

Minutes

Unitarian Church of Edmonton board

Jan. 10, 2018

Present: president/chair Karen Mills, vice-president Karen Bilida, treasurer (and acting minute-taker) Susan Ruttan, and trustees David Rae, Yvonne Mireau and Marilyn Gaa. Also, Rev. Brian Kiely
Guest: church member Doug Eastwell

MOVED by Yvonne Mireau, seconded by David Rae, that the minutes of the December meeting be approved. CARRIED.

MOVED by Yvonne Mireau, seconded by Karen Bilida, that the agenda be approved with additions. CARRIED.

1. Newsletter oversight/terms of reference – still ongoing.
2. Labyrinth Association membership – board will not pursue it.
3. Scent-free, no-pets signs – Michael Keast is doing more.
4. Freethinker Friendly certification – Rev. Kiely is still checking this out.
5. Karen Stevenson request to use tellers' room one day a week for her art therapy practice. REFERRED to the Human Resources Committee.
6. Social Justice Committee proposed motion: Is REFERRED back to the committee, which can endorse the motion themselves, or send it to the annual meeting of the congregation for approval.

Motion: The Unitarian Church of Edmonton supports the right of all Canadians to a healthy environment, which encompasses rights to:

(a) an environment that is conducive to health and well being, including: clean air; clean water, safe food;

(b) have the environment protected, for the benefit of present and future generations, through municipal and legislative measures that: prevent pollution and ecological degradation; and promote conservation.

(c) access information pertaining to environmental quality and pressures on it.

(d) participate in informed decision-making that will affect the environment.

We ask the Edmonton City council to sign a declaration recognizing the right to a healthy environment as described above. Further, we ask the City of Edmonton to advocate for legislation at the provincial and federal levels that recognizes this right for all Canadians.

The Unitarian Church of Edmonton moves that we copy an approval of this motion to our City councillor and cc: the Mayor, asking for support.

7. Minister's Report: Members discussed the possible departure of Director of Religious Education Lauren Kay, and the need to start preparing for possible change in the minister position in coming years. **TASK:** Karen Mills will organize a special meeting of board members and members of the Human Resources Committee to discuss. Brian Kiely will ask Lauren Kay for input; input from former DRE Kat Hutter will also be sought.
8. Treasurer's Report: **TASK:** Susan Ruttan will talk to teller Edwina Madill about future of that position.
9. Calendar overview/AGM focus:
January: February newsletter will have information about Alexander and Potter awards. Susan

Ruttan will do. Nominating Committee chair Rosemary Falconer will be asked by Karen Mills to do a pulpit editorial about nomination process for Jan. 28 service.

Feb: Board supper on Feb. 10 at Susan Ruttan's house. Board meeting on Tuesday, 13 Feb. Possibly Rosemary will do another pulpit editorial on Feb. 25.

March: Board meeting on 14 March. Possibly a pulpit editorial about AGM 101.

April: Board meeting on April 11. Congregational dinner on April 14. **TASK:** Karen Mills will check with Janet Polkovsky when she needs the committee reports for the AGM package to be submitted.

TASK: Susan, Karen Mills and Yvonne will prepare a AGM 101 package for members.

May 6: AGM.

10. Second semester focus: from the Fishing Tips book.

a) Radical hospitality – **TASK:** Yvonne, Marilyn, Susan and David will brainstorm on this, report back to February board meeting.

b) Say who you are (how we define ourselves as UUs) – **TASK:** Karen Mills, Karen Bilida and Brian Kiely will work on this.

New members/resignations: The board recognizes the death of member Robert Brundin.

Next meeting: Feb. 13, 2018. Opening and closing by Mike Keast.

Adjourn.



Gloria Krenbrenk <gkrenbrenk@gmail.com>

Jan. board minutes

Susan Ruttan <ruttans@shaw.ca>

Thu, Jan 11, 2018 at 7:48 AM

To: Karen Mills <karenmills@me.com>, mike keast <mikekeast@shaw.ca>, Gloria Krenbrenk <gkrenbrenk@gmail.com>, Yvonne Mireau <shaktioya@yahoo.ca>, David Rae <davidar@shaw.ca>, UCE Communications <unitarian.edmonton@yahoo.ca>

Cc: Marilyn Gaa <marilyngaa@telusplanet.net>, "Briki@aol.com" <Briki@aol.com>, Doug Eastwell <eastwell@telus.net>

Hi gang, Minutes of last night's meeting are attached. Below is a TASK list.

Susan

1. Newsletter oversight/terms of reference – Karen Bilida, Brian Kiely
2. Scent-free etc. signs – Mike Keast
3. Freethinker Friendly certification – Brian Kiely
4. Karen Stevenson space request – rentals committee
5. Social Justice proposal – referred back to SJ Committee
6. Future staffing meeting – Karen Mills will organize
7. Tellers role – Susan will handle
8. Nominations – Susan will talk to chair Rosemary Falconer. Board members will consider their future.
9. AGM Package – Susan, Yvonne and Karen Mills
10. Alexander, Potter award notice in Feb. newsletter – Susan
11. Radical hospitality initiative – David, Yvonne, Susan Marilyn
12. Say who you are initiative – two Karens, Brian
13. Board dinner at Ruttan house Feb. 10 – all board members (Karen M. excused)

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Gloria Krenbrenk <gkrenbrenk@gmail.com>

Addition to tomorrow's agenda

Karen Mills <karenmills@me.com>

Tue, Jan 9, 2018 at 9:11 PM

To: mike keast <mikekeast@shaw.ca>, Susan Ruttan <ruttans@shaw.ca>, Gloria Krenbrenk <gkrenbrenk@gmail.com>, Yvonne Mireau <shaktioya@yahoo.ca>, David Rae <davidar@shaw.ca>, UCE Communications <unitarian.edmonton@yahoo.ca>

Cc: Marilyn Gaa <marilyngaa@telusplanet.net>, "Briki@aol.com" <Briki@aol.com>

Hello fellow board members,

We have a late-breaking addition to tomorrow's agenda. The Social Justice Group is seeking input on an initiative. I've included the details below so you have time to consider options before our meeting tomorrow.

Context (from Jeff Bisanz):

The Social Justice Group has been considering for a while the idea of encouraging City Council to declare that a healthy environment should be a human right. Today (Sunday, Jan. 7) we decided to consider a motion via email and, if "enough" responses are positive, to bring a suggestion to the Board this Wednesday.* Marilyn drafted the motion and will present it to the Board. FYI, we have discussed this matter at previous meetings of the Social Justice Working Group and support has always been very strong. Also, the precise wording in the motion probably is not absolutely critical; minor changes could be made without, in my judgment, getting anyone's nose out of joint.

**Six people had responded to the email by Tuesday evening; all six were responses were positive.*

Suggested courses of action:

The Social Justice Group has suggested that the following may be courses of action considered by the Board:

1. tell the Group to send its own letter to City Council
2. tell the Group to send a letter to City Council on behalf of the Board
3. tell the Group to send a letter to City Council on behalf of the entire congregation, which may require consideration at the next AGM
4. suggest revisions or amendments or some other course of action to the Social Justice Working Group
5. discourage the entire idea

Proposed motion:

Motion: to be voted on by the Unitarian Church of Edmonton Social Justice Committee, and for referral to the Unitarian Church of Edmonton Board for authorization.

The Unitarian Church of Edmonton supports the right of all Canadians to a healthy environment, which encompasses rights to:

(a) an environment that is conducive to health and well being, including:

- (i) clean air
- (ii) clean water
- (iii) safe food

(b) have the environment protected, for the benefit of present and future generations, through municipal and legislative measures that:

- (i) prevent pollution and ecological degradation
- (ii) promote conservation

(c) access information pertaining to environmental quality and pressures on it

(d) participate in informed decision-making that will affect the environment.

We ask the Edmonton City council to sign a declaration recognizing the right to a healthy environment as described above. Further, we ask the City of Edmonton to advocate for legislation at the provincial and federal levels that recognizes this right for all Canadians.

The Unitarian Church of Edmonton moves that we copy an approval of this motion to our City councilor and cc: the Mayor, asking for support.

Background information: Over 150 communities across Canada have passed declarations recognizing the right to a healthy environment. These declarations are the first steps in encouraging the Federal Government to enshrine the right to a healthy environment in the Canadian Constitution.

Further information is on these websites:

- <http://bluedot.ca/> (launched by the David Suzuki Foundation)
- <https://www.ecojustice.ca/case/right-to-a-healthy-environment/>
- <http://healthyeg.org/the-plan/>
- <https://www.ecojustice.ca/case/right-to-a-healthy-environment/>
- <http://elc.ab.ca/environmental-bill-rights-action-today-albertans-tomorrow/>

See you tomorrow,
Karen

Treasurer's report Jan. 2018

1. City assessment of our building as of July 2017: \$1, 416,000. Five years earlier, in 2012: \$924,000; in 2013: \$1,029,500. Our taxes will be going up by about \$800 this year, to an estimated \$8,504. And that's just for the front third of our building which isn't exempt from property taxes.
2. We have received a cheque for \$12,421 from London Life, which is the amount that Julius Buski put into the insurance plan with UCE as the beneficiary. That will go into our Endowment Fund, which is currently \$88,000 – so Endowment is now over \$100,000 for the first time in quite a while. We will use about \$1,000 of that money to pay the interest on our last two debentures next fall. The rest is savings.
3. Ruth Merriott is working on getting us ready to use Ceridian as our payroll company starting the end of this month. Janet Polkovsky will do the data entering on this.
4. Our financial statements don't fully indicate our situation because the bookkeeper combines contributions from members with money donated to Endowment. Endowment can't be spent on running the church. So, I have created a chart to compare the money (excluding Endowment and Casino money) that we have in the bank as of Dec. 31. As you can see, it is declining, even with our greater rental income. That should guide our major decisions going forward.
We have two sub-accounts at Servus, wages and operating, plus a savings account at Tangerine.
Susan Ruttan

In the Bank	Dec-17	Dec. 2016	Dec. 2015
Wages	55,367	74,871	116,766
Operating	9,358	30,126	12,049
Savings Tang	74,930	48,738	45,918
TOTAL	139,655	153,735	174,733
Endowment	87,938	79,712	56,796
Casino	666		

Treasurer

**Unitarian Church of Edmonton
Comparative Income Statement**

	Actual Dec 01, 2017 to Dec 31, 2017	Budget Dec 01, 2017 to Dec 31, 2017	Actual Jul 01, 2017 to Dec 31, 2017	Budget Jul 01, 2017 to Dec 31, 2017	Difference
REVENUE					
REVENUE					
Identified Contributions	13,777.83	13,333.33	73,400.40	79,999.98	-6,599.58
Canada Helps	404.70	0.00	1,803.95	0.00	1,803.95
CDONLINEGIVING	0.00	0.00	13,043.00	0.00	13,043.00
--- Total Contributions	14,182.53	13,333.33	88,247.35	79,999.98	8,247.37
GST Rebates	0.00	850.00	0.00	850.00	-850.00
Unidentified Contributions	-277.03	416.66	2,221.20	2,499.96	-278.76
Lease Rentals	7,760.00	7,500.00	46,160.00	45,000.00	1,160.00
Casual Renters	2,635.00	2,416.66	17,380.00	14,499.96	2,880.04
Interest, General	131.04	41.66	349.08	249.96	99.12
Miscellaneous	0.00	125.00	200.01	750.00	-549.99
Casino - deferred revenue	0.00	1,666.66	19,356.67	9,999.96	9,356.71
Fund Raising	0.00	666.66	102.15	3,999.96	-3,897.81
REVENUE TOTAL	24,431.54	27,016.63	174,016.46	157,849.78	16,166.68
TOTAL REVENUE	24,431.54	27,016.63	174,016.46	157,849.78	16,166.68
EXPENSE					
STAFF					
Salaries	11,493.26	9,962.33	59,541.60	59,773.98	-232.38
STATUTORY BENEFITS	0.00	0.00	0.00	0.00	0.00
CPP Expense	172.56	300.00	1,835.96	1,800.00	35.96
EI Expense	94.20	125.00	456.83	750.00	-293.17
WCB Expense	60.15	53.33	317.00	319.98	-2.98
Group Health	488.21	600.00	2,989.26	3,600.00	-610.74
Staff Retirement Plan	568.34	445.00	4,395.66	2,670.00	1,725.66
--- Total Statutory Benefits	1,383.46	1,523.33	9,994.71	9,139.98	854.73
Minister's Pension Plan	697.00	697.00	4,879.00	4,182.00	697.00
Minister's Allowances	300.00	300.00	1,800.00	1,800.00	0.00
Minister's Professional Expenses	255.78	416.66	1,385.29	2,499.96	-1,114.67
Other Staff Development	0.00	55.00	362.25	330.00	32.25
Summer Staff	0.00	0.00	1,750.77	2,036.00	-285.23
STAFF TOTAL	14,129.50	12,954.32	79,713.62	79,761.92	-48.30
EXTERNAL RELATIONS					
Canadian Unitarian Council Dues	1,387.00	1,400.00	8,322.00	8,400.00	-78.00
CCCC Membership	0.00	35.83	440.00	214.98	225.02
--- Net Assistance	0.00	35.83	440.00	214.98	225.02
EXTERNAL RELATIONS TOTAL	1,387.00	1,435.83	8,762.00	8,614.98	147.02
PROGRAMS/COMMITTEES					
Adult Program	0.00	33.33	20.00	199.98	-179.98
Aesthetics	0.00	8.33	0.00	49.98	-49.98
Board	62.07	50.00	62.07	300.00	-237.93
Campus Ministry	0.00	83.33	300.00	499.98	-199.98
Communications	0.00	33.33	0.00	199.98	-199.98
Pastoral Care	0.00	41.66	0.00	249.96	-249.96
Lay Chaplain	0.00	0.00	120.35	0.00	120.35
CHOIR / MUSIC	0.00	0.00	0.00	0.00	0.00

**Unitarian Church of Edmonton
Comparative Income Statement**

	Actual Oct 01, 2017 to Oct 31, 2017	Budget Oct 01, 2017 to Oct 31, 2017	Actual Jul 01, 2017 to Oct 31, 2017	Budget Jul 01, 2017 to Oct 31, 2017	Difference
Music, Supplies, Memberships	0.00	58.33	0.00	233.32	-233.32
--- Total Choir & Musicians	0.00	424.99	0.00	1,699.96	-1,699.96
Other Church Services Costs	0.00	41.66	0.00	166.64	-166.64
--- Total Church Services	0.00	41.66	0.00	166.64	-166.64
Friendship	0.00	33.33	0.00	133.32	-133.32
Membership	0.00	16.66	0.00	66.64	-66.64
RE CHILDREN'S PROGRAMS					
Child Care - RE	528.96	218.33	825.51	873.32	-47.81
Child Care - Non RE	0.00	10.00	0.00	40.00	-40.00
Curriculum	0.00	15.00	0.00	60.00	-60.00
Food	0.00	15.00	0.00	60.00	-60.00
Supplies	0.00	15.00	128.33	60.00	68.33
Training & Conferences	195.00	25.00	195.00	100.00	95.00
Volunteer Appreciation	0.00	15.00	0.00	60.00	-60.00
Youth Fund (YRUU)	350.00	20.00	350.00	80.00	270.00
--- Total RE/Children's Program	1,073.96	333.33	1,498.84	1,333.32	165.52
Social Responsibility/Justice	0.00	16.66	0.00	66.64	-66.64
PROGRAMS/COMMITTEES TOTAL	1,073.96	1,116.61	1,919.19	4,466.44	-2,547.25
OFFICE					
Bank Fees/Accounting Stationery	58.75	27.50	182.00	110.00	72.00
Bookkeeper	1,250.00	1,250.00	5,000.00	5,000.00	0.00
Info Technology	0.00	100.00	1,071.79	400.00	671.79
Computer Tech	0.00	250.00	0.00	1,000.00	-1,000.00
Computer Repair	0.00	58.33	0.00	233.32	-233.32
Website	0.00	12.50	0.00	50.00	-50.00
STATIONERY & SUPPLIES					
Canada Post & Courier	0.00	108.33	85.86	433.32	-347.46
Paper, Envelope	0.00	33.33	0.00	133.32	-133.32
Office Expense	0.03	125.00	571.59	500.00	71.59
Copy Lease	0.00	189.16	550.83	756.64	-205.81
Copy Cost	17.58	41.66	78.06	166.64	-88.58
--- Total Stationery & Supplies	17.61	497.48	1,286.34	1,989.92	-703.58
Telephone, Fax, Internet	348.10	333.33	1,392.82	1,333.32	59.50
OFFICE TOTAL	1,674.46	2,529.14	8,932.95	10,116.56	-1,183.61
BUILDING					
Janitor	1,320.38	1,333.33	5,281.52	5,333.32	-51.80
Electricity	0.00	1,375.00	4,191.81	5,500.00	-1,308.19
Sewer & Water	431.64	458.33	1,663.53	1,833.32	-169.79
Insurance	0.00	408.33	0.00	1,633.32	-1,633.32
Natural Gas	151.93	766.66	348.29	3,066.64	-2,718.35
Security	-110.00	133.33	546.25	533.32	12.93
Cleaning Supplies	214.14	100.00	351.85	400.00	-48.15
Snow Removal	126.00	208.33	126.00	833.32	-707.32
Property Taxes	0.00	616.66	0.00	2,466.64	-2,466.64
--- Sub total Building	2,134.09	5,399.97	12,509.25	21,599.88	-9,090.63
Electrical, Sound System	0.00	16.66	0.00	66.64	-66.64
Fire Safety	0.00	125.00	772.80	500.00	272.80
Furnaces	0.00	200.00	613.20	800.00	-186.80
Keys, Locks	168.00	33.33	168.00	133.32	34.68
Piano	105.00	41.66	399.00	166.64	232.36

**Unitarian Church of Edmonton
Comparative Income Statement**

	Actual Dec 01, 2017 to Dec 31, 2017	Budget Dec 01, 2017 to Dec 31, 2017	Actual Jul 01, 2017 to Dec 31, 2017	Budget Jul 01, 2017 to Dec 31, 2017	Difference
Piano	0.00	41.66	399.00	249.96	149.04
Operations, Other	94.50	166.66	1,186.92	999.96	186.96
Plumbing, Kitchen	223.89	41.66	274.50	249.96	24.54
Tenant Property Maintenance	0.00	166.66	0.00	999.96	-999.96
Building Maintenance	481.90	500.00	3,572.71	3,000.00	572.71
Furniture & Equipment	0.00	16.66	1,270.49	99.96	1,170.53
--- Sub Total Maintenance	800.29	1,308.29	11,899.24	7,849.74	4,049.50
BUILDING TOTAL	10,249.43	6,708.26	43,677.99	40,249.56	3,428.43
NON-CASH Amounts					
Debt Interest Expense	95.21	153.66	683.73	921.96	-238.23
Amortization Expense	0.00	0.00	0.00	0.00	0.00
--- Sub Total NON-CASH amou...	95.21	153.66	683.73	921.96	-238.23
NON-CASH TOTAL	95.21	153.66	683.73	921.96	-238.23
TOTAL EXPENSE	32,661.06	24,897.82	153,869.56	151,422.92	2,446.64
NET INCOME	-8,229.52	2,118.81	20,146.90	6,426.86	13,720.04

Unitarian Church of Edmonton
Balance Sheet As at Dec 31, 2017

ASSET

Current Assets

Wages Chequing		55,367.60
Operating Chequing		9,358.88
Casino Chequing		666.07
Savings at Tangerine	74,930.04	
Endowment at Tangerine	2,103.39	
Total Tangerine Accounts		77,033.43
Accounts Receivable		271.00

CURRENT ASSETS TOTAL

142,696.98

INVESTMENTS

Endowment GIC #14	50,000.00	
Endowment GIC #15	27,000.00	
Endowment GIC #16	10,030.00	
Endowment: Credit Union Share	908.41	
Total Endowment		87,938.41
Allen Fund Term #12	2,033.00	
Morton Music Fund Term #13	4,066.00	
Total Special Funds		6,099.00

INVESTMENTS TOTAL

94,037.41

FIXED ASSETS

Building	1,483,791.36	
Land	211,955.85	
Tenant Improvements	24,562.43	
Sub total Land & Building		1,720,309.64
Accumulated Amortization: Bldg	-655,956.40	
Accumulate Amortization: Tenant Imp	-13,728.40	
Sub total Amortization		-669,684.80
Furniture & Equipment		81,210.06

FIXED ASSETS TOTAL

1,131,834.90

TOTAL ASSET

1,368,569.29

LIABILITY

CURRENT LIABILITIES

Accounts Payable		2,735.18
Unearned Revenue		6,678.25
Ministerial Discretionary	304.84	
Blue Xmas	336.03	
Chaplaincy	96.64	
Social Justice Fund	2,000.00	
Youth Funds (YRUU)	3,914.16	
History Project	221.56	
CUU Historical Society	46.85	
Membership Committee - Kitty	138.95	
Landscaping, Grounds	2,408.43	
Total Funds-in-Trust		9,467.46
Coffee Fund	277.59	
Soup Sunday	114.41	

Unitarian Church of Edmonton
Balance Sheet As at Dec 31, 2017

Friendship Luncheon	-127.85	
Total Fund Raising		264.15
Vision Care		1,105.00
Dental Care, Kiely	1,440.46	
Total Dental Care Plan		1,440.46
Accrued Term Interest		-14.25
WCB Payable		336.16
RRSP Payable		1,058.66
Casino 2016 13 Revenue	75,314.52	
Casino 2016 13 Expense	-74,663.17	
Casino 2016 13 Interest	12.39	
Casino 2016 Balance		663.74
Debentures		38,081.43
Accrued Debenture Interest		777.69
CURRENT LIABILITIES TOTAL		62,593.93
RESERVES		
Endowment		36,830.07
Allen Fund		2,049.64
Freeman Patrick Library		530.00
Morton Music Fund		4,099.27
Nancy Collinge Music Fund		4,046.46
RESERVES TOTAL		47,555.44
TOTAL LIABILITY		110,149.37
EQUITY		
EQUITY		
Prior Years		1,238,273.02
Current Earnings		20,146.90
EQUITY TOTAL		1,258,419.92
TOTAL EQUITY		1,258,419.92
LIABILITIES AND EQUITY		1,368,569.29

Bank Statement Reconciliation Reports	
2017-December 31	

WAGES Account	
Closing Balance on this Statement (See Bank Statement)	62,310.87
Plus Deposits made after Statement closing date	0.00
Sub Total	62,310.87
Less Outstanding Cheques (See list attached)	6,943.27
Equals	55,367.60
Cheque Book Balance (See Balance Sheet)	55,367.60
Difference (If any)	0.00

OPERATING Account	
Closing Balance on this Statement (See Bank Statement)	21,075.55
Plus Deposits made after Statement closing date	0.00
Sub Total	21,075.55
Less Outstanding Cheques (See List Attached)	11,716.67
Equals	9,358.88
Cheque Book Balance (See Balance Sheet)	9,358.88
Difference (If any)	0.00

CASINO Account	
Closing Balance on this Statement (See Bank Statement)	666.07
Plus Deposits made after Statement closing date	0.00
Sub Total	666.07
Less Outstanding Cheques (See list attached)	0.00
Equals	666.07
Cheque Book Balance (See Balance Sheet)	666.07
Difference (If any)	0.00

TANGERINE Account	
Savings	74,930.04
Endowment	2,103.39
Closing Balance on Bank Statement	77,033.43
Plus Deposits made after Statement closing date	0.00
Sub Total	77,033.43
Less Outstanding Cheques	0.00
Equals	77,033.43
Cheque Book Balance (See Balance Sheet)	77,033.43
Difference (If any)	0.00

Unitarian Church of Edmonton
Reconciliation Transactions Detail Report Jul 01, 2017 to Dec 31, 2017

Account: 1010 Wages Chequing

Date	JE#	Comment	Source	Deposits	Withdrawals
Aug 30, 2017	J163	2017 August Acct: 1003533	3878	-	1,162.00
Nov 30, 2017	J541	Korpelainen, Andrea	3915	-	199.49
Dec 21, 2017	J621	12953 9201 RO0001	3918	-	1,117.98
Dec 21, 2017	J623	Kay, Lauren M.	3920	-	1,805.72
Dec 21, 2017	J629	2017 Honorarium	3922	-	1,100.00
Dec 21, 2017	J630	2017 Honorarium	3923	-	1,100.00
Dec 27, 2017	J638	Teller - December 31, 2017	Deposit	485.00	-
Dec 31, 2017	J665	Jenkins, Maria A.	3924	-	46.04
Dec 31, 2017	J666	Korpelainen, Andrea	3925	-	107.42
Dec 31, 2017	J669	12953 9201 RP0002	3926	-	789.62
				485.00	7,428.27

7428.27
 - 485.00
6,943.27

Unitarian Church of Edmonton
Reconciliation Transactions Detail Report Jul 01, 2017 to Dec 31, 2017

Account: 1040 Operating Chequing

Date	JE#	Comment	Source	Deposits	Withdrawals
Nov 23, 2017	J502	Art Supplies for Youth Sleepover	1827	-	52.83
Nov 28, 2017	J509	2017 November Fee	1831	-	1,250.00
Nov 30, 2017	J520	Account 17410	1832	-	259.29
Dec 07, 2017	J591	Account no: 17410	1841	-	243.98
Dec 07, 2017	J593	2017 December Fee	1842	-	1,250.00
Dec 13, 2017	J609	Expenses for Committee of Chairs Lunch	1845	-	62.07
Dec 25, 2017	J670	Rev. of J652. Corr. is J671.	ADJ1848	283.52	-
Dec 25, 2017	J671	Telus	2017 D...	-	283.52
Dec 27, 2017	J672	Rev. of J654. Corr. is J673.	ADJ1849	458.19	-
Dec 27, 2017	J673	Epcor	2017 D...	-	458.19
Dec 31, 2017	J674	Sharing our Abundance	1849	-	679.36
Dec 31, 2017	J675	Chafar Dish Replacements	1850	-	223.89
Dec 31, 2017	J676	Seniors Christmas Lunch	1851	-	206.25
Dec 31, 2017	J678	Monthly computer support August to December 2017	1852	-	2,520.00
Dec 21, 2017	J683	Invoice 24877	1848	-	4,969.00
				741.71	12,458.38

12458.38
 741.71
11,716.67

**Unitarian Church of Edmonton
Balance Sheet As at Dec 31, 2017**

ASSET**Current Assets**

Wages Chequing		55,367.60
Operating Chequing		9,358.88
Casino Chequing		666.07
Savings at Tangerine	74,930.04	
Endowment at Tangerine	2,103.39	
Total Tangerine Accounts		77,033.43
Accounts Receivable		271.00

CURRENT ASSETS TOTAL142,696.98**INVESTMENTS**

Endowment GIC #14	50,000.00	
Endowment GIC #15	27,000.00	
Endowment GIC #16	10,030.00	
Endowment: Credit Union Share	908.41	
Total Endowment		87,938.41
Allen Fund Term #12	2,033.00	
Morton Music Fund Term #13	4,066.00	
Total Special Funds		6,099.00

INVESTMENTS TOTAL94,037.41**FIXED ASSETS**

Building	1,483,791.36	
Land	211,955.85	
Tenant Improvements	24,562.43	
Sub total Land & Building		1,720,309.64
Accumulated Amortization: Bldg	-655,956.40	
Accumulate Amortization: Tenant Imp	-13,728.40	
Sub total Amortization		-669,684.80
Furniture & Equipment		81,210.06

FIXED ASSETS TOTAL1,131,834.90**TOTAL ASSET**1,368,569.29**LIABILITY****CURRENT LIABILITIES**

Accounts Payable		2,735.18
Unearned Revenue		6,678.25
Ministerial Discretionary	304.84	
Blue Xmas	336.03	
Chaplaincy	96.64	
Social Justice Fund	2,000.00	
Youth Funds (YRUU)	3,914.16	
History Project	221.56	
CUU Historical Society	46.85	
Membership Committee - Kitty	138.95	
Landscaping, Grounds	2,408.43	
Total Funds-in-Trust		9,467.46
Coffee Fund	277.59	
Soup Sunday	114.41	



Callingwood Branch
100, 5555 178 Street NW
Edmonton, Alberta
T5T 4J5
Tel: 780.496.2130

THE UNITARIAN CHURCH OF EDMONTON
10804 119 ST NW
EDMONTON AB T5H 3P2

number of cheques enclosed: 22
Member Number: 1470111

All in One® Statement

For the period ending December 31, 2017

When you bank at Servus, you get a share of our profits.

It's called Profit Share and it's a great way to earn a little extra money every year. Take a look at your statement next month to see how much you get and if you'd like to get more, just talk to one of our knowledgeable staff.



Common Share Account

(One common share = \$1)

Date	Description	Withdrawals(\$)	Deposits(\$)	Balance(\$)
Jan 01	Opening Balance			877.86
Dec 02	Dividends		30.55	908.41
	Total	0.00	30.55	

wages - Community Plan #1

Interest received curr. yr(\$)

38.10

Date	Description	Withdrawals(\$)	Deposits(\$)	Balance(\$)
Dec 01	Opening Balance			48,473.16
Dec 01	CANADA HELPS 1123202		241.25	48,714.40
Dec 01	Cheque #3911	(1,450.89)		47,263.51
Dec 01	AFT Customer Credit Settlement		6,309.83	53,573.34
Dec 04	Business Deposit		5,760.00	59,333.34
Dec 04	Business Deposit		3,653.50	62,986.84
Dec 04	AFT Customer Debit Settlement	(120.00)		62,866.84
Dec 05	Miscellaneous Service Charge	(7.00)		62,859.84
Dec 07	CBA 000009930769	(446.21)		62,413.63
Dec 11	Business Deposit		2,000.00	64,413.63
Dec 11	Business Deposit		2,765.00	67,178.63

Toll free phone # 1.877.378.8728

<http://www.servus.ca>

PAGE 1 of 6

Member Number: 1470111
For the period ending December 31, 2017

wages - Community Plan #1 (continued)

Date	Description	Withdrawals(\$)	Deposits(\$)	Balance(\$)
Dec 14	Cheque #3916	(5/1.18)		66,807.45
Dec 15	Debit Adjustment	(1,265.34)		65,542.11
Dec 15	AFT Customer Credit Settlement		1,140.00	66,682.11
Dec 18	Business Deposit		1,155.00	67,837.11
Dec 22	CANADA HELPS 1123202		163.45	67,800.56
Dec 22	Cheque #3919	(1,805.11)		65,995.45
Dec 22	Cheque #3917	(4,067.02)		61,928.43
Dec 22	Cheque #3921	(2,209.00)		59,719.43
Dec 27	Business Deposit		2,670.00	62,389.43
Dec 27	Cheque #3914	(138.11)		62,251.32
Dec 31	Credit Interest		2.67	62,253.99
Dec 31	Service Fee	(25.00)		62,228.99
Dec 31	Monthly Fee	(10.00)		62,218.99
Dec 31	Monthly Fee Rebate	10.00		62,228.99
Dec 03	Patronage Payment		81.88	62,310.87
Total		(12,104.86)	25,842.58	

Casino account - Community Plan #2

Interest received curr. yr(\$)

8.38

Date	Description	Withdrawals(\$)	Deposits(\$)	Balance(\$)
Dec 01	Opening Balance			1,279.27
Dec 06	Cheque #84	(613.20)		666.07
Total		(613.20)	0.00	

operating - Community Plan #3

Interest received curr. yr(\$)

11.87

Date	Description	Withdrawals(\$)	Deposits(\$)	Balance(\$)
Dec 01	Opening Balance			34,196.79
Dec 04	Cheque #1815	(1,250.00)		32,946.79
Dec 05	Cheque #1829	(150.00)		32,796.79
Dec 07	Cheque #1835	(819.00)		31,977.79
Dec 08	Cheque #1834	(168.00)		31,809.79
Dec 12	Cheque #1836	(61.79)		31,748.00
Dec 13	Enmax 000009930769	(1,385.25)		30,362.75
Dec 13	Cheque #1839	(2,006.92)		28,355.83
Dec 14	Cheque #1843	(1,387.00)		26,968.83
Dec 14	Cheque #1824	(1,387.00)		25,581.83
Dec 14	Cheque #1833	(20.00)		25,561.83
Dec 18	Cheque #1846	(1,320.38)		24,241.45
Dec 19	Direct Energy 000009930769	(1,096.18)		23,145.27
Dec 19	Cheque #1838	(400.00)		22,745.27
Dec 20	TELSO SECURITY 154176001	(68.25)		22,677.02

Member Number: 1470111
For the period ending December 31, 2017

operating - Community Plan #3 (continued)

Date	Description	Withdrawals(\$)	Deposits(\$)	Balance(\$)
Dec 22	Cheque #1844	(35.90)		22,841.12
Dec 27	Cheque #1847	(208.71)		22,432.41
Dec 27	TELUS PAPS 8906114	(283.52)		22,148.89
Dec 28	EPCOR 07010300019	(458.18)		21,690.70
Dec 28	Cheque #1837	(556.42)		21,134.28
Dec 28	Cheque #1840	(83.00)		21,071.28
Dec 31	Credit Interest		1.14	21,072.42
Dec 31	Service Fee	(6.25)		21,066.17
Dec 31	Monthly Fee	(10.00)		21,056.17
Dec 31	Monthly Fee Rebate	10.00		21,066.17
Dec 03	Patronage Payment		9.38	21,075.55
Total		(13,151.76)	10.52	

INVESTMENTS

GIC - 2 Year Non-redeemable #12

Start Date 28Oct2016 Interest rate(%) 1.650
Maturity Date 28Oct2018 Accrued Interest 5.88

Date	Description	Withdrawals(\$)	Deposits(\$)	Balance(\$)
Dec 01	Opening Balance			2,033.00
Total		0.00	0.00	

GIC - 2 Year Non-redeemable #13

Start Date 28Oct2016 Interest rate(%) 1.650
Maturity Date 28Oct2018 Accrued Interest 11.76

Date	Description	Withdrawals(\$)	Deposits(\$)	Balance(\$)
Dec 01	Opening Balance			4,066.00
Total		0.00	0.00	

GIC - 1 Year Non-redeemable #14

Start Date 18Sep2017 Interest rate(%) 1.700
Maturity Date 18Sep2018 Accrued Interest 242.19

Date	Description	Withdrawals(\$)	Deposits(\$)	Balance(\$)
Dec 01	Opening Balance			50,000.00
Total		0.00	0.00	

Member Number: 1470111
For the period ending December 31, 2017

GIC - 18 Month Non-redeemable #15

Start Date	18Sep2017	Interest rate(%)	1.800	
Maturity Date	18Mar2019	Accrued Interest	138.48	
Date	Description	Withdrawals(\$)	Deposits(\$)	Balance(\$)
Dec 01	Opening Balance			27,000.00
Total		0.00	0.00	

GIC - 1 Year Non-redeemable #16

Start Date	14Nov2017	Interest rate(%)	1.750	
Maturity Date	14Nov2018	Accrued Interest	22.60	
Date	Description	Withdrawals(\$)	Deposits(\$)	Balance(\$)
Dec 01	Opening Balance			10,030.00
Total		0.00	0.00	

MEMBERSHIP SUMMARY

Deposit & Investment Accounts	Balance(\$)	Borrowing Accounts	Balance(\$)
Chequing Accounts	84,052.49		
Common Shares	908.41		
Investments	93,129.00		
Accrued Interest	420.92		

Your total Servus Credit Union Profit Share payment for 2017 is \$121.81.

If you find any errors in this statement, please contact your branch within 30 days of the statement date.



Statement

www.tangerine.ca

December 01, 2017 To December 31, 2017

Client #: 17069896

The Unitarian Church of Edmonton
10804 119 ST NW
EDMONTON AB T5H 3P2

SAVINGS — 74,930.04
ENDOWMENT — 2,103.39

77,033.43

Account(s) at a Glance

Account Registration: The Unitarian Church of Edmonton Mrs. Susan J Ruttan And/Or
Mr. Bernie T Keeler And/Or Ms Beverley Walker

Account Type	Account Number	Account Balance(\$)
Tangerine Business Savings Account	3300087073	77,032.45

The Details - Tangerine Business Savings Account - 3300087073

Current Interest Rate	Interest Earned Year To Date
0.55%	\$581.30

Transaction Date	Transaction Description	Amount(\$)	Balance(\$)
01 Dec 2017	Opening Balance	0.00	76,996.48
31 Dec 2017	Interest Paid	35.97	77,032.45
31 Dec 2017	Closing Balance	0.00	77,032.45

Up to \$100 of each cheque you deposit will be available for withdrawal once deposited. When using an ABM, please deposit each cheque in separate envelopes to gain access to these funds immediately.

Please note that you'll need to allow some time for deposits made from your linked Account to clear. Deposits coming from another Canadian bank will be on hold for 5 business days while deposits coming from an American bank will be held for 15 days. But don't worry; your money will be earning interest during this time.

You have the right to request that we investigate any error or omission on your statement within 30 days following the statement date. If you don't request this within the 30 days, except for any amount incorrectly credited to your Credit Account, we'll deem that: (a) the statement is complete and accurate; and (b) all items debited and credited to the Credit Account are genuine and authorized. For more information, to ask any questions about your Credit Account, or to report any errors or omissions on your monthly statement, please call us at 1-888-464-8282 during regular business hours.

Prior to April 8, 2014, Tangerine Savings Account was known as Investment Savings Account

Prior to April 8, 2014, Tangerine Tax-Free Savings Account was known as Tax Free Investment Savings Account

Prior to April 8, 2014, Tangerine RSP Savings Account was known as RSP Investment Savings Account

Prior to April 8, 2014, Tangerine US\$ Savings Account was known as US\$ Investment Savings Account

Minister's Report, January, 2018 Brian Kiely

Accomplishments:

* Led four services including Blue Christmas and Christmas Eve * Attended 5 meetings * Made 11 pastoral care visits or phone calls * Attended church Christmas party, Set up and worked kitchen for Brundin Memorial.

Thinking ahead regarding Religious Education

I have had discussions with Lauren Kay about her still uncertain future. She hopes to decide about her continued employment by April 1 so that she can give three months notice if needed. She is concerned about succession and supporting and possibly training whatever new hire we make. I would suggest that the Board and the HR Committee prepare now for promptly starting a hiring process if necessary. Questions to consider: Does the Board wish to change the contract or workload? What rate of pay can we offer for how many hours? What qualifications will be required? Should we empanel the hiring committee participants in anticipation of a resignation?

"The Ethics of Living and Dying"

I have been recruited to be part of an ongoing Southminster-Steinhauer United Church lecture series. The series, now in its second year, brings in speakers from a wide variety of areas. My topic will be as stated in the title. It will be at 7 p.m. on Wednesday, February 7th. There is no charge.

Correcting a misconception

I have learned that a rumour was going around concerning my participation in the memorial service for Bob Brundin on January 5th. The concern was raised by a Board member and an HR committee member who received a complaint. I met and discussed the matter directly with the complainant explaining the truth as I knew it. My explanation was fully accepted. I reported back to the two who alerted me as well.

However, it seems like the tale is going around the congregation, though no one else has raised it with me directly.

The story is that I refused to do the service for Bob Brundin saying that I was backing away from such services. I never said or contemplated anything like that. Rites of Passage are a special privilege of ministry. I treasure officiating at those services. I do not know where or why this damaging rumour started. Perhaps it was because in the end, Audrey Brooks led the service.

As it happens, all of my conversations with his daughter Jenny were by email. I am including the full text below. I express clearly both my

Minister

willingness and enthusiasm for the service. I also (and this is standard in my communications with families) express my willingness to assist the family in whatever way is helpful, including stepping aside. The service, after all, belongs to them. They opted to use Audrey with my full blessing as she is a friend of the widow and because I was too ill to attend church the day they were on hand. To be clear we had no formal appointment set for the day I was ill.

With no other responsibilities, I volunteered to work with Marge Roche in the kitchen. I also set up and struck the chairs in the Sanctuary and helped the family create their memorial display. I happily volunteered because help was needed and because I planned to attend the service.

I would ask you to do whatever you can to dispel this hurtful story if you hear someone discussing it.

On Dec 8, 2017, at 5:09 PM, Jenny Brundin <jbrundin100@gmail.com> wrote:

Hello Brian:

Congratulations on your recent wedding!

This is Jenny Brundin, Bob/Robert Brundin's daughter. Bob died 12/06/17. He loved his association with the Unitarian church (he had a large UU book collection) until he couldn't walk anymore and indicated he might like a memorial service there.

I talked to Janet on Friday and I know the sanctuary is booked the evenings of Jan. 4 and 5 already. She indicated the afternoons were so far free on those days. I forgot to ask her - **What is the availability evening/afternoon on January 3 and January 6?** (We are hoping to get the answer as soon as we can on that last one as it would entail me changing a plane flightJ)

We were thinking of a few songs and readings that my Dad selected (below) and then perhaps we would write a eulogy, have a member of the family play a tune on guitar and/or piano and a poem or two. We are a pretty laid back family. A few questions for you:

- 1 Do you typically play a role in a Unitarian memorial service or is there a range of what you do? (I apologize that we are unfamiliar with this.)**
- 2 Is there a typical structure or are people able to free-form construct it on their own?**
- 1 Can we just bring some cookies and coffee or how does that work?**
- 2 Do the words from the song below come from a certain UU choir book that people would have access to?**

Dad said these are possible songs he would like:

#109 "As we come marching, marching" – "Bread and Roses"

#131 – "Love will guide us"

#205 – "Amazing grace"

#118 – "This Little Light of Mine"

#352 – "Find a Stillness"

#101 – "Abide with me"

#103 "For All the Saints"

Possible responsive readings:

#558 – "For everything a season"

#720 "We remember them"

Thank you very much for your time answering these questions.

Jenny Brundin

Jbrundin100@gmail.com

Feel free to call me at 720-982-5290 or I can call you at any time you indicate.

Brian Kiely (briki@aol.com)

To: Jenny BrundinDetails

On Fri, Dec 8, 2017 at 9:16 PM, Brian Kiely <briki@aol.com> wrote:

Hi Jenny

I'm answering you from the tarmac in Calgary on the way home from our honeymoon, so I can't answer for church dates. But to answer your other questions.

1. I would be honoured to play a role. I liked Bob a lot. I can do as much or as little as you like. Often these days I act as emcee and service shaper. Perhaps we can talk by phone? It's your service and I'm here to help.

2. There is no required order or format, but again I can help you shape an effective memorial if you wish.

1.2 we can help with coffee service and will provide that. Many put out some catered sandwiches after and we can help lay it out and clean up. But what you serve is up to you.

2.2 All of those are in our hymn book and we have plenty of copies. I can't guarantee a pianist however.

I will try calling you Saturday

Take care
Brian

On Dec 8, 2017, at 9:36 PM, Jenny Brundin <jbrundin100@gmail.com> wrote:

Thanks so much Brian....we'll talk about this with my brothers, sister....and get our thoughts together a little. No worries about phoning us on Saturday. We can talk on Monday. (My mom and I may go to the Christmas song service on Sunday!)

Many thanks and enjoy the final hours of your honey moon.

If you come to church tomorrow I will see you there. I'll be the guy looking very happy
B

Sent from my iPhone

December 20 **Jenny Brundin** (jbrundin100@gmail.com)
To:you Details
Hello Brian:

Re: possible minister at service for Bob Brundin

Janet had given me the number of Audrey but it turns out she can't get to UU until 2:00p.m. and we wrote 1:30 in obituary. We still haven't gone over with my mom whether we are "winging it" ourselves or having a minister but I wanted to check on your availability. It would be about an hour Jan. 5 @ 1:30.

Thanks - Jenny (Bob's daughter)

December 20 **Brian Kiely** (briekie@aol.com)
To: **Jenny Brundin** Details
I would be happy to take part. At the church?
Brian

Sent from my iPhone

January 1 **Jenny Brundin** (jbrundin100@gmail.com)
To: you Details
Brian,

Hi it's Jenny Brundin. Sorry I didn't close this circle before -- my Mom ran into Audrey Brooks who knew my Dad pretty well and it turns out her previous engagement was cancelled, she told my Mom, so she can officiate Bob's Celebration of Life on Jan. 5. Many thanks for offering though!

Mom and I both attended the services on "darkness" and the one last Sunday on remembrances of 2017 - and I thoroughly enjoyed both. I live in Denver but would be a regular if I lived here!

Congratulations on your recent wedding.

Peace, Jenny

January 1 **Brian Kiely** (briekie@aol.com)
To: **Jenny Brundin** Details
Grand! See you there anyway
Brian

Sent from my iPhone

January 1
Jenny Brundin (jbrundin100@gmail.com)
To: you Details
Lovely!

January RE Report:

- Erica Deneve has taken Andrea's position as the RE Assistant.
- Ongoing discussions/changes continue regarding the change in programming schedule. Twice a month, the kids/youth will be scheduled into services based on topics and holidays, etc. All schedules are approved by Brian.
- The RE program staff/volunteers are hopeful for ways to make music a more integral part of the kids/youth worship life. Youth are interested in being involved in music choices, adding instruments and other items.
- Discussions in the SJ meetings continue about keeping youth engaged in Social Justice activities/causes.
- The children enjoyed the Xmas service and taking part in the candles. We will continue to do that when they are in services.
- Ongoing need remains for volunteers/teachers. Choir services are always a problem for scheduling.
- The mitten tree service and pot luck afterwards were a success. The kids/youth had a great time.

Respectfully submitted,

Lauren Kay

RE



Gloria Krenbrenk <gkrenbrenk@gmail.com>

UCE board meeting agenda for Wednesday, January 10

Mike Keast <mikekeast@shaw.ca>

Wed, Jan 10, 2018 at 3:44 PM

To: Karen Mills <karenmills@me.com>, David Rae <davidar@shaw.ca>, Marilyn Gaa <marilyngaa@telusplanet.net>, Yvonne Mireau <shaktioya@yahoo.ca>, Gloria Krenbrenk <gkrenbrenk@gmail.com>, Susan Ruttan <ruttans@shaw.ca>, UCE Communications <unitarian.edmonton@yahoo.ca>
Cc: "Briek@aol.com" <Briek@aol.com>

Sorry I will be unable to make the meeting tonight, here are my updates

Since I was also signed up for the opening and closing, please put me down for next months meeting.

Mike

LABYRINTH UPDATE

THE LABYRINTH SOCIETY

Individual members receive a quarterly newsletter, listing in Member Directory, basic entry in online marketplace if desired, substantial discounts for display ads in the marketplace, and \$100 discount off Annual Gathering registration. Plus digital issues of:

- Caerdroia: The Journal of Mazes & Labyrinths (issued in the Fall-Winter)
- Labyrinth Pathways – a new journal focusing on health, literary, art, and spiritual articles (issued in Spring-Summer)
-
- Organization membership - \$175 (US)

Organization members receive all benefits of an individual member as well as \$100 discount off Annual Gathering registration for four members of the organization.

The y also have a facebook group that seems pretty active

Scent free/Pet signs

Scent information/warning posters have been put up in the washrooms. I am currently working on putting together a image for each together and on the same card to be laminated and put up at the

entrances, the coat room and the bathrooms, they should be up by the 17th.

Property Management

We have installed a locking cupboard and a locking drawer in the kitchen and are working on making our storage spaces more accessible and useable.

We are getting the carpets in the sanctuary steam cleaned and getting a price for the entry way carpet to be replaced and maintained regularly

We are also going to be getting the floors waxed shortly

-

Rental committee

We are looking at the rates of individual groups to see who needs to have a price increase to bring them in line.

We have a letter going out to all the renters letting them know we have been working on our rental rates and processes and will be communicating with them all

We are waiting on the communications committee to update the rentals pages on the website.



MembershipApp2013.pdf

28K