

UNITARIAN CHURCH OF EDMONTON – ANNUAL GENERAL MEETING

MINUTES – MAY 1, 2016

Call to Order – Vice-President, Karen Mills, at 12:05 p.m.

Reading of the Congregational Call – Secretary, Nonie Buski

1. **Call to Order** – President, Michael Keast, was unable to attend the meeting. Vice-President, Karen Mills called the meeting to order at 12:05 p.m.
2. **Reading of Congregational Call** - As Secretary, Lynne Turvey, was unable to attend the meeting. Trustee, Nonie Buski, acted as secretary and read the Congregational Call.
3. **Invocation** – Rev. Brian Kiely
4. **Approval of Agenda – Moved** by Beth Jenkins **seconded** by Lance Beswick, that the agenda for the May 1, 2016, UCE Annual General Meeting be approved. **Carried**
5. **Approval of Minutes – Moved** by William Adair; **seconded** by Dorothy Keeler, that the minutes of the May 3, 2015 UCE Annual General Meeting be adopted. **Carried**
6. **Rules of Procedure**

Speakers – Individuals who are not members shall have the privilege of the floor, at the discretion of the chair, after all members have had the opportunity to speak on any motion.

To Speak – A member desiring to speak shall go to the microphone and address the chair, giving his/her name, and be duly recognized before speaking. A member may speak for not more than three minutes at any one time unless this time limit is extended by two-thirds consent of the members present and voting. No one may speak twice on a particular question unless all members who wish to speak on that question have had the opportunity to do so. The mover of the motion may speak at the time the motion is made, and again at the close of debate.

Motions – Motions shall be stated orally and handed in writing to the chair. Only members may introduce motions.

Limit on Debate – Not more than 20 minutes shall be allowed for debate on any given motion, except by two-thirds consent of the members present and voting, when debate on such motion may be extended for a further period or periods of 15 minutes.

Other Rules of Procedure – Roberts Rules of Order shall govern.

Voting Requirements – Only members who have been members for at least two months shall be entitled to vote.

Moved by Gaylord Madill, **seconded** by Brian Kiely, that the Rules of Procedure as outlined be adopted. **Carried**

7. **Presentation of Annual Reports**

Members were invited to review the annual reports contained in the agenda package: Minister's, Choralis, UCE History Project, Human Resources Committee, Refugee Sponsorship Committee, Church Services Committee, Membership Committee, Ministerial Relations Committee, Religious Education Committee, Social Justice Committee, Campus Ministry, Sunday Tellers and Audit Committee. An opportunity for questions ensued.

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Moved by Yvonne Mireau, **seconded** by Jeff Bisanz, that the annual reports as prepared be accepted as presented. **Carried**

8. Finances

- a. Auditor's Report – written report prepared by Larry Charach, Chair.

Moved by Susan Ruttan, **seconded** by Peter Hatcher, that the Auditor's Report be accepted as presented. **Carried**

- b. The Canvass Report was presented by Andrew Mills who advised that this year's canvass saw 83% of our members pledging a total of \$164,000 to date. Andrew advised that he is willing to act as Canvass chair for 2017-18. A very appreciative congregation offered a vote of thanks.

Moved by Lance Beswick, **seconded** by Beth Jenkins, that the Canvass Report be accepted. **Carried**

- c. Financial Report – oral report presented by Susan Ruttan, treasurer

A question and answer session ensued.

Moved by Susan Ruttan, **seconded** by Robert Begg, that the Financial Report be accepted as presented. **Carried**

- d. Operating Budget – presented by Susan Ruttan, treasurer

Moved by Susan Ruttan, **seconded** by Lynn Wolff, that the 2016-17 UCE operating budget, as presented, be approved. **Carried**

- e. Ways and Means (Fundraising) Priorities

Moved by Susan Ruttan, **seconded** by Beth Jenkins, that the Ways and Means (Fundraising) priorities for 2016-17 be:

1. Coverage of any operating deficit;
2. Any Ways and Means income not required for an operating deficit be used to establish an emergency fund for repairs and maintenance beyond the building maintenance budget;
3. Once the emergency fund reaches an amount to be determined by the Board on the recommendation of the building and grounds committees, any additional Ways and Means income be used to establish a fund to assist members of the congregation (including youth) to travel to denominational events.

Moved by Julius Buski, **seconded** by Dorothy Keeler that this motion be referred to the Board for consideration and disposition. **Carried**

9. Nominating Committee Report and Elections

Rosemary Falconer, Chair of the Nominating Committee, presented the committee's 2016/17 list of candidates.

- a. **Board of Trustees**

Moved by Rosemary, **seconded** by Dorothy Keeler, that Mike Keast be nominated for the position of **president** for a one-year term. As there were no further nominations from the floor, Rosemary declared Mike Keast elected by **acclamation**.

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Moved by Rosemary, **seconded** by Julius Buski, that Karen Mills be nominated for the position of **vice president** for a one-year term. As there were no further nominations from the floor, **Rosemary** declared Karen elected by **acclamation**.

Moved by Rosemary, **seconded** by Elin Logan, that Gloria Krenbrenk be nominated for the position of **secretary** for a two-year term. As there were no further nominations from the floor, Rosemary declared Gloria Krenbrenk elected by **acclamation**.

Moved by Rosemary **seconded** by Audrey Brooks that Nonie Buski and Yvonne Mireau be nominated for positions of **trustee**, each for two-year terms. As there were no further nominations from the floor, Rosemary declared Nonie Buski and Yvonne Mireau elected by **acclamation**.

b. Nominating Committee

Moved by Rosemary, **seconded** by Gordon Ritchie that Robert Begg and Lauren Kay be nominated for positions on the Nominating Committee, each for two-year terms. As there were no further nominated nominations from the floor, Rosemary declared Robert Begg and Lauren Kay elected by **acclamation**.

c. Ministerial Relations Committee

Moved by Rosemary, **seconded** by Lynn Wolff, that Reva Russell and Christina Keast be nominated for positions on the Ministerial Relations Committee, each for two-year terms.

Moved by Julius Buski, **seconded** by Jeff Bisanz that Ruth Patrick be nominated for a position on the Ministerial Relations Committee, for a two-year term.

The result of the vote by secret ballot: Rosemary announced that Reva Russell and Ruth Patrick are **elected**.

10. **Appointment of Delegates and Alternates to CUC Annual Meeting**

Moved by Susan Ruttan **seconded** by Lance Beswick, that Brian Kiely, Ruth Patrick, Susan Ruttan, Larry Charach and Beth Jenkins be appointed as UCE delegates to the annual meeting of the Canadian Unitarian Council. **Carried**

11. **Appointment of UCE Auditors**

Moved by Susan Ruttan, **seconded** by Jeff Bisanz, that Karen Bilida, Tanya Vandenberg and Larry Charach be appointed as auditors for the 2016/17 church year. **Carried**

12. The congregation offered its thanks to Louise Charach, Karen Mills and Julius Buski in appreciation for their ongoing work on UCE's Strategic Plan.

13. The meeting expressed appreciation and best wishes to Audrey Brooks on her retirement as UCE's chaplain at the University of Alberta and for her 10 years of service in this capacity.

14. **Adjournment**

Moved by Kathy Stanley that the meeting adjourn, at 12:58 p.m.