
EXTERNAL RELATIONS					
Canadian Unitarian Council Dues	1,500.00	1,500.00	4,500.00	3,000.00	1,500.00
CCCC Membership	0.00	0.00	0.00	76.66	-76.66
---- Net Assistance	0.00	0.00	0.00	76.66	-76.66
EXTERNAL RELATIONS TOTAL	1,500.00	1,500.00	4,500.00	3,076.66	1,423.34
PROGRAMS/COMMITTEES					
Adult Program	0.00	0.00	0.00	33.32	-33.32
Aesthetics	0.00	0.00	0.00	16.66	-16.66

**Unitarian Church of Edmonton
Comparative Income Statement**

	Actual Sep 01, 2018 to Sep 30, 2018	Actual Aug 01, 2018 to Aug 31, 2018	Actual Jul 01, 2018 to Sep 30, 2018	Budget Jul 01, 2018 to Aug 31, 2018	Difference
Board	0.00	0.00	0.00	33.32	-33.32
Communications	0.00	0.00	0.00	66.66	-66.66
Contingency	0.00	0.00	0.00	33.32	-33.32
Pastoral Care	0.00	7.34	7.34	33.32	-25.98
CHOIR / MUSIC					
Music, Supplies, Memberships	0.00	0.00	0.00	150.00	-150.00
---- Total Choir & Musicians	0.00	0.00	0.00	150.00	-150.00
Guest Speakers	100.00	0.00	100.00	0.00	100.00
Other Church Services Costs	0.00	0.00	0.00	83.32	-83.32
---- Total Church Services	100.00	0.00	100.00	83.32	16.68
Friendship	0.00	0.00	0.00	66.66	-66.66
Membership	0.00	0.00	0.00	33.32	-33.32
RE CHILDREN'S PROGRAMS					
Child Care - RE	296.05	0.00	296.05	523.32	-227.27
Child Care - Non RE	20.00	0.00	20.00	10.00	10.00
Curriculum	0.00	0.00	0.00	41.66	-41.66
Food	0.00	0.00	0.00	20.00	-20.00
Supplies	0.00	0.00	0.00	30.00	-30.00
Training & Conferences	0.00	0.00	0.00	100.00	-100.00
Volunteer Appreciation	0.00	0.00	81.90	50.00	31.90
Youth Fund	209.99	0.00	291.89	58.32	233.57
---- Total RE/Children's Program	526.04	0.00	689.84	833.30	-143.46
Social Responsibility/Justice	0.00	0.00	0.00	16.66	-16.66
PROGRAMS/COMMITTEES TOTAL	626.04	7.34	797.18	1,399.86	-602.68
OFFICE					
Bank Fees/Accounting Stationery	45.30	51.28	137.83	150.00	-12.17
Bookkeeper	1,941.98	1,872.95	5,326.93	3,666.66	1,660.27
Computer Info Technology	460.95	0.00	460.95	200.00	260.95
Computer Tech	0.00	29.82	29.82	500.00	-470.18
Computer Repair	26.15	0.00	26.15	66.66	-40.51
Website	0.00	0.00	0.00	25.00	-25.00
Payroll Company	0.00	0.00	0.00	91.66	-91.66
STATIONERY & SUPPLIES					
Canada Post & Courier	307.58	69.35	376.93	166.66	210.27
Paper, Envelope	18.82	0.00	18.82	75.00	-56.18
Office Expense	206.61	97.85	430.45	300.00	130.45
Copy Lease	0.00	550.83	550.83	380.82	170.01
Copy Cost	55.85	10.59	78.15	83.32	-5.17
---- Total Stationery & Supplies	588.86	728.62	1,455.18	1,005.80	449.38
Telephone, Fax, Internet	367.85	367.85	1,103.44	700.00	403.44
OFFICE TOTAL	3,431.09	3,050.52	8,540.30	6,405.78	2,134.52
BUILDING					
Janitor	1,884.75	1,884.75	5,089.88	2,666.66	2,423.22
Electricity	1,152.41	1,219.80	3,604.86	2,583.32	1,021.54
Sewer & Water	436.98	469.83	1,381.44	966.66	414.78
Insurance	0.00	0.00	0.00	833.32	-833.32
Natural Gas	22.47	76.88	166.16	1,416.66	-1,250.50
Security	226.80	85.05	396.90	300.00	96.90
Cleaning Supplies	93.60	150.20	453.29	233.32	219.97

**Unitarian Church of Edmonton
Comparative Income Statement**

	Actual Sep 01, 2018 to Sep 30, 2018	Actual Aug 01, 2018 to Aug 31, 2018	Actual Jul 01, 2018 to Sep 30, 2018	Budget Jul 01, 2018 to Aug 31, 2018	Difference
Property Taxes	0.00	0.00	0.00	1,417.32	-1,417.32
---- Sub total Building	3,817.01	3,886.51	11,092.53	10,417.26	675.27
Electrical, Sound System	0.00	0.00	0.00	41.66	-41.66
Fire Saftey	0.00	0.00	0.00	250.00	-250.00
Furnaces	0.00	613.20	613.20	483.32	129.88
Keys, Locks	0.00	0.00	0.00	66.66	-66.66
Piano	315.00	0.00	315.00	116.66	198.34
Operations, Other	97.34	252.00	349.34	333.32	16.02
Plumbing, Kitchen	0.00	0.00	0.00	83.32	-83.32
Tenant Property Maintenance	210.00	0.00	210.00	250.00	-40.00
Building Maintenance	195.20	925.01	1,547.97	1,000.00	547.97
Furniture & Equipment	0.00	0.00	0.00	33.32	-33.32
---- Sub Total Maintenance	817.54	1,790.21	3,035.51	2,658.26	377.25
BUILDING TOTAL	4,634.55	5,676.72	14,128.04	13,075.52	1,052.52
NON-CASH Amounts					
Debenture Interest Expense	95.20	95.20	285.55	160.68	124.87
Amortization Expense	0.00	0.00	0.00	0.00	0.00
---- Sub Total NON-CASH amou...	95.20	95.20	285.55	160.68	124.87
NON-CASH TOTAL	95.20	95.20	285.55	160.68	124.87
TOTAL EXPENSE	26,303.97	23,521.43	70,805.58	53,541.74	17,263.84
NET INCOME	38,836.25	46,955.04	96,186.91	-355.10	96,542.01

Bank Statement Reconciliation Reports	
30-Sep-18	
WAGES Account	
Closing Balance on this Statement (See Bank Statement)	165,588.12
Plus Deposits made after Statement closing date	1,465.00
Sub Total	167,053.12
Less Outstanding Cheques (See list attached)	1,456.00
Equals	165,597.12
Cheque Book Balance (See Balance Sheet)	165,597.12
Difference (If any)	0.00
CARD PAYMENT Account	
Closing Balance on this Statement (See Bank Statement)	184.70
Plus Deposits made after Statement closing date	0.00
Sub Total	184.70
Less Outstanding Cheques (See list attached)	0.00
Equals	184.70
Cheque Book Balance (See Balance Sheet)	184.70
Difference (If any)	0.00
OPERATING Account	
Closing Balance on this Statement (See Bank Statement)	20,593.24
Plus Deposits made after Statement closing date	0.00
Sub Total	20,593.24
Less Outstanding Cheques (See List Attached)	2,583.33
Equals	18,009.91
Cheque Book Balance (See Balance Sheet)	18,009.91
Difference (If any)	0.00
CASINO Account	
Closing Balance on this Statement (See Bank Statement)	41,205.78
Plus Deposits made after Statement closing date	0.00
Sub Total	41,205.78
Less Outstanding Cheques (See list attached)	5,000.00
Equals	36,205.78
Cheque Book Balance (See Balance Sheet)	36,205.78
Difference (If any)	0.00
TANGERINE Account	
Savings	82,775.44
Endowment	14,689.80
Closing Balance on this Statement (See Bank Statement)	97,465.24
Plus Deposits made after Statement closing date	0.00
Sub Total	97,465.24
Cheque Book Balance (See Balance Sheet)	97,537.34
Difference (If any)	0.00

**Unitarian Church of Edmonton
Reconciliation Transactions Detail Report Jul 01, 2018 to Sep 30, 2018**

Account: 1010 Wages Chequing

Date	JE#	Comment	Source	Deposits	Withdrawals
Sep 15, 2018	J247	Debenture Interest	3950	-	150.00
Sep 26, 2018	J288	RRSP to Servus	Entry	-	1,306.00
Sep 30, 2018	J303	Teller - September 30, 2018	Deposit	1,465.00	-
				1,465.00	1,456.00

**Unitarian Church of Edmonton
Reconciliation Transactions Detail Report Jul 01, 2017 to Sep 30, 2018**

Account: 1040 Operating Chequing

Date	JE#	Comment	Source	Deposits	Withdrawals
May 08, 2018	J1155	Childcare for AGM May 2018	1936	-	20.00
May 22, 2018	J1196	Dental Claim - Brian	1946	-	273.00
Jun 20, 2018	J1309	Appreciation for Services at Pride Parade	1965	-	50.00
Jul 26, 2018	J44	Ten dollars change fue to KS's over payment on July 18, 2018	1981	-	10.00
Aug 09, 2018	J111	Leased Equipment	3200867361	-	69.35
Sep 06, 2018	J214	HDMI to VGA Cable	2003	-	26.15
Sep 06, 2018	J216	September 2018 - APC Pledge	2004	-	1,500.00
Sep 26, 2018	J267	Quarterly Inspection	2010	-	97.34
Sep 26, 2018	J268	Vision Claim	2011	-	99.00
Sep 26, 2018	J270	Piano Tuning: Grand and Classroom Pianos	2012	-	315.00
Sep 26, 2018	J271	Sunday Morning Coffee	2013	-	8.99
Sep 26, 2018	J274	Guard Response twice this day	2015	-	94.50
Sep 26, 2018	J275	Non RE Childcare	2016	-	20.00
				-	2,583.33

**Unitarian Church of Edmonton
Reconciliation Transactions Detail Report Jul 01, 2018 to Sep 30, 2018**

Account: 1060 Casino Chequing

Date	JE#	Comment	Source	Deposits	Withdrawals
Sep 15, 2018	J250	Debenture Principal Final Payment	101	-	5,000.00
				-	5,000.00

Unitarian Church of Edmonton
Balance Sheet As at Sep 30, 2018

ASSET**Current Assets**

Wages Chequing		165,597.12
Card Payment - Plan #5		184.70
Operating Chequing		18,009.91
Casino Chequing		36,205.78
Savings at Tangerine	83,979.12	
Endowment at Tangerine	13,558.22	
Total Tangerine Accounts		97,537.34
Accounts Receivable		295.15
Interest Receivable		1,247.49

CURRENT ASSETS TOTAL319,077.49**INVESTMENTS**

Endowment #14 Matures Sept 18/18	0.00	
Endowment #15 Matures March 18/19	27,486.00	
Endowment #16 - Matures Nov 14/18	10,030.00	
Endowment: Credit Union Share	908.41	
Total Endowment		38,424.41
Allen Fund #12 Matures Oct 28/18	2,033.00	
Morton Fund #13 Matures Oct 28/18	4,066.00	
Total Special Funds		6,099.00

INVESTMENTS TOTAL44,523.41**FIXED ASSETS**

Building	1,483,791.36	
Land	211,955.85	
Tenant Improvements	24,562.43	
Sub total Land & Building		1,720,309.64
Accumulated Amortization: Bldg	-689,069.80	
Accumulate Amortization: Tenant Imp	-14,811.80	
Sub total Amortization		-703,881.60
Furniture & Equipment		81,739.23

FIXED ASSETS TOTAL1,098,167.27**TOTAL ASSET**1,461,768.17**LIABILITY****CURRENT LIABILITIES**

Accounts Payable		5,496.88
Unearned Revenue		6,678.25
Ministerial Discretionary	304.84	
Blue Xmas	336.03	
Chaplaincy	96.64	
Social Justice Fund	2,000.00	
Youth Funds	2,703.84	
History Project	221.56	
Membership Committee - Kitty	138.95	
Chorealis	150.00	
Landscaping, Grounds	2,300.73	
Total Funds-in-Trust		8,252.59



Callingwood Branch
 100, 6655 178 Street NW
 Edmonton, Alberta
 T5T 4J5
 Tel: 780.496.2130

THE UNITARIAN CHURCH OF EDMONTON
 10804 119 ST NW
 EDMONTON AB T5H 3P2

number of cheques enclosed: 15
 Member Number: 1470111

All in One[®] Statement

For the period ending September 30, 2018

Annual Audit Procedures

As part of our annual audit procedures, we kindly ask that you examine the enclosed statement and report any discrepancies in your account balances to our auditors Deloitte LLP. Deloitte can be contacted at (780) 421-3671 or Servus@deloitte.ca

servus credit union

wages - Community Plan #1

Interest received curr. yr(\$)30.74

Date	Description	Withdrawals(\$)	Deposits(\$)	Balance(\$)
Sep 01	Opening Balance			106,796.32
Sep 04	Business Deposit		1,923.45	108,719.77
Sep 04	Business Deposit		5,760.00	114,479.77
Sep 04	AFT Customer Credit Settlement		6,460.33	120,940.10
Sep 06	CBA 000009930769	(532.03)		120,408.07
Sep 10	Business Deposit		1,010.00	121,418.07
Sep 10	Business Deposit		2,000.00	123,418.07
Sep 10	Cheque #3934 <i>WAS STALE DATED</i>	(100.00)		123,318.07
Sep 14	CANADA HELPS 1123202		48.25	123,366.32
Sep 17	Business Deposit		2,195.00	125,561.32
Sep 17	AFT Customer Credit Settlement <i>CAPT.</i>		1,146.50	126,707.82
Sep 18	Transfer from term 14		50,850.00	177,557.82
Sep 20	Cheque #3949	(992.44)		176,565.38
Sep 24	Business Deposit		1,525.00	178,090.38
Sep 25	CUST # PP9 R569 2507811 <i>CERIDIAN</i>	(12,483.11)		165,607.27
Sep 30	Credit Interest		5.85	165,613.12
Sep 30	Service Fee	(25.00)		165,588.12
Sep 30	Monthly Fee	(10.00)		165,578.12
Sep 30	Monthly Fee Rebate	10.00		165,588.12
Total		(14,132.58)	72,924.38	

Member Number: 1470111
 For the period ending September 30, 2018

Casino account - Community Plan #2

Interest received curr. yr(\$) 3.77

Date	Description	Withdrawals(\$)	Deposits(\$)	Balance(\$)
Sep 01	Opening Balance			74,284.66
Sep 20	Cheque #100	(33,081.43)		41,203.23
Sep 30	Credit Interest		2.55	41,205.78
Sep 30	Monthly Fee	(10.00)		41,195.78
Sep 30	Monthly Fee Rebate	10.00		41,205.78
Total		(33,081.43)	2.55	

operating - Community Plan #3

Interest received curr. yr(\$) 7.44

Date	Description	Withdrawals(\$)	Deposits(\$)	Balance(\$)
Sep 01	Opening Balance			25,801.26
Sep 04	Cheque #1988	(63.00)		25,738.26
Sep 07	PB-PITNEY WORKS 000009930769	(211.00)		25,527.26
Sep 10	Cheque #1997	(613.20)		24,914.06
Sep 11	Cheque #1999	(10.59)		24,903.47
Sep 12	Cheque #2000	(47.25)		24,856.22
Sep 14	Cheque #1998	(95.57)		24,760.65
Sep 18	Direct Energy 000009930769	(22.47)		24,738.18
Sep 19	Cheque #2007	(93.60)		24,644.58
Sep 20	TELSCO SECURITY 154176001	(85.05)		24,559.53
Sep 20	Cheque #2008	(196.94)		24,362.59
Sep 21	Cheque #2009	(307.76)		24,054.83
Sep 21	Cheque #2002	(242.64)		23,812.19
Sep 24	CDNONLINEGIVING 000009930769		2,500.00	26,312.19
Sep 24	Cheque #2005	(1,884.75)		24,427.44
Sep 25	TELUS PAPS 8906114	(304.85)		24,122.59
Sep 25	Cheque #2001	(1,872.95)		22,249.64
Sep 26	ATCO Energy 1199180	(1,152.41)		21,097.23
Sep 27	EPCOR 07010300019	(436.98)		20,660.25
Sep 27	Cheque #2006	(63.00)		20,597.25
Sep 30	Credit Interest		0.99	20,598.24
Sep 30	Service Fee	(5.00)		20,593.24
Sep 30	Monthly Fee	(10.00)		20,583.24
Sep 30	Monthly Fee Rebate	10.00		20,593.24
Total		(7,709.01)	2,500.99	

card payments - Business Plan 15 #5

Date	Description	Withdrawals(\$)	Deposits(\$)	Balance(\$)
Sep 01	Opening Balance			0.00
Sep 10	SQUARE INC 000009930769		97.35	97.35

Member Number: 1470111
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card payments - Business Plan 15 #5 (continued)

Date	Description	Withdrawals(\$)	Deposits(\$)	Balance(\$)
Sep 21	SQUARE INC 000009930769		97.35	194.70
Sep 30	Service Fee	(10.00)		184.70
Total		(10.00)	194.70	

INVESTMENTS

GIC - 2 Year Non-redeemable #12

Start Date 28Oct2016 Interest rate(%) 1.650
 Maturity Date 28Oct2018 Accrued Interest 30.97

At maturity, principal and interest transferred to cheq 1

Date	Description	Withdrawals(\$)	Deposits(\$)	Balance(\$)
Sep 01	Opening Balance <i>ALLEN FUND</i>			2,033.00
Total		0.00	0.00	

GIC - 2 Year Non-redeemable #13

Start Date 28Oct2016 Interest rate(%) 1.650
 Maturity Date 28Oct2018 Accrued Interest 61.94

At maturity, principal and interest transferred to cheq 1

Date	Description	Withdrawals(\$)	Deposits(\$)	Balance(\$)
Sep 01	Opening Balance <i>MORTON FUND</i>			4,066.00
Total		0.00	0.00	

GIC - 1 Year Non-redeemable #14

Start Date 18Sep2017 Interest rate(%) 1.700
 Maturity Date 18Sep2018 Accrued Interest 0.00

Date	Description	Withdrawals(\$)	Deposits(\$)	Balance(\$)
Sep 01	Opening Balance			50,000.00
Sep 18	Credit Interest		850.00	50,850.00
Sep 18	Transfer to cheq 1 <i>ENDOWMENT</i>	(50,850.00)		0.00
Total		(50,850.00)	850.00	

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GIC - 18 Month Non-redeemable #15

Start Date	18Sep2017	Interest rate(%)	1.800	
Maturity Date	18Mar2019	Accrued Interest	16.27	
Date	Description	Withdrawals(\$)	Deposits(\$)	Balance(\$)
Sep 01	Opening Balance <i>ENDOWMENT</i>			27,000.00
Sep 18	Credit Interest		486.00	27,486.00
Total		0.00	486.00	

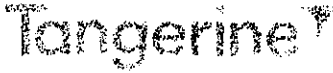
GIC - 1 Year Non-redeemable #16

Start Date	14Nov2017	Interest rate(%)	1.750	
Maturity Date	14Nov2018	Accrued Interest	153.89	
Date	Description	Withdrawals(\$)	Deposits(\$)	Balance(\$)
Sep 01	Opening Balance <i>ENDOWMENT</i>			10,030.00
Total		0.00	0.00	

MEMBERSHIP SUMMARY

Deposit & Investment Accounts	Balance(\$)	Borrowing Accounts	Balance(\$)
Chequing Accounts	227,571.84		
Common Shares	908.41 ✓		
Investments	43,615.00 ✓		
Accrued Interest	263.07		

If you find any errors in this statement, please contact your branch within 30 days of the statement date.



SAVINGS: 83,979.12
 ENDOWMENT: 13,558.22
 97,537.34

Statement

www.tangerine.ca

September 01, 2018 To September 30, 2018

Client #: 17069896

The Unitarian Church of Edmonton
 10804 119 ST NW
 EDMONTON AB T5H 3P2



Account(s) at a Glance

Account Registration: The Unitarian Church of Edmonton Ms Beverley Walker And/Or
 Mrs. Susan J Ruttan And/Or Mr. Doug Eastwell

Account Type	Account Number	Account Balance(\$)
Tangerine Business Savings Account	3300087073	97,537.34

The Details - Tangerine Business Savings Account - 3300087073

Current Interest Rate	Interest Earned Year To Date
0.90%	\$504.89

Transaction Date	Transaction Description	Amount(\$)	Balance(\$)
01 Sep 2018	Opening Balance	0.00	97,465.24
30 Sep 2018	Interest Paid	72.10	97,537.34
30 Sep 2018	Closing Balance	0.00	97,537.34

Up to \$100 of each cheque you deposit will be available for withdrawal once deposited. When using an ABM, please deposit each cheque in separate envelopes to gain access to these funds immediately.

Please note that you'll need to allow some time for deposits made from your linked Account to clear. Deposits coming from another Canadian bank will be on hold for 5 business days while deposits coming from an American bank will be held for 15 days. But don't worry; your money will be earning interest during this time.

You have the right to request that we investigate any error or omission on your statement within 30 days following the statement date. If you don't request this within the 30 days, except for any amount incorrectly credited to your Credit Account, we'll deem that: (a) the statement is complete and accurate; and (b) all items debited and credited to the Credit Account are genuine and authorized. For more information, to ask any questions about your Credit Account, or to report any errors or omissions on your monthly statement, please call us at 1-888-464-8282 during regular business hours.

- Prior to April 8, 2014, Tangerine Savings Account was known as Investment Savings Account
- Prior to April 8, 2014, Tangerine Tax-Free Savings Account was known as Tax Free Investment Savings Account
- Prior to April 8, 2014, Tangerine RSP Savings Account was known as RSP Investment Savings Account
- Prior to April 8, 2014, Tangerine US\$ Savings Account was known as US\$ Investment Savings Account

Minister's Report, October, 2018
Brian Kiely

Accomplishments since September 1:

* Led seven of eight Sunday Services * Had 22 pastoral care visits or calls * Attended nine committee meetings * Met with Prison Chaplain Deana Walters * Emceed a major housing event bringing politicians of every level of government together for Capitol Region Interfaith Housing Initiative. * Was theme speaker at Project Ploughshares award event at City Hall where Audrey Brooks was honoured * attended Labyrinth event * attended Draggin' Youth * Attended Hope Mission Sunday Street Party and served food * attended Board Retreat * hosted Religion on Tap * attended Parent's Council meeting * attended Joint Staff meeting with Will and Westwood leaders * led New U session.

My future at UCE

I am pleased that we are starting discussions regarding my eventual retirement. So far, the conversations have been informal and productive. When we are ready to discuss the formalities, I will bring in my colleague Debra Faulk from Calgary as my Good Officer. There is no cost to UCE. The Good Officer acts as an advisor to me and as my spokesperson in negotiations. Our ministerial association has long supported this office. In negotiations of this sort, it is sometimes difficult for key players to keep anxieties and personalities at bay. The Good Officer helps the minister understand her or his options, and negotiates with the church at arm's length. I think we can agree that the best outcome is one that leaves everyone feeling good about the process and the conclusion of my ministry. I feel confident we can achieve that and that Debra will make a positive contribution.

CUC Western Region Fall Gathering

I will be attending as expected in my Letter of Agreement and will stay two days extra for a regional minister's gathering. I will be gone from October 26-30.

Minister

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Winter Vacation

Erica and I have just booked a week in Cuba to celebrate our first anniversary. We will be away November 30-December 7.

December 2 is the Chorealisis service, so I will not be missing any Sundays. As you know my contract offers me a total of 13 days and one Sunday off in winter.

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October 2018 RE report for the board

Year so far

We have all three dedicated teachers for the classrooms. And session planning seems to be going well. I am trying to have the classes follow the topic of the service, it may not always fit exactly with the topic but for the most part I have been able to have things to follow the monthly theme. We had our first All in service with the youth as service leaders. Youth did a really good job and are excited about the next time. I also had my first crack at delivering a homily. I acknowledge I need some more practice at this. Brian is going to work with me on my presentation and I will take on smaller speaking roles until I create more expressive stage presents. Our largest struggle has been getting people to help out in class.

Ongoing Projects

The youth "outing" for this month will be going to youth con and the date for November is to still be decided. The youth have been invited to attend the Congregational Companions Workshop and we may have the sleepover the night before or maybe later in the month. We have tentatively scheduled a sleepover for December 15th to coincide with the dragging youth event. We would attend the event as a group and then have movies and games after. Mystery Buddies is scheduled to start in the month of November and will wrap up on December 16th with a Reveal and Christmas Party after Mitten tree service in the Keeler Hall. I have not had a good chance to I will continue to work on new content for the website.

Plans for the future

- Afternoon youth drop-in will be a regular weekly event on either Wednesday or Friday from 4:30 to 6:30. It is planned to be a youth safe

DRE

space that will be youth lead but will conform to safe practices. We desire to have a Peer support element to it. I have been in contact with the Pride Centre and they will be happy to forward the information to their youth contacts. Also I would like to submit a notice to the local community leagues to add it to their newsletters. I would like to start this program on either Nov 7th or 9th.

- Summer Camps for this coming summer. I have checked into the licencing and have discovered that we need no special permitting for camps. I have meet up with Ilara form Westwood in regards to planning the camps together and come up with programing as well as facilitators. We hope to have a completed plan for review by the December board meeting.
- Young Adult's Gathering – A time for our young adults to get together and have a safe place for community in the "bridging years". I see this group something like "Religion on Tap" but instead of getting together at a pub we would maybe have a potluck here with discussion and fun (board games, Cards, ect)
- Kid's Fun Night – One or two nights in December that parents can drop of their kids/youth and go out and do their shopping.

Youth Group Events and Travel Consent Form

I _____, give permission for my registered youth(s),

_____, _____,

to participate in and to travel with _____ and/or
_____ to _____ and all related activities as
well as back home again. (I understand that may require walking, using public
transit or driving).

- I understand that there are always physical risks and hazards inherent in any activity, including risk or personal or psychological injury, pain, illness, suffering, disfigurement, temporary or permanent paralysis, and/or death, and I assume responsibility for my youth's participation in this youth event. I understand that the event's leaders will do their best to mitigate for any accidents or injury.
- I understand that my youth will be required to follow the CUC Youth Event Rules, the rules of the program/event's site as well as affirm the Community Covenant created at the event. I further understand that a breach of these rules and covenant may result in my youth being sent home at my expense. (I expect to be contacted to arrange travel home if it becomes necessary.) I also agree to pay any damages that may be occasioned during the event through the misconduct or carelessness of my youth, to the person or property of any other party or parties.
- In case of an emergency, where contact is tried but I cannot be reached, I also give my consent for first-aid or medical personnel to administer any necessary medical or surgical treatment, including anesthesia or drugs.
- I agree to indemnify the Unitarian Church of Edmonton, its staff or its volunteers against any and all claims and actions, lawsuits, damages and judgments, including legal fees, arising out of my child's participation in this youth event.

(signature)