

Committee/Group Name: Building and Grounds

Purpose of Committee: To exercise oversight over the building, grounds and permanent tenant requirements of the Unitarian Church of Edmonton

Members: Mike Keast (Chair), Alan Boyle, David Hagel, Art Brier, Gaylord Madill

Major Actions of 2018-19

- General building maintenance, planned and as needed
 - Plumbing and heating issues in tenant spaces and the UCE space
- General refresh of building, repainting of hallway walls, bathrooms and Keeler Hall
 - Mohammed Adam spent many hours in repainting our space
- Reduced our Carbon Footprint
 - Almost half of the lights in UCE/Tenant spaces have been changed to LED courtesy of the Government program
- Found and hired new Janitors
- Repainted parking lots lines
- Replaced phone system with IP phones saving UCE over \$200 per month
- Maintenance tools and equipment are more organized
- Moved items around the building as requested
- Regular Pest patrol duties
- Fix and repainted the benches in the garden
- Fixed and repainted the picnic table
- Keeping the Parking lot clean and the grass trimmed
- Took the cardboard and paper recycling home to have it recycled
 - Thanks Gaylord

Outcomes Achieved

- Ensured Tenants Had issues resolved in a timely fashion
- Kept UCE functioning and saved UCE money in the process

Planned Actions for 2019-20

- Replacement of the roof hatch
- Glass railing in the youth loft
- Replace outside lights with LED lights
- Purchase and install and AED in the building
- Build a recycling center
- More cupboards in kitchen
- Replace our programmable thermostats with high efficiency thermostats

- Replace the rest of the lights in Tenant spaces with LED lights
- Replace the Rest of the lights in UCE with Led bulbs
- Replacing the pigeon netting at the front of the building
- Finish Drywall in stair case as per Fire Marshal

Recommendations for Board Consideration (if any)

- The siding outside the Main doors is falling apart and can no longer be fixed. We need to develop a plan for replacement
- The windows around the Learning Centre Tenant space are degrading fast, a couple of frames are rotten. We will need to look at replacing these within the next little while

Other Notes

- We try to reuse what we can where we can, but when we have to purchase items we look at the RESTORE and Architectural Clearing House before buying brand new.
- The volunteers spend a lot of time outside the church organizing and running around to find items needed
- 4 very committed volunteers show up every week they are in town and spent at least 5 hours doing whatever needs to be done, in some cases helping out with things that fall outside their planned duties. These Gentlemen spent approximately **1000 hours** last year in the building

Submitted by: Mike Keast