

Committee/Group Name: Rental Committee

Purpose of Committee: To regularly review casual rental rates and renters, helping and guiding the church Administrator with Rental decisions

Members: Mike Keast (Chair), Larry Charach, Susan Ruttan, Janet Polkovsky

Major Actions of 2017-18

- Reviewed Rental rates and Documented Current Rates
- Reviewed Rates with Casual Renters and Increased rents of some to bring them in line
- Put rental contracts in place with casual renters
- Reviewed and updated rental agreements
- Worked with building and grounds to get Kitchen secured and controlled
- Working with Communications committee to get rentals portion of website updated

Outcomes Achieved

- Standardized rental rates
- Better communication with Renters

Planned Actions for 2018-19

- Setting up office to accept email and credit card payments for rentals
- Continue bringing rental rates in line with Costs
- Putting procedures in place to accept Goods or services in lieu of payment or in addition to payment by some renters

Recommendations for Board Consideration (if any)

- none

Submitted by: Mike Keast