

Unitarian Church of Edmonton
Board Meeting Minutes - May 9, 2018

Present: president Karen Mills, vice-president Karen Bilida, past president Mike Keast, secretary Gloria Krenbrenk, treasurer Susan Ruttan, Brian Kiely, trustees Marilyn Gaa and Yvonne Mireau

Regrets: David Rae

Visitors: Incoming treasurer, Doug Eastwell

Call to Order: 7:17 p.m.

Check-in round table

Opening Words: Karen Mills

Adoption of Minutes: Moved by Yvonne Mireau, seconded by Mike Keast, that the minutes of the April 11, 2018, UCE Board meeting be approved. **CARRIED.**

Approval of Agenda: Moved by Mike Keast, seconded by Karen Bilida, that the May 9, 2018, UCE Board meeting agenda be adopted. **CARRIED.**

NEW BUSINESS

AGM Debrief

Positive feedback was received on the format and physical setup.

There were two complaints during the AGM from long time members that proper notice was not given. In fact proper notice had indeed been given and all the AGM information was available on the website, by email and in hard copy for at least 2 weeks prior to the AGM. It was suggested that when announcing the AGM after services, we should specify that the information is available and where to obtain it. As well, more precise notice of the motions to be put forward can be included in the April newsletter.

Sound Tech Proposal for Dragging Youth

Bill Lee would like to limit his sound tech duties and prefers to discontinue doing sound for the Dragging Youth events.

After discussion, it was decided that Kim (who organizes Dragging Youth) and one other responsible individual be trained to do sound (not Chris). Karen Bilida will communicate the decision to Dragging Youth.

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Other renters do not have access to our sound system. They book and pay for one of our sound techs; that payment goes directly to the tech.

It was suggested we look for sound tech volunteers and canvas UCE youth to see if some of them might enjoy doing sound and may appreciate the payment involved.

Energy Audit

Karen Bilida advised that UCE has been approved for an energy audit under the Non-Profit Energy Efficiency Transition Program (NEET). The program covers 100% of the cost of the audit up to \$12,000. Karen believes, but is not certain, that the cost will be direct billed to the program rather than UCE having to pay up front.

Marilyn pointed out that if the NEET energy audit notes particular items which need upgrading, we may be eligible for other grants for those items.

Moved by Karen Bilida, **seconded** by Marilyn Gaa, that the Grant Committee be authorized to sign up for an energy audit under the NEET Program and, if confirmed that UCE will be reimbursed by the NEET Program, to pay up front costs of up to \$10,000. **CARRIED.**

REPORTS

Finance – Attached (not available at the time of the meeting)

Susan noted that with the cost of RE going up to \$25,800 as a result of the motion passed at the AGM, we will have a deficit of \$10,000.

Susan will be putting in an application to Alberta Gaming and Liquor Commission requesting that UCE be allowed to set up a Building Contingency Fund in order to set aside some casino funds for a new roof.

Karen Bilida continues to work on finding a new bookkeeper.

Moved by Susan Ruttan, **seconded** by Yvonne Mireau, that for the upcoming church year beginning June 15 2018, board members with signing authority for Servus Credit Union will be: Doug Eastwell, Yvonne Mireau, David Rae and Susan Ruttan. **CARRIED**

Moved by Susan Ruttan, **seconded** by Yvonne Mireau, that UCE add Doug Eastwell as a church representative for Tangerine Bank with full signing authority. **CARRIED**

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Human Resources

As a result of the motion approved at the AGM, the job description for Director of Religious Education will be changed and the May 25, 2018 deadline for applications may have to be extended. Marilyn Gaa advised that one resume has already been received. A larger committee will review the resumes and 3 individuals will conduct interviews. It was suggested a parent (someone from the younger generation) be included on the committee and a name was suggested.

Minister - Attached

Committees

Building and Grounds – Mike Keast

The Fire Marshall attended for the yearly audit. Drywalling needs to be completed in the staircase. Our evacuation map failed the test so Mike created a new one (copy attached) which will be posted in various locations with “you are here” notations. As parking lots and laneways may not be used as a muster point, there is no useable muster point on UCE property. The Fire Marshall recommended using Café Linnea just up the street at 10932 – 119 Street.

Committees in General

Karen Mills noted that some committees are not functioning well and we need to find a way to build those committees. Tabled for further discussion.

NEW MEMBERS / RESIGNATIONS

Gloria confirmed that the membership application from Karen Hushka was indeed received prior to April 30, 2016, as required for her to be accepted as a new member retroactively to January 1, 2018.

Next Meeting: Wednesday, June 13, 2018

Closing Words: Karen Mills

ADJOURNED at 8:17 p.m.


Gloria Krenbrenk, Secretary

Bank Statement Reconciliation Reports	
2018 APRIL 30	

WAGES Account	
Closing Balance on this Statement (See Bank Statement)	59,957.90
Plus Deposits made after Statement closing date	0.00
Sub Total	59,957.90
Less Outstanding Cheques (See list attached)	100.00
Equals	59,857.90
Cheque Book Balance (See Balance Sheet)	59,857.90
Difference (If any)	0.00

OPERATING Account	
Closing Balance on this Statement (See Bank Statement)	24,809.45
Plus Deposits made after Statement closing date	0.00
Sub Total	24,809.45
Less Outstanding Cheques (See List Attached)	3,633.39
Equals	21,176.06
Cheque Book Balance (See Balance Sheet)	21,176.06
Difference (If any)	0.00

CASINO Account	
Closing Balance on this Statement (See Bank Statement)	306.99
Plus Deposits made after Statement closing date	0.00
Sub Total	306.99
Less Outstanding Cheques (See list attached)	0.00
Equals	306.99
Cheque Book Balance (See Balance Sheet)	306.99
Difference (If any)	0.00

TANGERINE Account	
Savings	82,676.67
Endowment	14,554.74
Closing Balance on Bank Statement	97,231.41
Plus Deposits made after Statement closing date	0.00
Sub Total	97,231.41
Less Outstanding Cheques	0.00
Equals	97,231.41
Cheque Book Balance (See Balance Sheet)	97,231.41
Difference (If any)	0.00

**Unitarian Church of Edmonton
Reconciliation Transactions Detail Report Jul 01, 2017 to Apr 30, 2018**

Account: 1010 Wages Chequing

Date	JE#	Comment	Source	Deposits	Withdrawals
Jan 31, 2018	J756	Honarium Blanket Exercise	3934	-	100.00
				-	100.00

**Unitarian Church of Edmonton
Reconciliation Transactions Detail Report Jul 01, 2017 to Apr 30, 2018**

Account: 1040 Operating Chequing

Date	JE#	Comment	Source	Deposits	Withdrawals
Mar 29, 2018	J990	Donation to International Council of Unitarian U...	1915	-	352.51
Apr 01, 2018	J1041	April 2018 - APC Pledge	1916	-	1,460.67
Apr 09, 2018	J1062	CanUUdlemAirfare - Wren Harder-Tessier	1922	-	295.88
Apr 19, 2018	J1079	Annual Dinner minus McDonald's meal charged ...	1926	-	15.10
Apr 19, 2018	J1080	ACCT 17410 hand towels and toilet tissue	1927	-	162.67
Apr 19, 2018	J1082	Guard Response 09 Mar 2018	1929	-	47.25
Apr 19, 2018	J1083	Bookkeeping Services April 2018	1930	-	1,250.00
Apr 30, 2018	J1139	Customer No. 96035450 April Copy Costs	1931	-	49.31
				-	3,633.39

**Unitarian Church of Edmonton
Balance Sheet As at Apr 30, 2018**

ASSET**Current Assets**

Wages Chequing		59,857.90
Operating Chequing		21,176.06
Casino Chequing		306.99
Savings at Tangerine	82,676.67	
Endowment at Tangerine	14,554.74	
Total Tangerine Accounts		<u>97,231.41</u>
Accounts Receivable		474.69
Interest Receivable		14.25
CURRENT ASSETS TOTAL		<u>179,061.30</u>

INVESTMENTS

Endowment GIC #14	50,000.00	
Endowment GIC #15	27,000.00	
Endowment GIC #16	10,030.00	
Endowment: Credit Union Share	908.41	
Total Endowment		<u>87,938.41</u>
Allen Fund Term #12	2,033.00	
Morton Music Fund Term #13	4,066.00	
Total Special Funds		<u>6,099.00</u>
INVESTMENTS TOTAL		<u>94,037.41</u>

FIXED ASSETS

Building	1,483,791.36	
Land	211,955.85	
Tenant Improvements	24,562.43	
Sub total Land & Building		<u>1,720,309.64</u>
Accumulated Amortization: Bldg	-655,956.40	
Accumulate Amortization: Tenant Imp	-13,728.40	
Sub total Amortization		<u>-669,684.80</u>
Furniture & Equipment		81,210.06
FIXED ASSETS TOTAL		<u>1,131,834.90</u>

TOTAL ASSET**1,404,933.61****LIABILITY****CURRENT LIABILITIES**

Accounts Payable		3,187.91
Unearned Revenue		6,678.25
Ministerial Discretionary	304.84	
Blue Xmas	336.03	
Chaplaincy	96.64	
Social Justice Fund	2,000.00	
Youth Funds (YRUU)	2,703.84	
History Project	221.56	
Membership Committee - Kitty	138.95	
Landscaping, Grounds	2,524.63	
Total Funds-in-Trust		<u>8,326.49</u>
Coffee Fund	532.84	
Garage Sale	2,272.70	



Callingwood Branch
 100, 6655 178 Street NW
 Edmonton, Alberta
 T5T 4J5
 Tel: 780.496.2130

THE UNITARIAN CHURCH OF EDMONTON
 10804 119 ST NW
 EDMONTON AB T5H 3P2

number of cheques enclosed: 21

Member Number: 1470111

All in OneSM Statement

For the period ending April 30, 2018



Think outside the banks.



wages - Community Plan #1

Interest received curr. yr(\$)10.42

Date	Description	Withdrawals(\$)	Deposits(\$)	Balance(\$)
Apr 01	Opening Balance			57,371.68
Apr 02	Business Deposit		18,257.00	75,628.68
Apr 02	Business Deposit		5,760.00	81,388.68
Apr 02	CANADA HELPS 1123202		241.25	81,629.93
Apr 02	AFT Customer Credit Settlement		6,109.83	87,739.76
Apr 05	CBA 000009930769	(466.05)		87,273.71
Apr 09	Business Deposit		1,100.00	88,373.71
Apr 09	Business Deposit		2,000.00	90,373.71
Apr 12	Cheque #3930	(88.51)		90,285.20
Apr 13	Debit Adjustment <i>RRSP</i>	(2,427.00)		87,858.20
Apr 16	Business Deposit		1,665.00	89,523.20
Apr 16	AFT Customer Credit Settlement		1,140.00	90,663.20
Apr 16	Cheque #3940	(25,000.00)		65,663.20
Apr 19	Service Charge	(7.00)		65,656.20
Apr 19	Chargeback	(400.00)		65,256.20
Apr 20	CANADA HELPS 1123202		48.25	65,304.45
Apr 23	Business Deposit		2,230.00	67,534.45
Apr 25	CUST # PP9 R569 2507811 <i>CERIDIAN</i>	(10,937.61)		56,596.84
Apr 30	Business Deposit		3,383.00	59,979.84
Apr 30	Credit Interest		3.06	59,982.90

Member Number: 1470111
 For the period ending April 30, 2018

wages - Community Plan #1 (continued)

Date	Description	Withdrawals(\$)	Deposits(\$)	Balance(\$)
Apr 30	Service Fee	(25.00)		59,957.90
Apr 30	Monthly Fee	(10.00)		59,947.90
Apr 30	Monthly Fee Rebate	10.00		59,957.90
Total		(39,351.17)	41,937.39	

Casino account - Community Plan #2

Date	Description	Withdrawals(\$)	Deposits(\$)	Balance(\$)
Apr 01	Opening Balance			306.99 ✓
Total		0.00	0.00	

operating - Community Plan #3

Interest received curr. yr(\$) 3.20

Date	Description	Withdrawals(\$)	Deposits(\$)	Balance(\$)
Apr 01	Opening Balance			10,694.69
Apr 02	Cheque #1910	(47.25)		10,647.44
Apr 03	Cheque #1905	(1,250.00)		9,397.44
Apr 04	Cheque #1909	(60.00)		9,337.44
Apr 09	Cheque #1913	(209.54)		9,127.90
Apr 10	Cheque #1914	(94.50)		9,033.40
Apr 11	Enmax 000009930769	(1,742.32)		7,291.08
Apr 11	Cheque #1917	(43.95)		7,247.13
Apr 12	Cheque #1918	(924.00)		6,323.13
Apr 13	Cheque #1925	(1,320.38)		5,002.75
Apr 13	Cheque #1898	(25.00)		4,977.75
Apr 16	Business Deposit		25,000.00	29,977.75
Apr 16	Cheque #1919	(1,405.65)		28,572.10
Apr 16	Cheque #1911	(67.75)		28,504.35
Apr 16	Cheque #1899	(8.25)		28,496.10
Apr 18	Cheque #1900	(63.00)		28,433.10
Apr 18	Cheque #1920	(242.49)		28,190.61
Apr 20	TELSCO SECURITY 154176001	(68.25)		28,122.36
Apr 20	Cheque #1924	(275.00)		27,847.36
Apr 23	Direct Energy 000009930769	(992.68)		26,854.68
Apr 25	ATCO Energy 1199180	(952.59)		25,902.09
Apr 25	TELUS PAPS 8906114	(305.37)		25,596.72
Apr 25	Cheque #1923	(63.00)		25,533.72
Apr 27	EPCOR 07010300019	(446.58)		25,087.14
Apr 30	Cheque #1921	(50.00)		25,037.14
Apr 30	Cheque #1928	(153.70)		24,883.44
Apr 30	Cheque #1912	(60.82)		24,822.62
Apr 30	Credit Interest		0.58	24,823.20
Apr 30	Service Fee	(13.75)		24,809.45

Member Number: 1470111
 For the period ending April 30, 2018

operating - Community Plan #3 (continued)

Date	Description	Withdrawals(\$)	Deposits(\$)	Balance(\$)
Apr 30	Monthly Fee	(10.00)		24,799.45
Apr 30	Monthly Fee Rebate	10.00		24,809.45
	Total	(10,885.82)	25,000.58	

INVESTMENTS

GIC - 2 Year Non-redeemable #12

Start Date 28Oct2016 Interest rate(%) 1.650
 Maturity Date 28Oct2018 Accrued Interest 16.91

Date	Description	Withdrawals(\$)	Deposits(\$)	Balance(\$)
Apr 01	Opening Balance <i>ALLEN FUND</i>			2,033.00
	Total	0.00	0.00	

GIC - 2 Year Non-redeemable #13

Start Date 28Oct2016 Interest rate(%) 1.650
 Maturity Date 28Oct2018 Accrued Interest 33.82

Date	Description	Withdrawals(\$)	Deposits(\$)	Balance(\$)
Apr 01	Opening Balance <i>MORTON FUND</i>			4,066.00
	Total	0.00	0.00	

GIC - 1 Year Non-redeemable #14

Start Date 18Sep2017 Interest rate(%) 1.700
 Maturity Date 18Sep2018 Accrued Interest 521.84

Date	Description	Withdrawals(\$)	Deposits(\$)	Balance(\$)
Apr 01	Opening Balance <i>ENDOWMENT</i>			50,000.00
	Total	0.00	0.00	

GIC - 18 Month Non-redeemable #15

Start Date 18Sep2017 Interest rate(%) 1.800
 Maturity Date 18Mar2019 Accrued Interest 298.26

Date	Description	Withdrawals(\$)	Deposits(\$)	Balance(\$)
Apr 01	Opening Balance <i>ENDOWMENT</i>			27,000.00
	Total	0.00	0.00	

Member Number: 1470111
For the period ending April 30, 2018



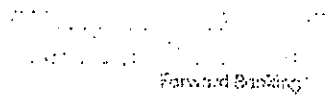
GIC - 1 Year Non-redeemable #16

Start Date	14Nov2017	Interest rate(%)	1.750	
Maturity Date	14Nov2018	Accrued Interest	80.31	
Date	Description	Withdrawals(\$)	Deposits(\$)	Balance(\$)
Apr 01	Opening Balance	<i>ENDOWMENT</i>		10,030.00
Total		0.00	0.00	

MEMBERSHIP SUMMARY

<u>Deposit & Investment Accounts</u>	<u>Balance(\$)</u>	<u>Borrowing Accounts</u>	<u>Balance(\$)</u>
Chequing Accounts	85,074.34		
Common Shares	908.41		
Investments	93,129.00		
Accrued Interest	950.94		

If you find any errors in this statement, please contact your branch within 30 days of the statement date.



Statement

www.tangerine.ca

April 01, 2018 To April 30, 2018
Client #: 17069896

The Unitarian Church of Edmonton
10804 119 ST NW
EDMONTON AB T5H 3P2

SAVINGS - 82,676.67
ENDOWMENT - 14,554.74
97,231.41

Your Orange Key is 20784790S1

Account(s) at a Glance

Account Registration: The Unitarian Church of Edmonton Mrs. Susan J Ruttan And/Or
Ms Beverley Walker

Account Type	Account Number	Account Balance(\$)
Tangerine Business Savings Account	3300087073	97,231.41

The Details - Tangerine Business Savings Account - 3300087073

Transaction Date	Transaction Description	Amount(\$)	Balance(\$)
01 Apr 2018	Opening Balance	0.00	97,179.49
30 Apr 2018	Interest Paid	51.92	97,231.41
30 Apr 2018	Closing Balance	0.00	97,231.41

Up to \$100 of each cheque you deposit will be available for withdrawal once deposited. When using an ABM, please deposit each cheque in separate envelopes to gain access to these funds immediately.

Please note that you'll need to allow some time for deposits made from your linked Account to clear. Deposits coming from another Canadian bank will be on hold for 5 business days while deposits coming from an American bank will be held for 15 days. But don't worry; your money will be earning interest during this time.

You have the right to request that we investigate any error or omission on your statement within 30 days following the statement date. If you don't request this within the 30 days, except for any amount incorrectly credited to your Credit Account, we'll deem that: (a) the statement is complete and accurate; and (b) all items debited and credited to the Credit Account are genuine and authorized. For more information, to ask any questions about your Credit Account, or to report any errors or omissions on your monthly statement, please call us at 1-888-464-8282 during regular business hours.

- Prior to April 8, 2014, Tangerine Savings Account was known as Investment Savings Account
- Prior to April 8, 2014, Tangerine Tax-Free Savings Account was known as Tax Free Investment Savings Account
- Prior to April 8, 2014, Tangerine RSP Savings Account was known as RSP Investment Savings Account
- Prior to April 8, 2014, Tangerine US\$ Savings Account was known as US\$ Investment Savings Account

Unitarian Church of Edmonton
Balance Sheet As at Apr 30, 2018

ASSET

Current Assets

Wages Chequing		59,857.90
Operating Chequing		21,176.06
Casino Chequing		306.99
Savings at Tangerine	82,676.67	
Endowment at Tangerine	14,554.74	
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Accounts Receivable		474.69
Interest Receivable		14.25

CURRENT ASSETS TOTAL 179,061.30

INVESTMENTS

Endowment GIC #14	50,000.00	
Endowment GIC #15	27,000.00	
Endowment GIC #16	10,030.00	
Endowment: Credit Union Share	908.41	
Total Endowment		87,938.41
Allen Fund Term #12	2,033.00	
Morton Music Fund Term #13	4,066.00	
Total Special Funds		6,099.00

INVESTMENTS TOTAL 94,037.41

FIXED ASSETS

Building	1,483,791.36	
Land	211,955.85	
Tenant Improvements	24,562.43	
Sub total Land & Building		1,720,309.64
Accumulated Amortization: Bldg	-655,956.40	
Accumulate Amortization: Tenant Imp	-13,728.40	
Sub total Amortization		-669,684.80
Furniture & Equipment		81,210.06

FIXED ASSETS TOTAL 1,131,834.90

TOTAL ASSET 1,404,933.61

LIABILITY

CURRENT LIABILITIES

Accounts Payable		3,187.91
Unearned Revenue		6,678.25
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Blue Xmas	336.03	
Chaplaincy	96.64	
Social Justice Fund	2,000.00	
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History Project	221.56	
Membership Committee - Kitty	138.95	
Landscaping, Grounds	2,524.63	
Total Funds-in-Trust		8,326.49
Coffee Fund	532.84	
Garage Sale	2,272.70	

**Unitarian Church of Edmonton
Balance Sheet As at Apr 30, 2018**

Chorealis Cabaret	2,601.40	
Miss Missy's Teas & Sundries	75.00	
Soup Sunday	184.46	
Friendship Luncheon	-127.85	
Fellowship Dinner	633.56	
Total Fund Raising		6,172.11
Vision Care		1,105.00
Dental Care, Kiely	1,840.46	
Total Dental Care Plan		1,840.46
CPP Payable	1,429.54	
EI Payable	408.09	
Income Tax Payable	2,844.46	
Total CCRA Payable		4,682.09
WCB Payable		434.47
Casino 2016 13 Revenue	75,314.52	
Casino 2016 13 Expense	-75,022.25	
Casino 2016 13 Interest	12.39	
Casino 2016 Balance		304.66
Debentures		38,081.43
Accrued Debenture Interest		1,158.53
CURRENT LIABILITIES TOTAL		71,971.40
RESERVES		
Endowment		36,859.83
Allen Fund		2,049.64
Freeman Patrick Library		530.00
Morton Music Fund		4,099.27
Nancy Collinge Music Fund		4,046.46
RESERVES TOTAL		47,585.20
TOTAL LIABILITY		119,556.60
EQUITY		
EQUITY		
Prior Years		1,238,273.02
Current Earnings		47,103.99
EQUITY TOTAL		1,285,377.01
TOTAL EQUITY		1,285,377.01
LIABILITIES AND EQUITY		1,404,933.61

**Unitarian Church of Edmonton
Comparative Income Statement**

	Actual Apr 01, 2018 to Apr 30, 2018	Budget Apr 01, 2018 to Apr 30, 2018	Actual Jul 01, 2017 to Apr 30, 2018	Budget Jul 01, 2017 to Apr 30, 2018	Difference
REVENUE					
REVENUE					
Identified Contributions	25,576.33	13,333.33	139,505.22	133,333.30	6,171.92
Canada Helps	289.50	0.00	2,961.70	0.00	2,961.70
CDONLINEGIVING	0.00	0.00	19,543.00	0.00	19,543.00
--- Total Contributions	25,865.83	13,333.33	162,009.92	133,333.30	28,676.62
GST Rebates	0.00	0.00	1,314.12	850.00	464.12
Unidentified Contributions	640.03	416.66	4,054.97	4,166.60	-111.63
Lease Rentals	7,760.00	7,500.00	77,200.00	75,000.00	2,200.00
Casual Renters	2,960.00	2,416.66	30,507.50	24,166.60	6,340.90
Interest, General	47.79	41.66	530.92	416.60	114.32
Miscellaneous	0.00	125.00	12,883.45	1,250.00	11,633.45
Casino - deferred revenue	0.00	1,666.66	19,715.75	16,666.60	3,049.15
Fund Raising	0.00	666.66	232.15	6,666.60	-6,434.45
REVENUE TOTAL	37,273.65	26,166.63	308,448.78	262,516.30	45,932.48
TOTAL REVENUE	37,273.65	26,166.63	308,448.78	262,516.30	45,932.48
EXPENSE					
STAFF					
Salaries	11,041.22	9,962.33	103,803.07	99,623.30	4,179.77
Ceridian Monthly Charge	0.00	0.00	105.53	0.00	105.53
STATUTORY BENEFITS	0.00	0.00	0.00	0.00	0.00
CPP Expense	533.22	300.00	4,008.44	3,000.00	1,008.44
EI Expense	240.18	125.00	1,438.24	1,250.00	188.24
WCB Expense	45.65	53.33	502.97	533.30	-30.33
Group Health	488.25	600.00	4,942.26	6,000.00	-1,057.74
Staff Retirement Plan	568.00	445.00	7,442.00	4,450.00	2,992.00
--- Total Statutory Benefits	1,875.30	1,523.33	18,333.91	15,233.30	3,100.61
Minister's Pension Plan	697.00	697.00	8,364.00	6,970.00	1,394.00
Minister's Allowances	0.00	300.00	1,800.00	3,000.00	-1,200.00
Minister's Professional Expenses	8.90	416.66	3,885.07	4,166.60	-281.53
Other Staff Development	64.38	55.00	543.03	550.00	-6.97
Summer Staff	0.00	0.00	1,750.77	2,036.00	-285.23
STAFF TOTAL	13,686.80	12,954.32	138,585.38	131,579.20	7,006.18
EXTERNAL RELATIONS					
Canadian Unitarian Council Dues	1,460.67	1,400.00	14,164.68	14,000.00	164.68
CCCC Membership	0.00	35.83	440.00	358.30	81.70
--- Net Assistance	0.00	35.83	440.00	358.30	81.70
EXTERNAL RELATIONS TOTAL	1,460.67	1,435.83	14,604.68	14,358.30	246.38
PROGRAMS/COMMITTEES					
Adult Program	0.00	33.33	20.00	333.30	-313.30
Aesthetics	0.00	8.33	0.00	83.30	-83.30
Board	0.00	50.00	205.15	500.00	-294.85
Campus Ministry	0.00	83.33	375.30	833.30	-458.00
Communications	0.00	33.33	0.00	333.30	-333.30
Pastoral Care	0.00	41.66	120.35	416.60	-296.25
CHOIR / MUSIC	0.00	0.00	0.00	0.00	0.00

**Unitarian Church of Edmonton
Comparative Income Statement**

	Actual Mar 01, 2018 to Mar 31, 2018	Budget Mar 01, 2018 to Mar 31, 2018	Actual Jul 01, 2017 to Mar 31, 2018	Budget Jul 01, 2017 to Mar 31, 2018	Difference
Choir/Music	0.00	366.66	2,200.00	3,299.94	-1,099.94
Music, Supplies, Memberships	0.00	58.33	0.00	524.97	-524.97
— Total Choir & Musicians	0.00	424.99	2,200.00	3,824.91	-1,624.91
Guest Speakers	0.00	0.00	100.00	0.00	100.00
Other Church Services Costs	0.00	41.66	374.58	374.94	-0.36
— Total Church Services	0.00	41.66	474.58	374.94	99.64
Friendship	0.00	33.33	0.00	299.97	-299.97
Membership	0.00	16.66	0.00	149.94	-149.94
RE CHILDREN'S PROGRAMS	0.00	0.00	0.00	0.00	0.00
Child Care - RE	477.62	218.33	2,401.67	1,964.97	436.70
Child Care - Non RE	0.00	10.00	0.00	90.00	-90.00
Curriculum	0.00	15.00	186.12	135.00	51.12
Food	30.10	15.00	30.10	135.00	-104.90
Supplies	30.72	15.00	159.05	135.00	24.05
Training & Conferences	60.00	25.00	255.00	225.00	30.00
Volunteer Appreciation	0.00	15.00	66.86	135.00	-68.14
Youth Fund (YRUU)	0.00	20.00	359.62	180.00	179.62
— Total RE/Children's Program	598.44	333.33	3,458.42	2,999.97	458.45
Social Responsibility/Justice	0.00	16.66	0.00	149.94	-149.94
PROGRAMS/COMMITTEES TOTAL	598.44	1,116.61	6,853.80	10,049.49	-3,195.69
OFFICE					
Bank Fees/Accounting Stationery	43.75	27.50	1,014.55	247.50	767.05
Bookkeeper	1,250.00	1,250.00	11,250.00	11,250.00	0.00
Info Technology	0.00	100.00	1,767.24	900.00	867.24
Computer Tech	0.00	250.00	2,520.00	2,250.00	270.00
Computer Repair	0.00	58.33	61.50	524.97	-463.47
Website	0.00	12.50	0.00	112.50	-112.50
STATIONERY & SUPPLIES	0.00	0.00	0.00	0.00	0.00
Canada Post & Courier	210.78	108.33	576.99	974.97	-397.98
Paper, Envelope	0.00	33.33	326.24	299.97	26.27
Office Expense	105.18	125.00	1,461.84	1,125.00	336.84
Copy Lease	0.00	189.16	1,721.84	1,702.44	19.40
Copy Cost	43.95	41.66	338.96	374.94	-35.98
— Total Stationery & Supplies	359.91	497.48	4,425.87	4,477.32	-51.45
Telephone, Fax, Internet	368.16	333.33	3,202.09	2,999.97	202.12
OFFICE TOTAL	2,021.82	2,529.14	24,241.25	22,762.26	1,478.99
BUILDING					
Janitor	1,320.38	1,333.33	14,168.54	11,999.97	2,168.57
Electricity	1,742.32	1,375.00	13,132.81	12,375.00	757.81
Sewer & Water	476.59	458.33	3,881.80	4,124.97	-243.17
Insurance	0.00	408.33	4,969.00	3,674.97	1,294.03
Natural Gas	1,749.29	766.66	6,341.34	6,899.94	-558.60
Security	136.50	133.33	4,622.67	1,199.97	3,422.70
Cleaning Supplies	0.00	100.00	1,194.27	900.00	294.27
Snow Removal	924.00	208.33	5,061.00	1,874.97	3,186.03
Property Taxes	0.00	616.66	0.00	5,549.94	-5,549.94
— Sub total Building	6,349.08	5,399.97	53,371.43	48,599.73	4,771.70
Electrical, Sound System	0.00	16.66	515.77	149.94	365.83
Fire Safety	0.00	125.00	772.80	1,125.00	-352.20
Furnaces	0.00	200.00	4,656.75	1,800.00	2,856.75

**Unitarian Church of Edmonton
Comparative Income Statement**

	Actual Apr 01, 2018 to Apr 30, 2018	Budget Apr 01, 2018 to Apr 30, 2018	Actual Jul 01, 2017 to Apr 30, 2018	Budget Jul 01, 2017 to Apr 30, 2018	Difference
Parking Lot	0.00	0.00	209.98	0.00	209.98
Keys, Locks	0.00	33.33	336.00	333.30	2.70
Piano	0.00	41.66	688.00	416.60	271.40
Operations, Other	446.25	166.66	1,796.77	1,666.60	130.17
Plumbing, Kitchen	0.00	41.66	405.85	416.60	-10.75
Tenant Property Maintenance	79.78	166.66	207.64	1,666.60	-1,458.96
Building Maintenance	102.75	500.00	5,092.72	5,000.00	92.72
Furniture & Equipment	0.00	16.66	1,270.49	166.60	1,103.89
--- Sub Total Maintenance	<u>628.78</u>	<u>1,308.29</u>	<u>15,952.77</u>	<u>13,082.90</u>	<u>2,869.87</u>
BUILDING TOTAL	<u>4,619.18</u>	<u>6,708.26</u>	<u>73,314.60</u>	<u>67,082.60</u>	<u>6,232.00</u>
NON-CASH Amounts					
Debenture Interest Expense	95.21	153.66	1,064.57	1,536.60	-472.03
Amortization Expense	0.00	0.00	0.00	0.00	0.00
--- Sub Total NON-CASH amou...	<u>95.21</u>	<u>153.66</u>	<u>1,064.57</u>	<u>1,536.60</u>	<u>-472.03</u>
NON-CASH TOTAL	<u>95.21</u>	<u>153.66</u>	<u>1,064.57</u>	<u>1,536.60</u>	<u>-472.03</u>
TOTAL EXPENSE	<u>22,914.16</u>	<u>24,897.82</u>	<u>261,344.79</u>	<u>251,014.20</u>	<u>10,330.59</u>
NET INCOME	<u>14,359.49</u>	<u>1,268.81</u>	<u>47,103.99</u>	<u>11,502.10</u>	<u>35,601.89</u>

Minister's Report, May 2018
Brian Kiely

Accomplishments:

* Led three services * Attended Chorealis service and Annual General Meeting * Hosted Religion on Tap * Attended five meetings * Made hot dogs at garage sale and marvelled at the incredible volunteer effort * Had 14 pastoral care interactions.

Annual Meeting

As you all know I made a motion regarding expanding the hours of the DRE at the AGM. No one knew I was planning this, and even I wasn't sure I would put it forward at the start of the meeting. My main goal was to get the congregation - our highest authority- to show whether they would commit to action or not. We had the DRE report, but that was no guarantee of quick action. I was and am concerned about losing the considerable momentum that Lauren has built in the RE and Youth programs over the past two years. As the meeting approached I became more and more convinced that simply having a discussion would not be enough and so, at the end of the RE discussion I decided to go ahead. Not quite spur of the moment, but not quite unplanned either.

I apologize for surprising the Board. I meant no disrespect to anyone. Indeed, I think this has been a very effective Board this year.

And since I have helped create this new financial need, I have notified Andrew Mills that I would like to increase my pledge.

Now all we need is a really good candidate!

Ceridan

There have been some problems with my paycheques as we transitioned to Ceridan for payroll management. It appears that they were deducting way more in tax than they should. This seems to have now been corrected thanks to the considerable efforts of Ruth Merriott assisted by Larry Charach and Susan Ruttan. Regrettably I shall have to wait until next Spring to receive some of my lost wages in a tax refund, assuming CRA is functioning somewhat more efficiently than has been my experience this past couple of years - but that's another story.

Minister

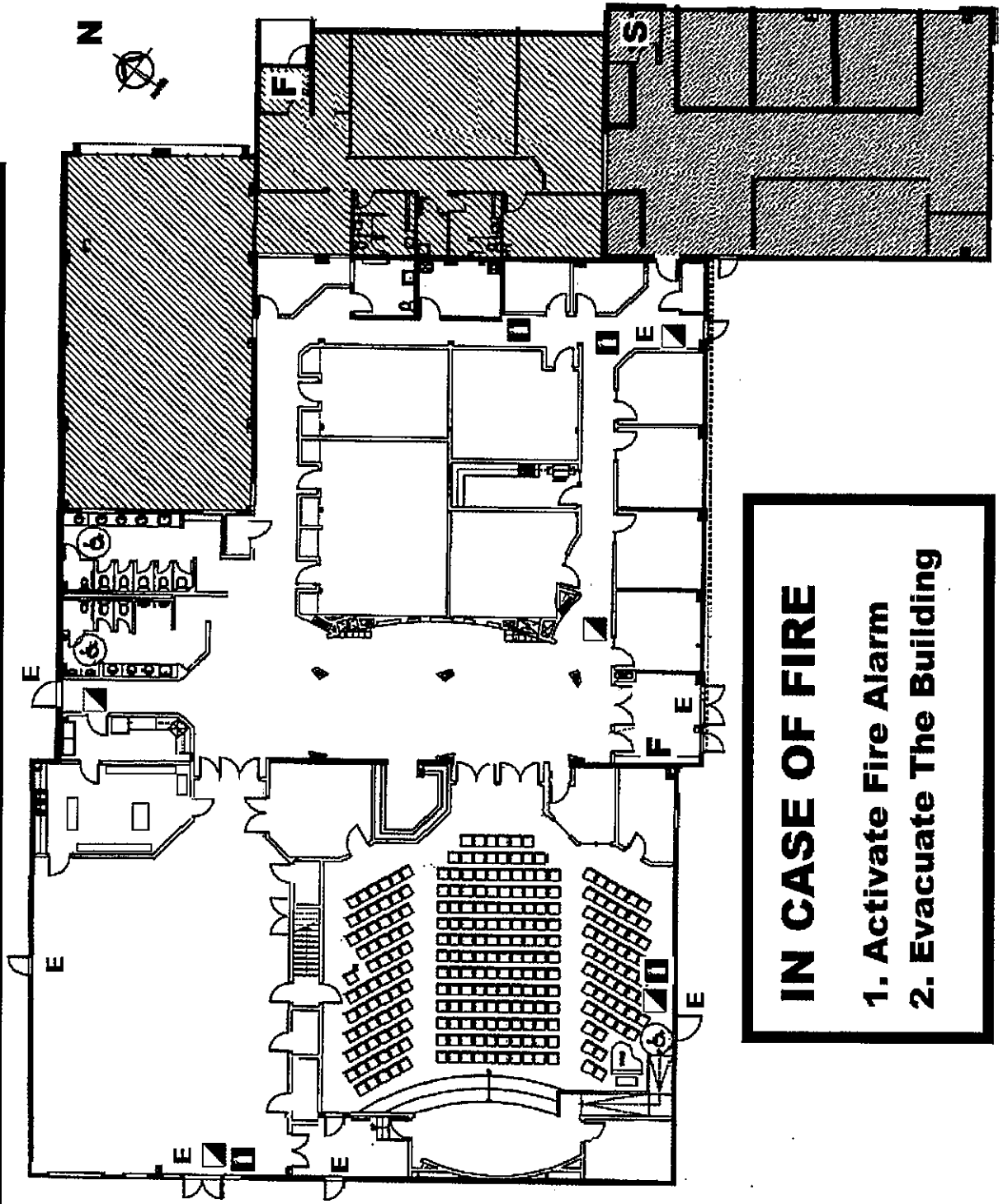
Pride Parade

Unlike the UCP, our application to participate in the Price Parade was accepted! Unfortunately it once again conflicts with my personal commitment to the MS Ride (along with Elora this year). Lauren Kay is the lead and Parade contact for us and Westwood, and Clair Horne has once again kindly stepped forward to be our mandatory volunteer contribution to the coterie of parade marshals.



Vacation and Study Leave

As is traditional I have the month of July as holiday completely free of congregational responsibilities, and the month of August as a time of study leave and preparation for the coming year. During August I am on call and in the office from time to time. I have no travel plans in July and will be available in case of emergency.

UCE EVACUATION PLAN



LEGEND

-  You Are Here
- E** Emergency Exit
- I** Fire Extinguisher
-  Fire Alarm Pull Station
- F** Fire Panel
- S** Sprinkler Room

IN CASE OF FIRE

1. Activate Fire Alarm
2. Evacuate The Building