

Unitarian Church of Edmonton
Board Meeting Minutes -January 11, 2017

Present: president Mike Keast, vice-president Karen Mills, secretary Gloria Krenbrenk, treasurer Susan Ruttan, Brian Kiely, DRE Lauren Kay, trustees Lynn Wolff, Yvonne Mireau and Nonie Buski via Skype.

Regrets: David Rae

Visitors:

Call to Order: 7:15 p.m.

Check-in round table

Opening Words: Yvonne Mireau

Adoption of Minutes: Moved by Yvonne Mireau, seconded by Lynn Wolff, that the minutes of the December 14, 2016 UCE Board meeting be approved. **CARRIED.**

Approval of Agenda: Moved by Lynn Wolff, seconded by Yvonne Mireau, that the Jan 11, 2017 UCE Board meeting agenda be adopted with three additions. **CARRIED.**

OLD BUSINESS

Power Church

Susan Ruttan reported that Andrew Mills and Janet met on Monday to do comparison work re Power Church and our old system. They will be meeting again on Friday. Janet will print tax receipts from whichever system is easier for her. The proposed go live date for the next stage of Power Church of July 1, 2017 is a flexible date depending on how things progress.

Susan suggested if data entry in Power Church becomes too onerous for Janet, we might consider hiring Vivian or ask Janet if she wants more hours. No decision at this time.

Mike Keast confirmed that Power Church was an inexpensive purchase intended to handle the membership database and any additional use we make of it, i.e. accounting, is a bonus.

Refugee Update

Brian advised that the Refugee Committee will meet tomorrow without the Adam family to consider how to proceed in supporting the family beyond the required 12 months. We

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do have funds remaining. There will be some dental bills coming in. Mohamed Adam has not yet secured employment, but continues to work hard on his English.

Strategic Planning

In the process of scheduling a date in February for a meeting of committee chairs and task group leaders.

Compassionate Circle - Nothing to report. Lillias Cowper is heading this; Tanya Vandenburg has offered to help.

Bylaw Review Committee

Work on bylaw changes can begin once the meeting noted above under Strategic Planning has taken place.

Ministerial Relations Board Appointee

Karen Mills reported the Graham MacFarlane and Erin Thackery are both interested. Graham will be notified of the next meeting of the Ministerial Relations Committee.

CanUUdle 2017 - Nothing to report

Mural from Change for Children

Nonie Buski inquired as to why the Board had decided to take the matter to the next AGM. Susan clarified that the Social Justice Committee really wants the mural and is entitled to request that this issue be considered at the AGM. Brian suggested a workshop/information meeting prior to the AGM would be useful. Lorraine Swift of Change for Children is keen to have the mural moved with positive energy and media coverage. The mural does not have to be moved in the near future. Nonie suggested Change for Children should be looking for other possible venues.

NEW BUSINESS

Chairs

Audrey Brooks advised Mike Keast that Westwood is in the process of replacing their chairs and they are doing an "Adopt A Chair" campaign to cover the cost. After some discussion, the Board concluded that UCE chairs are not on their last legs yet and we prefer to complete other improvements at this time and look at replacing chairs down the road.

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Sharing Our Faith

The Canadian Unitarian Council is doing a fundraising campaign on the first Sunday in February and has asked all congregations to participate. Brian explained that congregations can apply for grants from this fund for growth initiatives such as temporary staffing, interim minister, etc. Congregations must participate in fundraising to apply for a grant.

Moved by Susan Ruttan, **seconded** by Yvonne Mireau, that UCE unidentified contributions from the two Sundays January 29 and February 5, 2017 be donated to the Sharing Our Faith national fundraising project. **CARRIED**

REPORTS

Treasurer - Attached

Wendy Smith has agreed to joint the Finance Committee.

Minister – Revised report attached

The Minister's report generated an In Camera discussion on ways to maximize communication and minimize frustration.

Lauren Kay confirmed that her attendance at board meetings is required by her contract, and she is paid at her hourly rate for that attendance.

Moved by Nonie Buski, **seconded** by Yvonne Mireau, that Brian extend an invitation to Janet to attend board meetings if she wishes to do so, and she will be paid at her hourly rate for that attendance. **CARRIED**

Administrator – Attached

Religious Exploration - Attached

On February 10, 2017, the Youth Group is hosting a screening of "Over the Rainbow", a film made in support of Camp fYrefly. In addition to the film, there will be a panel discussion with the cast and producer. Donations will be accepted to support Camp fYrefly. Lauren Kay inquired as to whether the Youth Group may use some of the money they earned from working the BMX event to provide a donation on their behalf to Camp fYrefly. Susan Ruttan confirmed that was fine and a motion is not required as the Youth Group may use their budget as they wish. An amount of \$350 was suggested.

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Lauren reported that the combined Youth Group with UCE and Westwood is not working and Lauren is in the process of separating the groups. She wondered if the board might support a paid youth advisor to be assisted by one volunteer. This could be paid from the Youth budget. Lauren will write up a proposal for the next board meeting.

Adult RE – Yvonne has been successful in forming a focus group of 7 people, including Audrey Brooks. There will be a meeting of this group after church on Jan 22, 2017.

COMMITTEE LIAISON CHECK-IN

Membership

The newly formatted Membership Application Form was circulated and a few notes made. Mike Keast will provide to David Rae

SUGGESTION BOX - Nothing


NEW MEMBERS / RESIGNATIONS - None

Board Pot Luck – January 21, 2017 at the home of Lynn Wolff at 11902 – 89 Avenue

Next Meeting Feb 8, 2017 at 7:15. Lauren Kay to provide opening and closing words.

Closing Words: Provided by Yvonne Mireau

ADJOURNED at 9:00 p.m.


Gloria Krenbrenk, Secretary



Gloria Krenbrenk <gkrenbrenk@gmail.com>

Dec 2016 financials

Susan Ruttan <ruttans@shaw.ca>

Tue, Jan 10, 2017 at 10:28 AM

To: Brian Kiely <briki@aol.com>, David Rae <davidar@shaw.ca>, gkrenbrenk@gmail.com, Karen Mills <karenmills@me.com>, "keast, mike" <mikekeast@shaw.ca>, Lynn Wolff <lynxwolf@shaw.ca>, Nonie Buski <nbuski@shaw.ca>, Yvonne Mireau <shaktioya@yahoo.ca>

Hi all,

Here are the December financial statements for UCE. As you can see, we are in good shape thanks to the \$25,000 bequest from Bill Danyk, \$1,000 from Ruth Horne and more recently, \$5,000 from David Ready in memory of his mom. The Danyk and Horne money goes into Endowment, not available for paying our bills.

Our casual rentals – holy cow, \$8,600 more than I budgeted. Of course, we spent \$9,600 on our kitchen in December, which was the new dishwasher and related costs.

We have enough refugee money to support the family another 11 months, minus any special expenditures that might draw down our fund.

We are this month buying back \$46,000 in debentures. Our debt will then be about \$55,000.

In short, all is well.

Susan

2 attachments

 **2016 UCE Income Statement December.docx**
310K

 **2016 UCE Balance Sheet December.docx**
131K

Treasurer

**Unitarian Church of Edmonton
Comparative Income Statement**

	Actual Dec 01, 2016 to Dec 31, 2016	Budget Dec 01, 2016 to Dec 31, 2016	Actual Jul 01, 2016 to Dec 31, 2016	Budget Jul 01, 2016 to Dec 31, 2016	Difference
REVENUE					
REVENUE					
Identified Contributions	24,726.61	13,500.00	101,960.25	81,000.00	20,960.25
Refugee Deferred	2,868.49	0.00	27,908.05	0.00	27,908.05
Canada Helps	244.15	0.00	1,510.25	0.00	1,510.25
CDONLINEGIVING	2,525.00	0.00	11,125.00	0.00	11,125.00
--- Total Contributions	<u>30,364.25</u>	<u>13,500.00</u>	<u>142,503.55</u>	<u>81,000.00</u>	<u>61,503.55</u>
GST Rebates	1,704.30	850.00	1,704.30	850.00	854.30
Step Rebates	0.00	0.00	1,629.25	0.00	1,629.25
Unidentified Contributions	393.66	416.66	2,549.35	2,499.96	49.39
Lease Rentals	7,502.41	7,416.66	45,014.46	44,499.96	514.50
Casual Renters	3,660.00	2,166.66	21,665.00	12,999.96	8,665.04
Interest, General	49.02	41.66	199.19	249.96	-50.77
Miscellaneous	75.00	166.66	210.00	999.96	-789.96
Casino - deferred revenue	7,355.25	0.00	7,355.25	0.00	7,355.25
Fund Raising	0.00	666.66	270.00	3,999.96	-3,729.96
REVENUE TOTAL	<u>51,103.89</u>	<u>25,224.96</u>	<u>223,100.35</u>	<u>147,099.76</u>	<u>76,000.59</u>
TOTAL REVENUE	<u>51,103.89</u>	<u>25,224.96</u>	<u>223,100.35</u>	<u>147,099.76</u>	<u>76,000.59</u>
EXPENSE					
STAFF					
Salaries	11,936.73	9,729.00	59,489.65	58,374.00	1,115.65
STATUTORY BENEFITS	0.00	0.00	0.00	0.00	0.00
CPP Expense	164.64	298.33	1,792.91	1,789.98	2.93
EI Expense	104.44	116.66	507.21	699.96	-192.75
WCB Expense	57.85	51.66	301.85	309.96	-8.11
Group Health	498.92	600.00	2,993.52	3,600.00	-606.48
Staff Retirement Plan	445.00	445.00	2,670.00	2,670.00	0.00
--- Total Statutory Benefits	<u>1,270.85</u>	<u>1,511.65</u>	<u>8,265.49</u>	<u>9,069.90</u>	<u>-804.41</u>
Minister's Pension Plan	697.00	697.00	4,182.00	4,182.00	0.00
Minister's Allowances	300.00	300.00	1,800.00	1,800.00	0.00
Minister's Professional Expenses	300.00	416.66	1,901.70	2,499.96	-598.26
Other Staff Development	0.00	55.00	366.70	330.00	36.70
Summer Staff	0.00	0.00	3,665.05	1,512.00	2,153.05
STAFF TOTAL	<u>14,504.58</u>	<u>12,709.31</u>	<u>79,670.59</u>	<u>77,767.86</u>	<u>1,902.73</u>
EXTERNAL RELATIONS					
Canadian Unitarian Council Dues	1,634.00	1,500.00	9,804.00	9,000.00	804.00
Delegate Assistance	0.00	166.66	0.00	999.96	-999.96
CCCC Membership	0.00	33.33	430.00	199.98	230.02
--- Net Assistance	<u>0.00</u>	<u>199.99</u>	<u>430.00</u>	<u>1,199.94</u>	<u>-769.94</u>
EXTERNAL RELATIONS TOTAL	<u>1,634.00</u>	<u>1,699.99</u>	<u>10,234.00</u>	<u>10,199.94</u>	<u>34.06</u>
PROGRAMS/COMMITTEES					
Adult Program	0.00	116.66	0.00	699.96	-699.96
Aesthetics	0.00	8.33	0.00	49.98	-49.98
Board	0.00	16.66	188.81	99.96	88.85
Campus Ministry	0.00	83.33	650.00	499.98	150.02
Canvass	0.00	8.33	0.00	49.98	-49.98

**Unitarian Church of Edmonton
Comparative Income Statement**

	Actual Dec 01, 2016 to Dec 31, 2016	Budget Dec 01, 2016 to Dec 31, 2016	Actual Jul 01, 2016 to Dec 31, 2016	Budget Jul 01, 2016 to Dec 31, 2016	Difference
Committee Development	0.00	0.00	0.00	0.00	0.00
Pastoral Care	0.00	25.00	0.00	150.00	-150.00
Lay Chaplain	0.00	0.00	0.00	0.00	0.00
Adam Family Project	2,868.49	8.33	27,908.05	49.98	27,858.07
CHOIR / MUSIC	0.00	0.00	0.00	0.00	0.00
Choir/Music	2,000.00	333.33	2,000.00	1,999.98	0.02
Development	0.00	58.33	0.00	349.98	-349.98
Guest Musicians	0.00	0.00	150.00	0.00	150.00
Music, Supplies, Memberships	0.00	25.00	0.00	150.00	-150.00
--- Total Choir & Musicians	2,000.00	416.66	2,150.00	2,499.96	-349.96
Other Church Services Costs	0.00	41.66	0.00	249.96	-249.96
--- Total Church Services	0.00	41.66	0.00	249.96	-249.96
Friendship	0.00	33.33	53.86	199.98	-146.12
Membership	0.00	16.66	0.00	99.96	-99.96
RE CHILDREN'S PROGRAMS	0.00	0.00	0.00	0.00	0.00
Child Care - RE	98.11	110.00	607.58	660.00	-52.42
Child Care - Non RE	20.00	10.00	20.00	60.00	-40.00
Curriculum	0.00	15.00	31.70	90.00	-58.30
Food	0.00	15.00	47.17	90.00	-42.83
Supplies	0.00	15.00	191.21	90.00	101.21
Training & Conferences	0.00	25.00	147.00	150.00	-3.00
Volunteer Appreciation	0.00	15.00	0.00	90.00	-90.00
Youth Fund (YRUU)	0.00	20.00	0.00	120.00	-120.00
--- Total RE/Children's Program	118.11	225.00	1,044.66	1,350.00	-305.34
Social Responsibility/Justice	0.00	16.66	0.00	99.96	-99.96
Edmonton Interfaith Association	0.00	33.33	0.00	199.98	-199.98
PROGRAMS/COMMITTEES TOTAL	4,986.60	1,049.94	31,995.38	6,299.64	25,695.74
OFFICE					
Bank Fees/Accounting Stationery	25.00	27.50	723.43	165.00	558.43
Accountant	0.00	83.33	0.00	499.98	-499.98
Bookkeeper	1,250.00	1,250.00	7,500.00	7,500.00	0.00
Info Technology	0.00	50.00	867.44	300.00	567.44
Computer Tech	2,142.00	250.00	2,297.82	1,500.00	797.82
Computer Repair	0.00	37.50	651.42	225.00	426.42
Website	0.00	12.50	0.00	75.00	-75.00
STATIONERY & SUPPLIES	0.00	0.00	0.00	0.00	0.00
Canada Post & Courier	0.00	108.33	141.65	649.98	-508.33
Paper, Envelope	0.00	29.16	257.88	174.96	82.92
Office Expense	154.23	125.00	524.69	750.00	-225.31
Copy Lease	687.12	190.41	1,301.74	1,142.46	159.28
Copy Cost	31.78	41.66	291.29	249.96	41.33
Office Recoveries	0.00	0.00	-10.45	0.00	-10.45
--- Total Stationery & Supplies	873.13	494.56	2,506.80	2,967.36	-460.56
Telephone, Fax, Internet	326.09	333.33	1,876.09	1,999.98	-123.89
OFFICE TOTAL	4,616.22	2,538.72	16,423.00	15,232.32	1,190.68
BUILDING					
Janitor	1,320.38	1,320.83	7,922.28	7,924.98	-2.70
Electricity	1,279.49	1,250.00	9,055.72	7,500.00	1,555.72
Sewer & Water	411.00	458.33	2,317.98	2,749.98	-432.00
Insurance	4,793.00	391.66	4,793.00	2,349.96	2,443.04

Unitarian Church of Edmonton
Comparative Income Statement

	Actual Dec 01, 2016 to Dec 31, 2016	Budget Dec 01, 2016 to Dec 31, 2016	Actual Jul 01, 2016 to Dec 31, 2016	Budget Jul 01, 2016 to Dec 31, 2016	Difference
Natural Gas	725.04	583.33	1,727.78	3,499.98	-1,772.20
Security	68.25	133.33	698.25	799.98	-101.73
Cleaning Supplies	0.00	100.00	1,298.50	600.00	698.50
Snow Removal	2,078.60	166.66	2,078.60	999.96	1,078.64
Taxes	0.00	633.33	0.00	3,799.98	-3,799.98
---- Sub total Building	10,675.76	5,037.47	29,892.11	30,224.82	-332.71
Electrical, Sound System	0.00	20.83	0.00	124.98	-124.98
Fire Saftey	0.00	125.00	0.00	750.00	-750.00
Furnaces	0.00	241.66	2,513.70	1,449.96	1,063.74
Keys, Locks	0.00	33.33	180.03	199.98	-19.95
Piano	0.00	41.66	300.00	249.96	50.04
Operations, Other	94.50	166.66	5,025.04	999.96	4,025.08
Plumbing, Kitchen	9,670.85	33.33	9,670.85	199.98	9,470.87
Tenant Property Maintenance	0.00	0.00	2,362.63	0.00	2,362.63
Building Repairs	0.00	666.66	904.79	3,999.96	-3,095.17
Church Sign	0.00	0.00	40.93	0.00	40.93
Furniture & Equipment	0.00	6.33	0.00	49.98	-49.98
---- Sub Total Maintenance	9,765.35	1,337.46	20,997.97	8,024.76	12,973.21
BUILDING TOTAL	20,441.11	6,374.93	50,890.08	38,249.58	12,640.50
NON-CASH Amounts					
Debenture Interest Expense	248.04	241.66	1,491.94	1,449.96	41.98
Amortization Expense	0.00	0.00	0.00	0.00	0.00
---- Sub Total NON-CASH amounts	248.04	241.66	1,491.94	1,449.96	41.98
NON-CASH TOTAL	248.04	241.66	1,491.94	1,449.96	41.98
TOTAL EXPENSE	46,430.55	24,614.55	190,704.99	149,199.30	41,505.69
NET INCOME	4,673.34	610.41	32,395.36	-2,099.54	34,494.90

Unitarian Church of Edmonton
Balance Sheet As at Dec 31, 2016

ASSET

Current Assets

Wages Chequing		74,871.83
Operating Chequing		30,126.34
Casino Chequing		66,150.07
Refugee Chequing		24,393.22
Ing Savings	48,738.23	
Endowment Funds	79,712.92	
Total held in ING Account		128,451.15
Accounts Receivable		248.86
GST Receivable		1,704.30
CURRENT ASSETS TOTAL		<u>325,945.77</u>

INVESTMENTS

Endowment: Credit Union Share	848.35	
Total Endowment		848.35
Allen Fund Term #12	2,000.00	
Morton Music Fund Term #13	4,000.00	
Total Special Funds		6,000.00
INVESTMENTS TOTAL		<u>6,848.35</u>

FIXED ASSETS

Building	1,483,791.36	
Land	211,955.85	
Tenant Improvements	24,562.43	
Sub total Land & Building		1,720,309.64
Accumulated Amortization: Bldg	-621,480.26	
Accumulate Amortization: Tenant Imp	-12,524.62	
Sub total Amortization		-634,004.88
Furniture & Equipment		81,210.06
FIXED ASSETS TOTAL		<u>1,167,514.82</u>

TOTAL ASSET

1,500,308.94

LIABILITY

CURRENT LIABILITIES

Accounts Payable		11,328.91
Unearned Revenue		6,678.25
Adam Family Deferred Funds	24,393.22	
Ministerial Discretionary	304.84	
Blue Xmas	336.52	
Chaplaincy	96.64	
Social Justice Fund	2,000.00	
Youth Funds (YRUU)	6,345.81	
History Project	269.80	
CUU Historical Society	46.85	
Membership Committee - Kitty	138.95	
Landscaping, Grounds	1,776.53	
Total Funds-in-Trust		35,709.16
Coffee Fund	176.26	
Soup Sunday	-30.13	

**Unitarian Church of Edmonton
Balance Sheet As at Dec 31, 2016**

Friendship Luncheon	135.65	
Total Fund Raising		281.78
Vision Care		1,305.00
Dental Care, Kiely	1,533.22	
Total Dental Care Plan		1,533.22
Accrued Term Interest		17.83
WCB Payable		338.36
Casino 2016 13 Revenue	75,314.52	
Casino 2016 13 Expense	-9,170.79	
Casino 2016 13 Interest	4.01	
Casino 2016 Balance		66,147.74
Debentures		99,217.14
Accrued Debenture Interest		1,240.20
CURRENT LIABILITIES TOTAL		223,797.59
RESERVES		
Endowment		36,013.89
Allen Fund		2,000.00
Freeman Patrick Library		530.00
Morton Music Fund		4,000.00
Nancy Collinge Music Fund		4,224.70
RESERVES TOTAL		46,768.59
TOTAL LIABILITY		270,566.18
EQUITY		
EQUITY		
Prior Years		1,197,347.40
Current Earnings		32,395.36
EQUITY TOTAL		1,229,742.76
TOTAL EQUITY		1,229,742.76
LIABILITIES AND EQUITY		1,500,308.94

Board Report January 11, 2017 Rev. Brian J. Kiely

Accomplishments: *Led one Sunday service, Blue Christmas and Christmas Eve services *De-decorated mitten tree and arranged delivery * had multiple meetings with Adam family * attended Westwood solstice service * attended Cabaret at church * Made two presentations on assisted dying one to a Mennonite Church and one to a group of charitable foundation administrators * Held four pastoral care visits and six calls. *led Religion on Tap

Adult Programming

I am looking forward to leading "Ethics: An Exploration in Personal Morality" Jan 17, 24, 31 and February 7. I have offered both afternoon and evening sessions (something we have not tried for several years) if interest warrants.

On a Personal Note

Over the holidays I became engaged to Erica Slevin. We have been seeing each other for over a year. No date is set or currently contemplated, for blending families and such has a long distance to go before we are ready. But we are both very happy with this 'altered state' of commitment.

Minister

RE report for January board meeting 2017:

RE Committee: There are no minutes for a December committee meeting. The next meeting will be January 15th.

DRE: December was a busy month. I am pleased with the success of the Mitten tree service and Xmas party afterwards. We made snowman soup, magic reindeer treats, edible Christmas treat, ornaments and other fun crafts. It was a fun, huge mess! We have four new kids come to this event! Hopefully, these new kids will register into the program. This past month, we enjoyed exploring the joy in our lives. I attended a youth pastoral car webinar as well as the monthly DRE meetings. I will continue to match our sessions with Brian's monthly themes.

I wanted to say thank you for the wonderful Xmas bonus. I was not expecting anything. It was a generous gift. The card from everyone really touched my heart. I really enjoy this job and it is nice to hear I am doing a good job. I asked Brian recently about a performance review for myself. He said one is not scheduled yet. I look forward to attending that meeting to see how I am progressing in my position.

Youth Group: I reiterated to the main youth advisors (Brandie, Robbie and Heather from Westwood) about my dissatisfaction with the level of communication and interaction between them and me. We are supposed to be having a meeting in person in January to discuss. No set date yet as we are waiting on Heather to return from out of town. I hope some changes come out of it.

Xmas Youth drag show was hosted by the joint youth group. Only UCE kids/adults showed for this event. The youth worked the lighting, served, etc. It was a great event.

Everything besides the heavy items has been cleaned out of the youth room. We are just waiting on flooring.

Budget: Meeting with Susan and Janet should take place soon to get details in order.

Events: Ilara (Westwood) and I will be planning an outing for all ages this month.

CanUUdle: No further information at this time.

January: RE will be reflecting on the New Year, celebrating life and being a UU, learning about Chinese New Year!

Teachers/Volunteers: I am still having trouble getting youth advisors scheduled. This is in part due to the communication issue and also availabilities. When there are no advisors, the youth are in the big classroom with everyone else. I give them a self-led project relating to the theme to do. But, this is not the best option for them. They need to be in their own space.

OWL: Classes resume on the ninth and will be held every two weeks.

RE



Gloria Krenbrenk <gkrenbrenk@gmail.com>

January Admin Report

Unitarian Church of Edmonton <chadmin@uce.ca>
To: Gloria Krenbrenk <gkrenbrenk@gmail.com>

Mon, Feb 6, 2017 at 11:51 AM

Hi Gloria, please include this for the January Board minutes, Susan was kind enough to send me a cleaned up version.

UCE Administrator Board Report, January 2017

1. Rental Groups: Two groups are on probation, both of whom rent Classroom 2. Oromo United Church has started renting nursery to help contain the children. I have spoken with the other renters about Rhema (Saturday's Church) and Oromo (Sunday's). Both The Living Room and Prime Timers think they are okay to share the building with them.
- looking forward to working with Larry Charach on reviewing rent rates!

Newsletter

- I have set the 20th of every month to be the deadline and I hope to have newsletter out on the 23rd or 24th.

PowerChurch

- Tax receipts will have been printed after Andrew and I meet on Monday (the 9th) to compare the Donations Database and Power Church results.

None of my suggestions about how to classify/organize information in PowerChurch have been acted on. While I am relieved that PowerChurch's rollout is pushed back until July 1st, I remain in job description limbo another 6 months. The PowerChurch plan changes my job description without consultation with/from me or my supervisor.

Thanks very much! Janet

Administrator

UNITARIAN CHURCH OF EDMONTON (replace with logo from UCE letterhead)

Membership Application Form

TO THE BOARD OF TRUSTEES:

I am applying for membership in the Unitarian Church of Edmonton. I agree with its purposes and I will contribute to its needs, financial and otherwise, to the best of my ability. I am sixteen years of age or older.

Last Name _____

First Name _____

Phone _____

Email _____

Address _____

Please list children on the back of this form.

Committed volunteers help our congregation forge stronger, broader links within the church and the community and can be excellent ambassadors for our church. Are you willing to share your talents and abilities? Please indicate your interests here:

If you have an email address, our monthly Newsletter and other congregational news will be forwarded by email. To unsubscribe at any time, use the unsubscribe link.

_____ *Check to be to be added to the UCE Facebook Group*

Signed: _____

Date: _____

Children:

Last Name _____	First Name _____	Date of Birth _____
Last Name _____	First Name _____	Date of Birth _____
Last Name _____	First Name _____	Date of Birth _____
Last Name _____	First Name _____	Date of Birth _____
Last Name _____	First Name _____	Date of Birth _____
Last Name _____	First Name _____	Date of Birth _____

For Office Use Only:

Date Completed:

_____	Copy to Board Secretary
_____	Copy to Minister
_____	Copy to Membership Committee
_____	Copy to Canvass chair
_____	Accepted by Board
_____	Entered in church database
_____	Minister's letter of welcome
_____	Flower Communion Date