

**Unitarian Church of Edmonton**  
**April 14, 2010**

**Regrets:** Alice Sibbons,

**Present:** Mike Keast, Roger Ball, Susan Ruttan, Marg Booker, Lynn Wolff, Kathy Stanley, Brian Kiely, Jeff Bisanz, Louise Charach Guest:

**Adoption of Minutes** of Mar 10, 2010 meeting Moved: Marg/second: Mike ...carried

**Acceptance of agenda** Moved: Louise/second: Jeff with an addition to new business of church credit card...carried

**Delegation:** audit ctte:Larry Charach & Ruth Merriott- gave report & presented terms of reference

Moved: Mike/second: Kathy to accept terms of reference...carried

Moved: Lynn/second: Mike – audit ctte to approach a specialist to review presentation of financial statements to create conformity to generally accepted accounting principles –max \$600.00 ...carried

**Old Business**

**1. Budget** Moved:Lynn/second: Kathy that the board recommends the revised budget to AGM...carried

**2. Our goals –**

- a. Build an effective administrative and committee structure (Kathy)- table discussion of Linda's role
- b. Maximize use of internal resources (Louise)- skills list-where it will be placed & follow up: tabled
- c. Attain fiscal sustainability(Lynn,Marg) budget report
- d. Contribute to our community (Mike, Jeff) food depot, revitalization
- e. Plan kitchen expansion and social hall (Roger)- anonymous donor may get things done with Andrew Mills & Katherine Ball creating a budget
- f. Support the Green Sanctuary program (Alice)- Kathy reporting on Forum for Living Smaller, Janes walk

**3. Policy manual** -Louise reported it being done & question where it be kept & maintained-tabled

**4. Office building project** for new tenant-Mike-dry wall done, carpet coming, on schedule

**New Business**

1. Move: Lynn/second: Marg that the Brownlie GIC fund be assigned to ING account when due

2. Accountant-see above

3. Church credit card : Susan & Lynn to follow up on getting it

**Reports:**

Brian: report attached

Lynn: budget presented

Roger: NR

Marg: NR

Kathy: council of ctte chairs coming, new members dinner apr 16th

Jeff: social justice priority to align with existing coalition involving human rights  
Alice ; NR

Mike: PMC-replacing furnace for \$8000, Design 21 has given posted dated cheques

Moved: Marg/second: Kathy that we accept Camilla Schmidek, Heather Boyd, Marjola  
Muellner & Yvonne Mireau for membership ...carried

Next meeting: May 12 TASK: Kathy open/close next meeting  
adjournment